

Cleveland Police Monitoring Team

Lutheran Metropolitan Ministry
4515 Superior Avenue, First Floor

Division of Police
1300 Ontario St., Fourth Floor

info@clevelandpolicemonitor.com

By email

October 15, 2018 (*revised Oct 16, 2018*)

Lynne Buck
Michelle Heyer
Heather Tonsing Volosin
U.S. Attorney's Office, Northern District of Ohio
801 West Superior Avenue, Suite 400
Cleveland, OH 44113

Rashida Ogletree
U.S. Department of Justice, Civil Rights Division
Special Litigation Section
950 Pennsylvania Avenue, NW
Washington, DC 20530

Barbara A. Langhenry
Gary Singletary
Sharon Dumas
City of Cleveland
601 Lakeside Avenue, Suite 106
Cleveland, OH 44114

RE: Cleveland Monitoring Team — September 2018 Invoice

I. INTRODUCTION

This document, and its attachments, represent the invoice of the Cleveland Monitoring Team (the "Team") invoice for services rendered while monitoring implementation of the Settlement Agreement in *U.S. v. City of Cleveland*.

The Team's invoice for services rendered in September 2018 totals \$57,732.50. The bill accounts for 400.41 hours of time worked on the Cleveland monitoring project from September 1, 2018 through September 30, 2018. Of this time, 77.5 hours were *pro bono*, e.g. unbilled and donated to the City of Cleveland. The Team's billing of 19% of its time for September 2018 as *pro bono* time saved the City \$19,375.00.

Team members do not bill for travel time, which provides additional savings. All activity operates within the confines of the total, five-year budget cap of \$4.95 million to which the City, Department of Justice, and Court agreed in December 2015.

Activities, work, and tasks conducted during September 2018 included but were not limited to:

- Continued review and technical assistance on creation of training curricula on supervision;
- Auditing of training on bias-free policing and community policing principles;
- Technical assistance, review, redlining, and drafting of new policies, processes, procedures, and structures relating to:
 - Reporting misconduct;
 - Anti-retaliation;
 - Investigatory stops and arrests;
 - Searches and seizures;
 - CPD's Bureau of Compliance ("BOC");
 - Supervisory response to use of force incidents;
 - Investigation and review of force incidents by Division chain of command;
 - Investigation and review of force incidents by a new Force Investigation Team ("FIT");
 - Review and analysis of use of force incidents by a new Force Review Board ("FRB");
 - Investigation of internal misconduct by Internal ("Internal Affairs");
 - Chain of command misconduct review process;
 - Discipline process; and
 - Memorandum of Understanding ("MOU") between CPD and Sherriff's Department re: investigation of officer-involved shootings.
- Community and stakeholder engagement, and discussions and coordination with stakeholders regarding engagement, related to:
 - Search and seizure;
 - Community and Problem-Oriented Policing ("CPOP");
 - District Policing Committees ("DPC"s);
 - Staffing;
 - Recruitment and hiring.
- Review of various investigations for compliance;
- Coordination of logistics for various compliance audits, reviews, and outcome assessments;
- Ongoing discussions and coordination with individuals fulfilling Data Analysis and Coordinator role within CPD and monthly Administrative "COMPSTAT" meeting regarding status of outstanding administrative and internal investigations and functions;

- Continued, ongoing technical assistance to the Office of Professional Standards (“OPS”), including regular status calls with stakeholders and real-time review of civilian complaint investigations;
- Continued, ongoing technical assistance to Police Review Board (“PRB”) regarding review and adjudication of civilian complaints, including business practice review and development; provision of ongoing internal training; assistance in implementing PRB Manual, and regular, ongoing attendance of PRB meetings; and
- Ongoing communication and collaboration with Court, City, CPC, CPD, DOJ, MHRAC, police officer organizations, and community groups and organizations.

