

Stop Data Collection Training

1. Untitled Scene

1.1 Slide 1- Introduction



1.2 Slide 2- Purpose of Stop Data Collection

Purpose of Stop Data Collection

- Data collection and analysis are critical because they provide the Division members with emerging patterns and trends.
- The Stop Data Forms will allow the Division to ensure the grounds for all stops are constitutional and to ensure the related policies are effective and efficient.
- The goal of data collection is to increase public safety, provide transparency, build confidence within the community and enhance the overall quality of policing.

1.3 Slide 3- When to Complete a Stop Form

When to Complete a Stop Form

- Officers shall complete a Stop Data Collection form for any of the following:
 - Investigatory Stops
 - Includes both pedestrian and vehicle stops that are based on reasonable suspicion
 - Traffic Stops/ Traffic Violation
 - Resulting from a traffic violation that was observed by the officer

1.4 Slide 4- Investigatory Stop Definition (GPO 2.02.01)

Investigatory Stop (GPO 2.02.01)


“a brief, minimally intrusive detention of an individual, including the occupants of a vehicle, during which a reasonable individual in his/her position would not feel free to leave, as defined in Terry v. Ohio, 392 U.S. 1. To justify a stop the officer must have reasonable suspicion that the stopped individual has, is, or is about to engage in criminal conduct. The stop must be based on specific, objective, articulable facts that the officer knew before the stop. Information learned during a stop may lead to additional reasonable suspicion or probable cause that a crime has occurred, but it cannot serve as justification for the original stop.”

1.5 Slide 5- Reason for the Stop


Reason for the Stop

- Officers shall include the reason for the stop, including a brief description of the facts creating reasonable suspicion or probable cause in all Stop Forms.
- Officers shall articulate the justification for an investigatory stop, search, or arrest in a specific and clear manner using individualized descriptive language.

Basis for Reasonable Suspicion



Basis for Probable Cause



1.6 Slide 6- Data Collection Software

**Data Collection Software
(Desktop and Mobile Data Computer
Application)**

- Locating Data Collection Application
 - Login Refresher

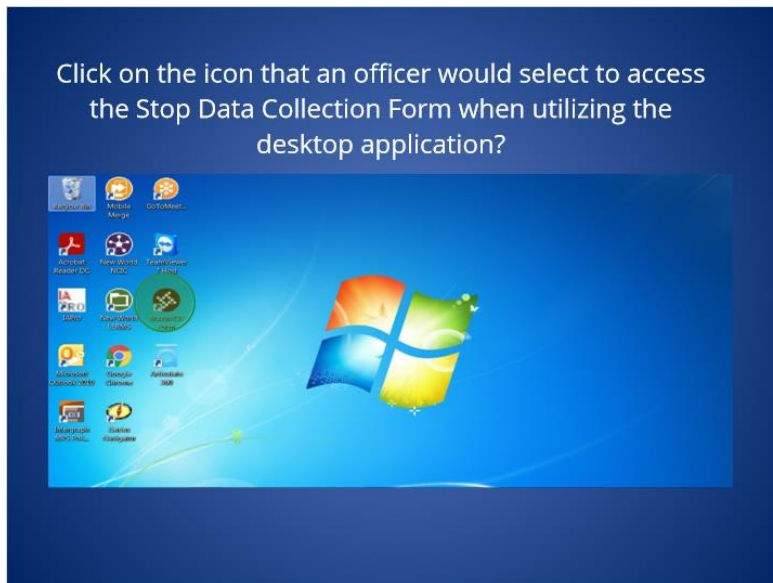
Notes:

1.7 Slide 7- Locating and Logging into the Data Collection Software (MDC)



1.8 Slide 8- Hotspot

(Hotspot, 10 points, unlimited attempts permitted)



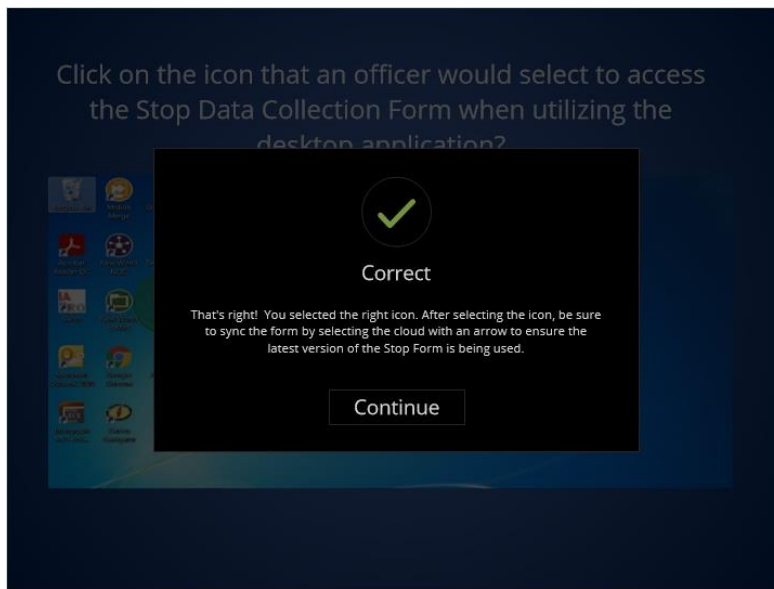
Feedback when correct:

That's right! You selected the right icon. After selecting the icon, be sure to sync the form by selecting the cloud with an arrow to ensure the latest version of the Stop Form is being used.