II. INVOICE SUMMARY

	September 2018
Billable Hours	\$57,722.50
Overhead	\$10.00
TOTAL	\$57,732.50

Breakdown of Billable Hours & Expenses

	Total Hours	Billed Hours	Pro Bono Hours	Total Billed	Expenses
Hassan Aden	26.5	26.5	0	\$6,625.00	\$0.00
Modupe Akinola	0	0	0	\$0.00	\$0.00
Jennifer Albright	8.4	4	4.4	\$1,000.00	\$0.00
Matthew Barge	30.5	29	1.5	\$7,250.00	\$0.00
Joe Brann	0	0	0	\$0.00	\$0.00
Brian Center	0	0	0	\$0.00	\$0.00
Christine Cole	10.5	7.5	3	\$1,875.00	\$0.00
Randy Dupont	7.9	7	0.9	\$1,750.00	\$0.00
Maggie Goodrich	3	3	0	\$750.00	\$0.00

Ayesha Hardaway	43.6	38.1	5.5	\$9,525.00	\$10.00
Tim Longo	0	0	0	\$0.00	\$0.00
Ganesha Martin	10	6	4	\$1,500.00	\$0.00
Policing Project NYU Law	36.91	36.91	0	\$9,227.50	\$0.00
Charles Ramsey	10	0	10	\$0.00	\$0.00
Richard Rosenthal	36.75	23.8	12.95	\$5,950.00	\$0.00
Victor Ruiz	17.75	8	9.75	\$2,000.00	\$0.00
Scott Sargent	12.5	9.5	3	\$2,375.00	\$0.00
Ellen Scrivner	0	0	0	\$0.00	\$0.00
Charles See	27	7.5	19.5	\$1,875.00	\$0.00
Sean Smoot	0	0	0	\$0.00	\$0.00
Tim Tramble	12.1	9.1	3	\$2,275.00	\$0.00
Melissa Bretz*	107	107	0	\$3,745.00	\$0.00
TOTAL	400.41	322.91	77.5	\$57,722.50	\$10.00

* Ms. Bretz, the Monitoring Team Coordinator, bills at a rate of \$35/hour on the Cleveland project.

III. INDIVIDUAL INVOICES & SUPPORTING DOCUMENTATION

The remainder of this document provides the individual invoices of all Team members, as well as receipts for travel, transportation, and accommodations.

The City and Monitoring Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Cleveland for work on the project will do so on the standard, federal scale, with fractions of days rounded to the nearest quarter-day. (Thus, for instance, flying to Cleveland at 4:00pm and staying through the end of the day would be compensated for the half day of \$34.50.) Some Team members have waived their *per diem* charges or elected to receive them only for some but not all days while traveling to Cleveland. This constitutes an additional, ongoing savings to the City of Cleveland.

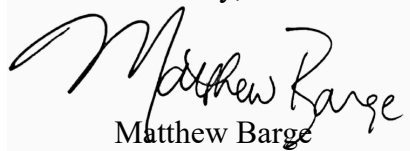
Finally, some Team member invoices or bills contain reference to meals or other costs for which the Team is not seeking reimbursement from the City. In some instances, those items have been redacted by the team members. In others, the un-billed charges as part of a bill that contains billed charges are subtracted from the total. In these instances, the arithmetic should be clear.

IV. CONCLUSION

We submit this invoice for approval by the Department of Justice and City of Cleveland. Upon receiving such approval, we will submit the invoice to Judge Solomon Oliver for his review and approval.

Please do not hesitate to contact us for any reason whatsoever.