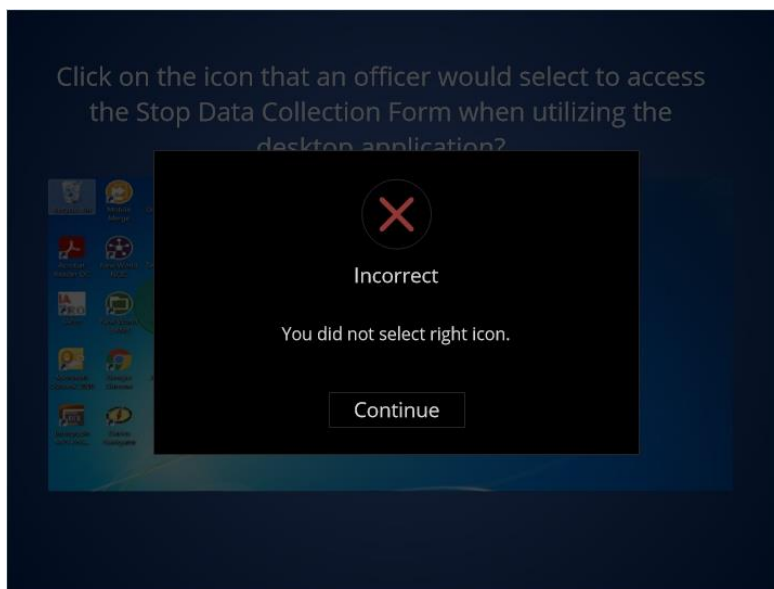
Feedback when incorrect:

You did not select right icon.

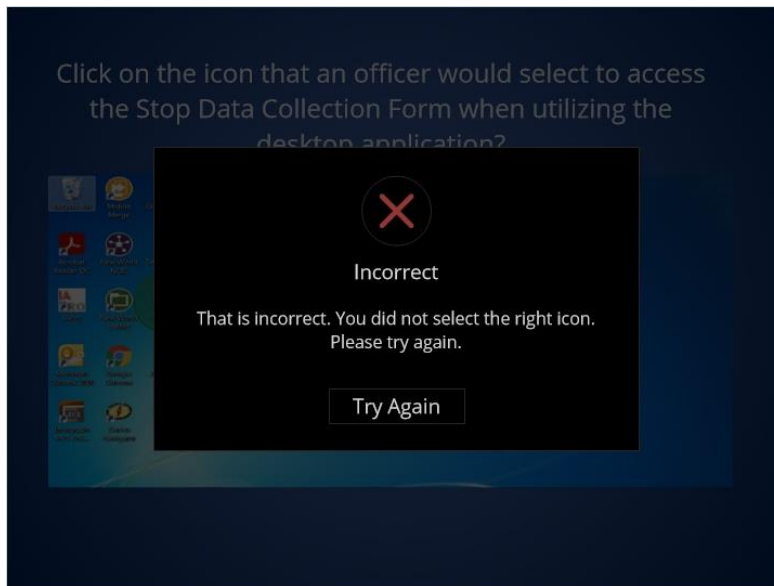
Correct (Slide Layer)



Incorrect (Slide Layer)



Try Again (Slide Layer)



1.9 Slide 9- Scenarios

Scenarios

- During this training, scenarios will be provided to demonstrate how to utilize the Stop Data Collection Form.
- Keep in mind that the scenarios were designed to demonstrate how to utilize all of the fields within the form.
- Actual incidents may not require every field to be completed.

1.10 Slide 10- Traffic Stop Scenario 1

Traffic Stop Scenario

- June 16, 2020 at 1300 Hours
- Ohio LP TEST1234
- East 105th and St. Clair Ave
- The driver failed to stop at red light
- The driver is the only occupant in the vehicle
- Provide an explanation for the stop
- Driver states she did not notice a light at the intersection
- You smell a strong odor of alcohol coming from the driver's mouth
- You notice slurred speech



1.11 Slide 11- Traffic Stop Scenario 2


Traffic Stop Scenario cont...

- No physical disabilities observed
- No prior knowledge
- Failed SFSTs
- Placed her under arrest at 1335 hrs for OVI
- Handcuffed and read Miranda warning
- Perform a Search Incident to Arrest
- Find no weapons, contraband, or evidence

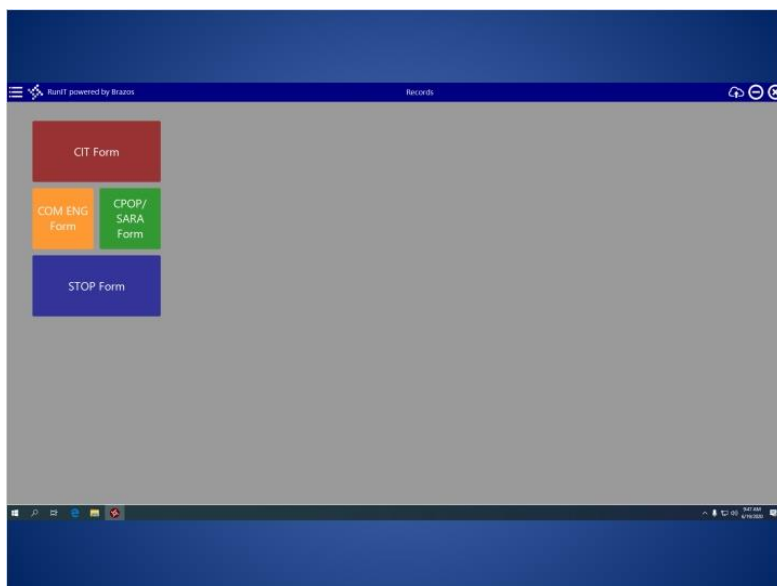
1.12 Slide 12- Traffic Stop Scenario 3

Traffic Stop Scenario *cont...*

- Inventory Search of Vehicle
- Half full 750 ml bottle of vodka on the floorboard behind the driver's seat
- No other contraband or evidence seized from the vehicle
- UTTs issued for OVI and failure to stop at red traffic light
- Misdemeanor citation for open container



1.13 Slide 13- Traffic Stop- Loc/Sub Info Page



Notes:

1.14 Slide 14- Traffic Stop- Stop Info Page

STCP Form (S)

Stop Info

User/Loc Info: 3-00111111 06/16/21 13:00 Duration of Stop: 0 35

Location: CLEVELAND Block: E 109th St Street: St Clair Ave

Subject Info: Name: Doe, Jane M DOB: 13/00 Ontario 8 Race: CLEVELAND Ethnicity: OH USA 44112 Physical Disability: No

1.15 Slide 15- Traffic Stop- Subject Search Info Page

STCP Form (S)

Subject Search Info

Stop Info: Traffic Violation: 1ES11234 Exit Required: Yes Other

Additional Details: After pulling the subject over for failing to stop at a red light that the subject stated that she did not notice. I smelled a strong odor of alcohol coming from her mouth, along with slurred speech.

Subject Armed: No Pre-Stop Observation: 0-2 Explanation Given: Yes

Basis for Probable Cause: Subject failed to stop at a red traffic light located at E. 109th St. and St. Clair.

1.16 Slide 16- Traffic Stop Vehicle Search Info

The screenshot displays the 'STCP Form (B)' interface. On the left, a sidebar contains navigation links: 'Save', 'Run Return', 'Load from CFI', 'Form Complete', 'Locations/Subject Info', 'Stop Info', 'Subject Search Info', 'Vehicle Search Info', and 'Disposition Info'. The 'Subject Search Info' section is active, showing the following fields:

- Search Performed?** Yes (dropdown)
- Search Consent Requested?** No (dropdown)
- Search Justification** (text area): Search incident to arrest in c/w OVI arrest
- Search Type** (list box):
 - Consent Search
 - Exigent Circumstance
 - Pat Down/Frisk
 - Search Incident to Arrest** (selected)
- Contraband/Evidence Seized?** No (dropdown)

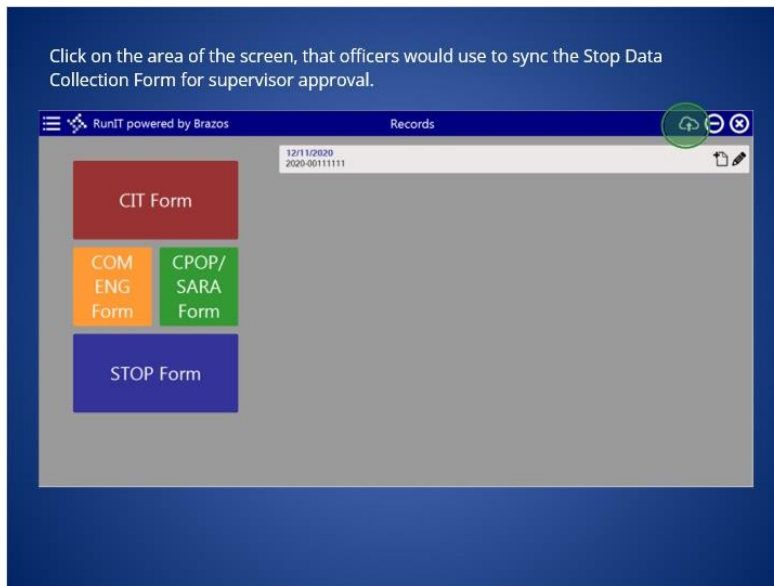
1.17 Slide 17- Traffic Stop- Disposition Info Page

The screenshot displays the 'STCP Form (B)' interface. On the left, a sidebar contains navigation links: 'Save', 'Run Return', 'Load from CFI', 'Form Complete', 'Locations/Subject Info', 'Stop Info', 'Subject Search Info', 'Vehicle Search Info', and 'Disposition Info'. The 'Vehicle Search Info' section is active, showing the following fields:

- Search Performed?** Yes (dropdown)
- Search Consent Requested?** No (dropdown)
- Search Justification** (text area): Vehicle inventory search prior to tow c/w OVI arrest
- Search Type** (list box):
 - Consent Search
 - Exigent Circumstance
 - Open View/Plain View
 - Vehicle Inventory Search** (selected)
- Contraband/Evidence Seized?** Yes (dropdown)
- Contraband/Evidence Description** (text area): a half full 750ml bottle of vodka was seized behind the driver's seat

1.18 Slide 18- Hotspot

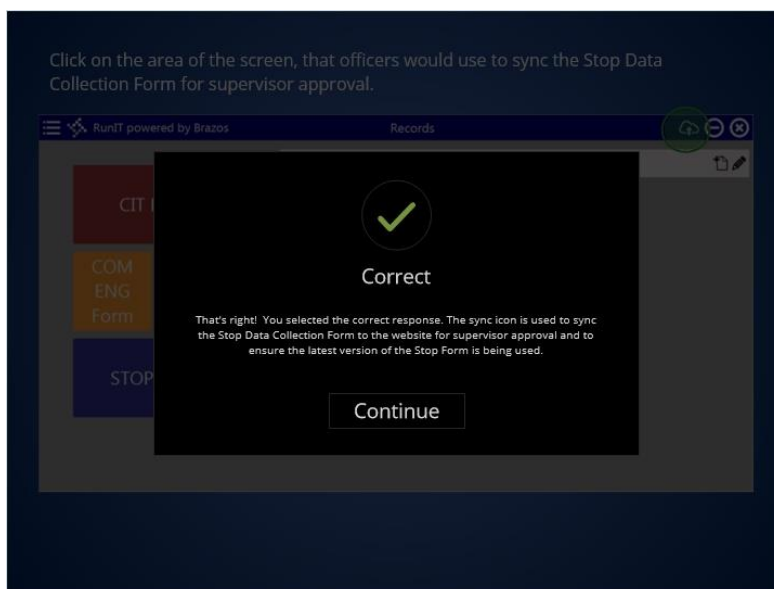
(Hotspot, 10 points, 10 attempts permitted)



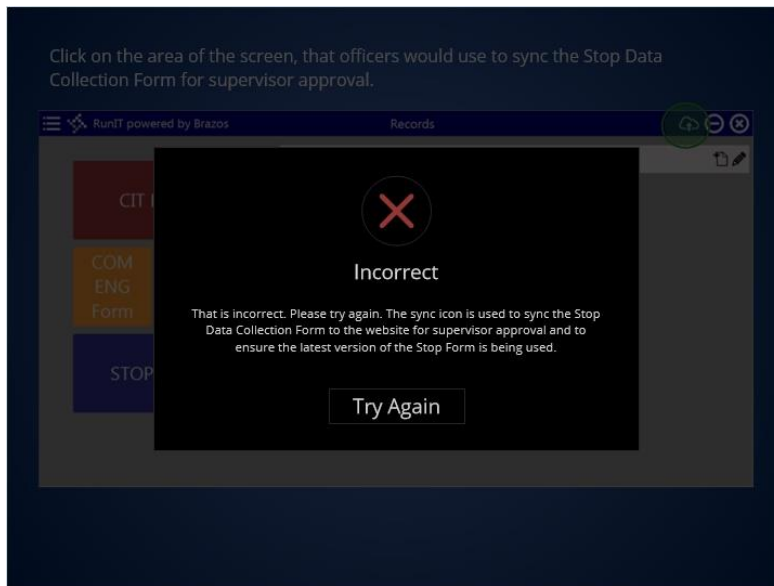
Feedback when correct:

That's right! You selected the correct response. The sync icon is used to sync the Stop Data Collection Form to the website for supervisor approval and to ensure the latest version of the Stop Form is being used.

Correct (Slide Layer)



Try Again (Slide Layer)




1.19 Slide 19- Checkpoint 1

(True/False, 10 points, 1 attempt permitted)

Question

Given the following scenario: You and your partner respond to a radio broadcast for drug activity. When you arrive you observe a hand-to-hand drug transaction from the vehicle described by dispatch. You then stop the vehicle for further investigation. What type of stop would you select in the Data Collection Software System under "Type of Stop"?

- ☐ Traffic Violation
- ☒ Investigatory Stop



Correct	Choice
	Traffic Violation

X

Investigatory Stop

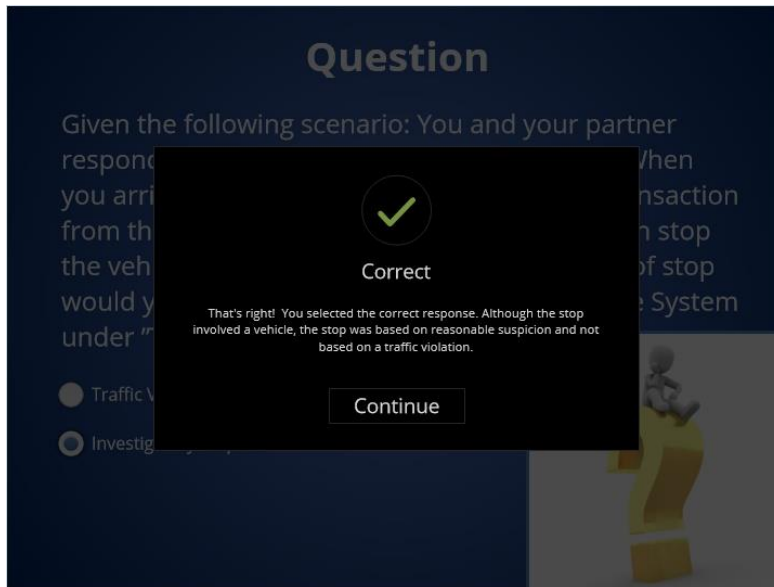
Feedback when correct:

That's right! You selected the correct response. Although the stop involved a vehicle, the stop was based on reasonable suspicion and not based on a traffic violation.

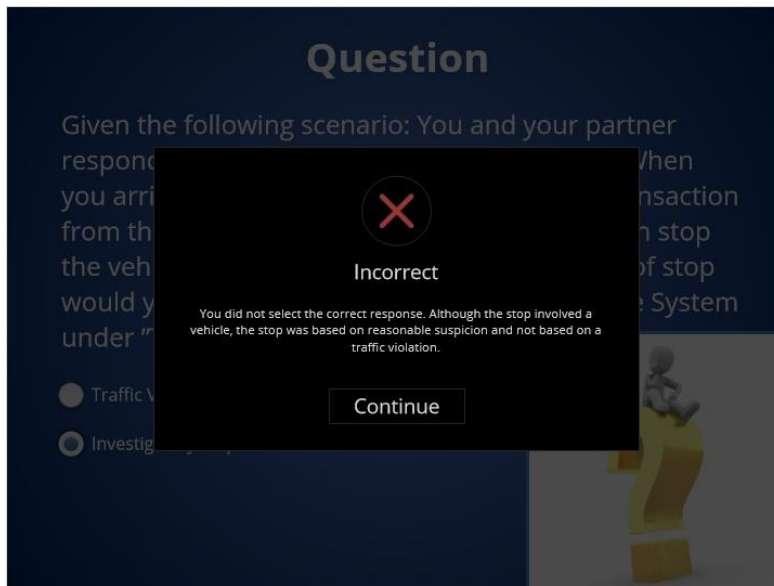
Feedback when incorrect:

You did not select the correct response. Although the stop involved a vehicle, the stop was based on reasonable suspicion and not based on a traffic violation.

Correct (Slide Layer)



Incorrect (Slide Layer)



1.20 Slide 20- Investigatory Stop Scenario 1

Investigatory Stop Scenario

- June 16, 2020 at 0400 hours
- Radio Broadcast 205 St. Clair c/w agg robbery
- Male pointed black handgun at female
- Stole female's purse
- Suspect running eastbound on St. Clair
- Caller gave description of suspect
 - Hispanic male, about 6 feet tall, wearing blue jeans, a red hooded sweatshirt, and black tennis shoes

A photograph showing a person from the side, sitting at a desk and working on a computer. There are several computer monitors on the desk, displaying various images and data. The person is wearing a red shirt. The background is a plain wall with some framed pictures.

1.21 Slide 21- Investigatory Stop Scenario 2

Investigatory Stop Scenario *cont.*

- Observe male fitting exact description
- Male running eastbound on St. Clair at E. 6th
- Officers point firearms at suspect
- Perform a pat down/frisk
 - Feel what you believe to be a gun and observe a black handle sticking slightly out of the male's waistband
- Place handcuffs on the male
- Retrieve a black, 9mm, Glock 19 handgun

1.22 Slide 22- Investigatory Stop 3

Investigatory Stop Scenario *cont.*

- Provide explanation, once safe and feasible
- No prior knowledge of subject
- No observable physical disabilities
- Male states that he is coming from store

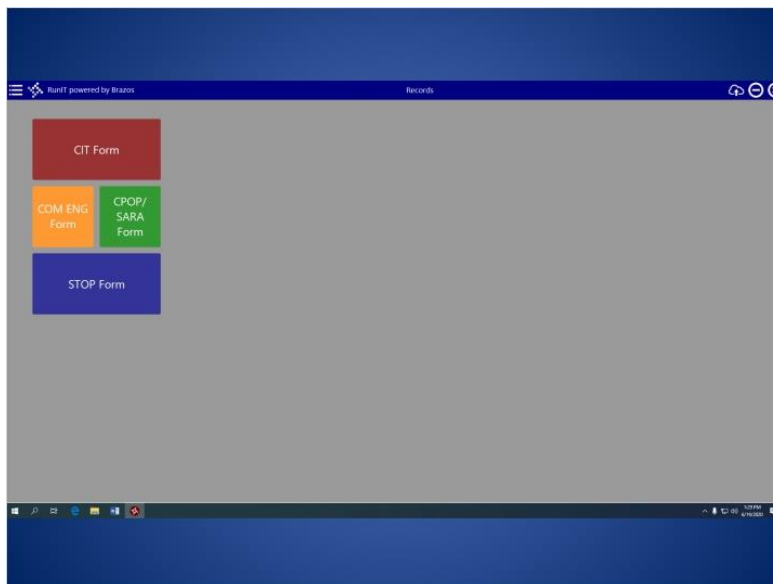


1.23 Slide 23- Investigatory Stop Scenario 4

Investigatory Stop Scenario *cont.*

- Read Miranda warning to suspect
- Victim positively identifies male
- Place male under arrest for aggravated robbery at 0445
- Perform a search incident to arrest
 - Retrieve victim's identification and credit cards from back pocket of suspect's pants

1.24 Slide 24- Investigatory Stop- Loc/Sub Info Page



1.25 Slide 25- Investigatory Stop- Stop Info Page

STOP Form (R)

User/Loc Info
 3-00111111 06/16/21 04:00 Duration of Stop 0 45 v

Stop Info
 CLEVELAND v Outside City v
 Block E 6th St v
 91 Clair Ave NE v

Subject Info
 Doe John M
 1380 Ontario 5 CLEVELAND OH USA 44113 v
 06/01/71 M White Hispanic v
 Subject has Physical Disability? No v Prior Knowledge of Subject? No v
 Pedestrian v

1.26 slide 26- Unknown/Refused Information

Unknown/Refused Information

Subject Info

Refused	Refused	Refused
Refused	Refused	Refused v UN *Unk v 00000 v
DOB	F v White v	Hispanic v

Subject Info

Unknown	Unknown	Unknown
Unknown	Unknown	Unknown v UN *Unk v 00000 v
DOB	M v Black or African American v	Non-Hispan v

- Provide as much of the stop information as possible
- Indicate the refusal or the reason the officer was unable to obtain the suspect's identification in the reasonable suspicion or probable cause narrative field
- Describe the reason for the stop including a brief description of the facts creating reasonable suspicion or probable cause.

Notes:

A. If during an Investigatory Stop, an individual refuses to provide identification or the officer is unable to obtain the individual's identification and when reasonable suspicion no longer exists to detain the individual, officers shall complete a Stop Form in the following manner:

1. Type "Refused" in the name, address, and city fields if an individual refuses to provide

identification

2. Type "Unknown" in the name, address, and city fields if an officer is unable to obtain the individual's identification
3. Select UN from the state drop down field, if refused or unavailable
4. Type 00000 into the zip code field, if refused or unavailable
5. Leave the date of birth blank, if refused or unavailable
6. Complete the gender, race, and ethnicity of the subject based on the officer's observation of the subject.
7. Provide as much of the stop information as possible;
8. Indicate the refusal or the reason the officer was unable to obtain the suspect's identification in the reasonable suspicion or probable cause narrative field; and
9. Describe the reason for the stop including a brief description of the facts creating reasonable suspicion or probable cause.

1.27 Slide 27- Investigatory Stop- Reasonable Suspicion Page

STOP Form (08)

Save
Run Return
Load Form (37)
Form Complete
Y/N

Location/Subject Info
Stop Info

Subject Armed? Yes Pre-Stop Observation 0-2 Explanation Given? Yes

Weapon Type

- 07 - Fire or incendiary devices
- 08 - Firearm
- 09 - Fully Automatic Rifle
- 10 - Gas (CO2, Targus, etc.)
- 11 - Handgun
- 12 - Incendiary firearm

Basis for Reasonable Suspicion:
we observed a male fitting the exact description that dispatch provided. The male was running eastbound on St. Clair at E. 4th Street, which is the same direction of travel that dispatch provided and located a few streets away from where the incident occurred. The subject was the only male we observed in the area at the time of the stop.

1.28 Slide 28- Investigatory Stop- Subject Search Info Page

The screenshot shows the 'STCP Form (B)' interface. On the left is a sidebar with navigation links: 'Save', 'Run Return', 'Load from CFI', 'Form Complete', 'Locations/Subject Info', 'Stop Info', 'Reasonable Suspicion Info', 'Subject Search Info' (highlighted), and 'Disposition Info'. The main content area is titled 'Subject Search Info' and contains several sections: 'Physical Behavior' with checkboxes for 'Body language', 'Carrying victim or location', 'Concealing or possessing a weapon', 'Engaging in drug transaction', 'Manner of movement', 'Specific Information' with checkboxes for 'From Dispatch (CCO)', 'From eyewitness', and 'Matched a suspect description'. To the right, 'Encounter Circumstances' includes 'Area of Stop' (Location on street), 'Proximity to crime scene', 'Time of Day', and 'N/A'. Below this is 'Subjects Words' with 'Answers to questions' and 'Statements' (N/A). The bottom of the screen shows a Windows taskbar with the time 10:10 AM on 4/16/2020.

Notes:

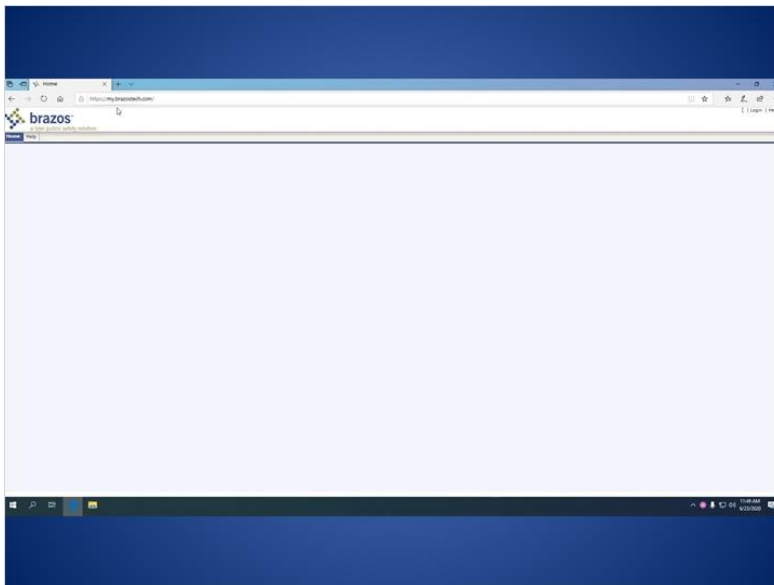
1.29 Slide 29- Investigatory Stop- Disposition Page

The screenshot shows the 'STCP Form (B)' interface, now on the 'Disposition' page. The sidebar is the same, with 'Disposition Info' highlighted. The main content area is titled 'Disposition Info' and includes 'Subject Search Info' with 'Search Performed?' (Yes), 'Search Consent Requested?' (No), and 'Search Type' (Consent Search, Exigent Circumstance, Pat Down/Frisk, Search Incident to Arrest). A 'Search Justification' text box contains: 'Patdown frisk performed on a subject matching the description of an aggravated robbery suspect armed with a handgun. Search incident to arrest performed on a subject arrested for aggravated robbery.' Below this, 'Contraband/Evidence Seized?' is 'Yes', and a 'Contraband/Evidence Description' text box contains: 'Black, 9mm, Glock 19 handgun found in subject's waistband. Victim's identification and credit cards found in subject's back pants pocket.' The Windows taskbar at the bottom shows the time 10:10 AM on 4/16/2020.

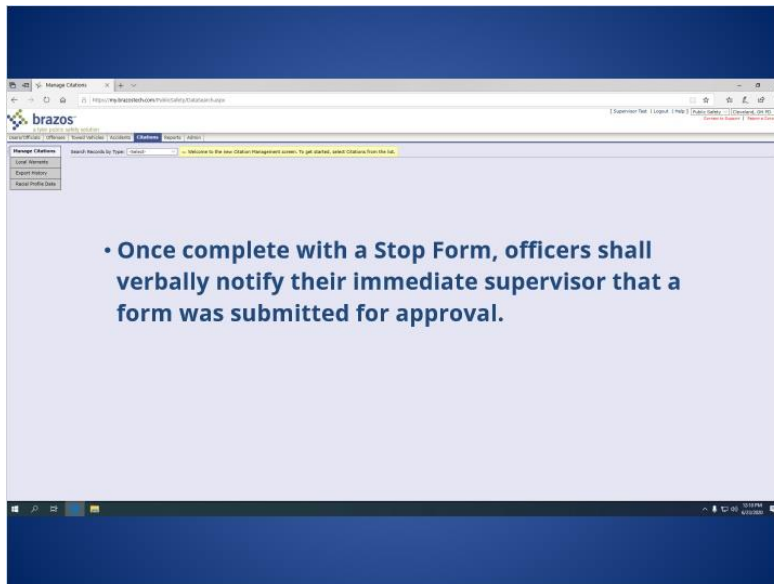
1.30 Slide 30- Data Collection Software- Login and Supervisor Approval Website



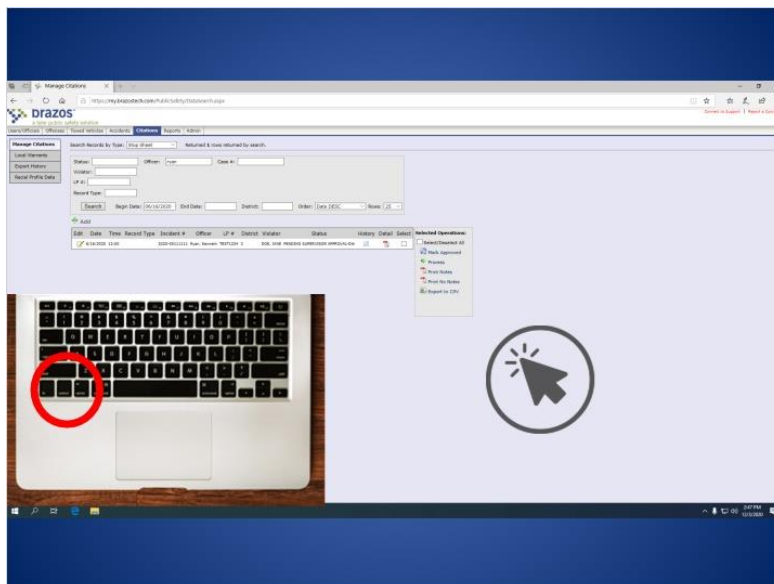
1.31 Slide 28- Logging into the Data Collection Website



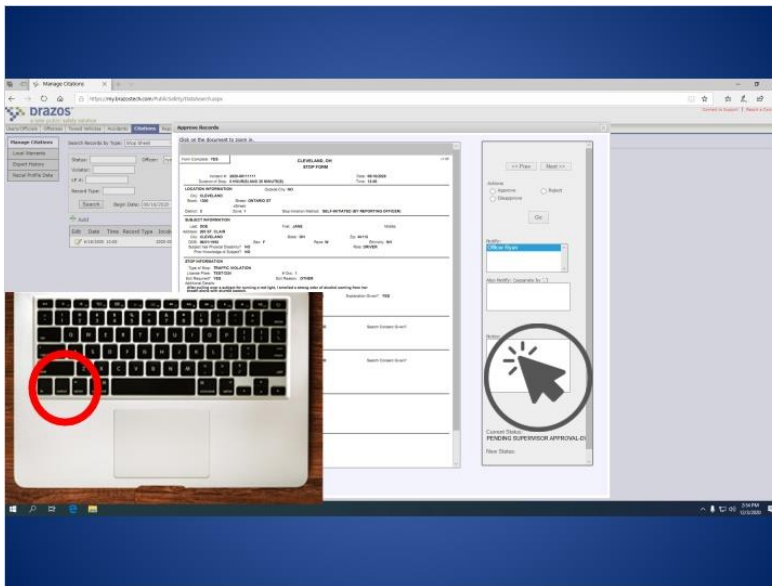
1.32 Slide 32- Locating and Reviewing a Stop Form



1.33 Slide 33- Approving and Rejecting Stop Forms



1.34 Slide 34- Disapproving a Stop Form



1.35 Slide 35- Checkpoint 2

(True/False, 10 points, 1 attempt permitted)

Question

True or False. When a supervisor "rejects" a stop form, the officer will have an opportunity to correct the form and re-submit for approval.

☒ True

☐ False

Correct	Choice
X	True

False

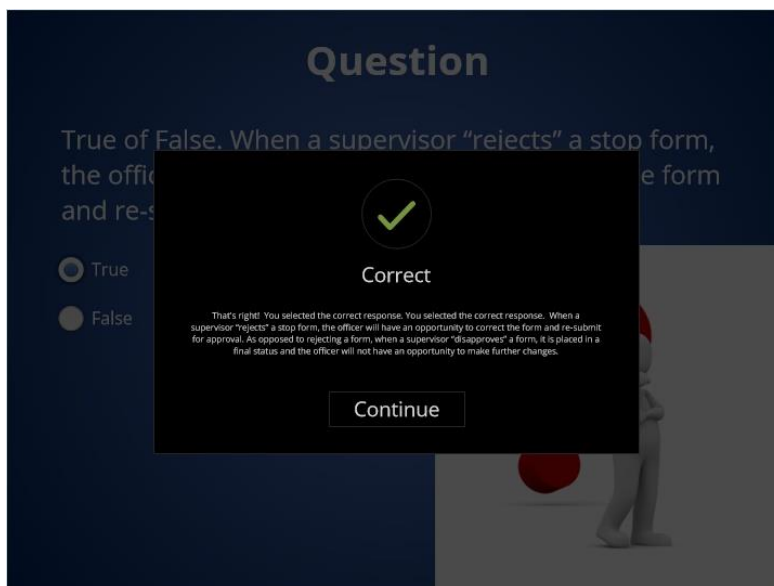
Feedback when correct:

That's right! You selected the correct response. You selected the correct response. When a supervisor “rejects” a stop form, the officer will have an opportunity to correct the form and re-submit for approval. As opposed to rejecting a form, when a supervisor “disapproves” a form, it is placed in a final status and the officer will not have an opportunity to make further changes.

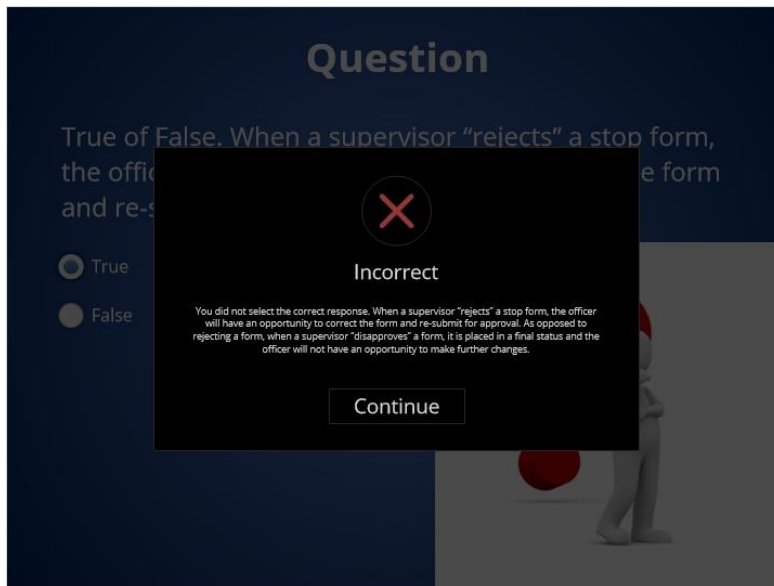
Feedback when incorrect:

You did not select the correct response. When a supervisor “rejects” a stop form, the officer will have an opportunity to correct the form and re-submit for approval. As opposed to rejecting a form, when a supervisor “disapproves” a form, it is placed in a final status and the officer will not have an opportunity to make further changes.

Correct (Slide Layer)



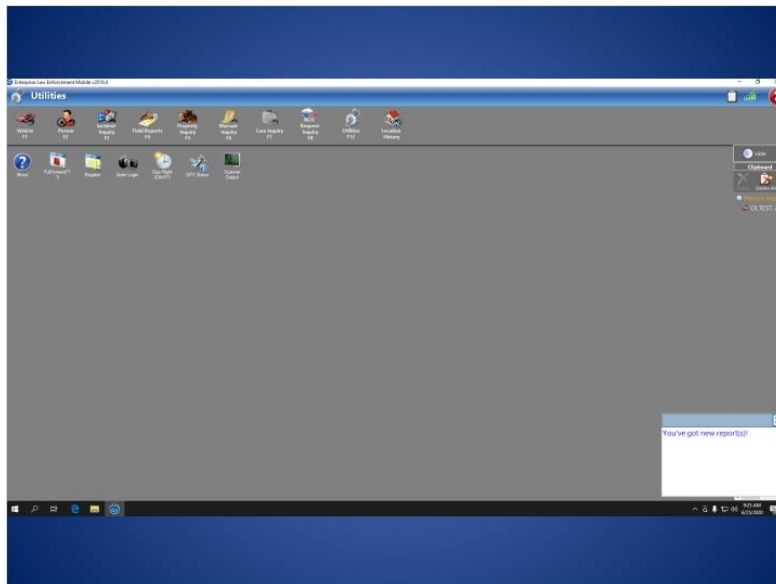
Incorrect (Slide Layer)



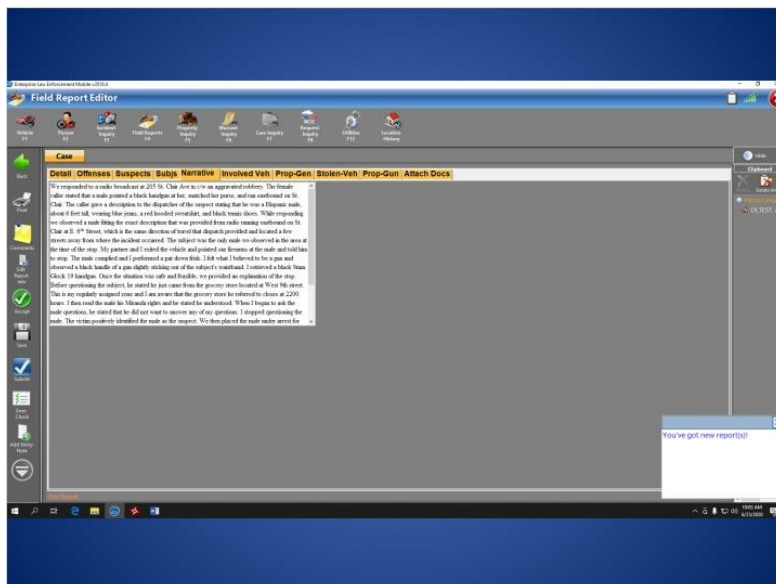
1.36 Slide 36- FBR and Data Collection Software



1.37 Slide 37- Subject's Info Copied



1.38 Slide 38- Narrative Fields Copied



1.39 Slide 39- FAQ 1

Frequently Asked Questions

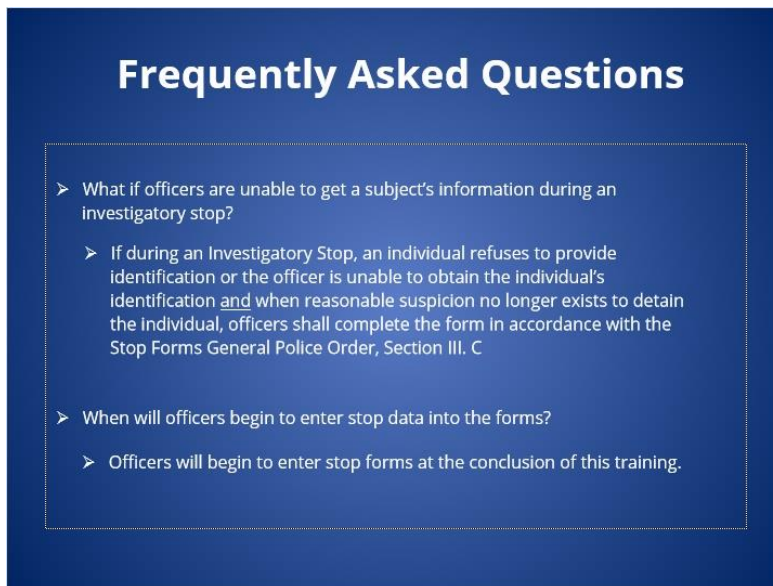
- Can one incident number be used for multiple traffic stops involving traffic violations?
 - No. Each traffic stop involving a traffic violation will require a separate CAD number
- Does a form have to be completed for every passenger in a vehicle?
 - No. A form does not have to be completed for a passenger of a traffic stop in which the passenger is not the subject of an investigation or enforcement action. Each subject of an investigation or enforcement action will require a separate stop form.
- Does each officer interacting with a subject need to complete a form?
 - No. When multiple officers are at the same scene and interacting with a single subject, one officer shall complete the form and include all actions taken by each officer.

1.40 Slide 40- FAQ 2

Frequently Asked Questions

- Is the form only accessible through the Mobile Data Computer Application?
 - No. Officers can access and complete a Stop Data Collection Form through the website which is available at my.brazostech.com. To access the form, log in, select citation, and select "Stop Sheet" from the drop down options. Then select "Add" and proceed completing the form. Select "Submit" when complete.
- Can an officer complete a "Stop Form" at a later date?
 - No. Stop Forms shall be completed and submitted for supervisor approval by the end of the tour.

1.41 Slide 41- FAQ 3

A blue rectangular slide with a white border. The title "Frequently Asked Questions" is at the top in white. Below it, a white-bordered box contains three bullet points in white text.

Frequently Asked Questions

- What if officers are unable to get a subject's information during an investigatory stop?
- If during an Investigatory Stop, an individual refuses to provide identification or the officer is unable to obtain the individual's identification and when reasonable suspicion no longer exists to detain the individual, officers shall complete the form in accordance with the Stop Forms General Police Order, Section III. C
- When will officers begin to enter stop data into the forms?
 - Officers will begin to enter stop forms at the conclusion of this training.

1.42 Slide 42- Contact Information

A blue rectangular slide with a white border. The title "Contact Information" is at the top in white. Below it, white text provides contact details for supervisors. At the bottom right, there is a white-bordered button with black text.

Contact Information

Supervisors needing further clarification may contact Sergeant Hernandez, Sergeant Mullin, or Captain Simon in the Bureau of Compliance by telephone at (216) 623-5375 or by email at jhernandez@clevelandohio.gov, jmullin@clevelandohio.gov, or rsimon@clevelandohio.gov

Click here to exit course