Sincerely,




Matthew Barge

cc: Michelle Heyer
Monica Madej
Kevin Preslan
Heather Tonsing Volosin

September 1-30, 2018

Billable Hours

Hassan Aden


To:
Matthew Barge
Meg Olsen
Via email

For:
Cleveland Monitoring

Description	Hours	Rate	Amount
September 3: Correspondence and emails with MT re: upcoming weekly calls and agendas. Call with M. Bretz re: upcoming meetings, deliverables and other priorities for the week.	1	250	\$ 250.00
September 4: Weekly update call with DOJ. Bi-weekly call with parties re: deadlines, deliverables and on-going reviews and projects. Weekly logistics call with MT leadership.	3.5	250	\$ 875.00
September 5: Emails and correspondence with CDP/IA, CCSD (chief and captain) and logistics for upcoming meeting regarding CCSD's UF investigations for the CDP. MT project management emails re: logistics, ongoing policy reviews, meetings and deadlines.	1.5	250	\$ 375.00
September 10: Correspondence and emails re: ongoing assessments and deliverables. MT Leadership logistics weekly call re: upcoming meetings and priorities for the week. Specific task assignments for MT members. Review of Equipment and Resource Plan (strategic plan for continuous improvement and maintenance). Correspondence with City re: data access for ongoing	4.5	250	\$ 1,125.00
September 11: Emails and correspondence with MT workgroups re: updated Equipment and Resource Plan and review assignments. MT calls re: project management and priority review assignments.	1.5	250	\$ 375.00
September 13: MT/DOJ conference call re: 2019 General Training Plan. Conference call with DOJ/City re: Chief's hearings and associated protocols.	2	250	\$ 500.00
September 14: Call with monitor re: UF assessment and disciplinary case assessment. Call with M. Bretz re: meeting with CCSD re: FIT/UF investigations and other deadlines and priorities.	1.5	250	\$ 375.00
September 17: MT leadership logistics call to discuss deliverables, deadlines and other important activities for the week (including calls and meetings). Call with parties re: finalization of FIT Manual language.	2	250	\$ 500.00
September 18: Email and correspondence with MT and parties. Weekly update call with DOJ/CRT.	1	250	\$ 250.00
September 23: Review and preparation for upcoming weekly meetings and logistics update call with MT leadership.	0.5	250	\$ 125.00

September 24: Weekly Update call re: logistics, deadlines, deliverables in progress and priority follow up matters for the MT. Call with DOJ re: Equipment and Resources Plan (latest draft submitted by the City). Logistics/correspondence and emails with CCSD re: meeting to discuss the Sheriff's role in investigating fatal shootings by the CDP. Call with Christine Cole re: UF and IA assessment and necessary equipment, access etc. Call with monitor re: <u>project management and upcoming assessments</u> .	3.5	250	\$ 875.00
September 25: Weekly update call with DOJ. Email and correspondence with MT. Call with M. Bretz re: <u>planning and project management</u> .	1.5	250	\$ 375.00
September 27: Emails and correspondence with MT workgroups and monitor re: <u>project management and logistics</u> .	1	250	\$ 250.00
September 28: Correspondence and follow up re: ongoing review and assessments by MT work groups. Review of deadlines and upcoming assessment needs, including progress in obtaining the necessary equipment (laptops) and access to conduct our work.	1.5	250	\$ 375.00
Total Billable Hours	26.5	250	\$ 6,625.00
Reimbursable Expenses			
No expenses in September 2018			
Total Reimbursable Expenses			\$ -
Total (Hours and Reimbursable Expenses)			\$ 6,625.00
Pro Bono Hours			\$ -
Total Billed (includes Pro Bono Adjustment)			\$ 6,625.00

Jennifer R. Albright

E-mail: [REDACTED]

TO: Matthew Barge
Cleveland Police Monitor

FROM: Jennifer Albright

DATE: October 1, 2018

RE: September 2018 Invoice for services to Cleveland PD

Date	Activity	Hours
9/6/2018	Review Disciplinary Data	1.0
9/10/2018	Phone conference to review use of force review tool	1.4
9/11/2018	Review Disciplinary Data	0.9
9/15/2018	Review Disciplinary Data	0.8
9/18/2018	Review Disciplinary Data	0.9
9/22/2018	Review Disciplinary Data	2.2
9/24/2018	Review Disciplinary Data	1.2
Total Hours Worked		8.4
	Rate: \$250 / hour	
	<i>Pro Bono</i> Hours	4.4
	Total Billed (4 hours)	\$1,000.00
TOTAL INVOICE		\$1,000.00

MATTHEW BARGE

SEPTEMBER 2018 INVOICE

BILLABLE HOURS

Date	Activity	Hours
09-01-18	Communicate re: various monitoring issues.	0.3
09-03-18	Communicate re: various monitoring issues.	0.2
09-04-18	Communicate re: various monitoring issues. Draft and review documents.	1.1
09-05-18	Communicate re: various monitoring issues. Draft and review documents.	1.1
09-06-18	Communicate re: various monitoring issues.	0.8
09-07-18	Communicate re: various monitoring issues.	0.4
09-09-18	Communicate re: various monitoring issues.	0.1
09-10-18	Communicate re: various monitoring issues. Draft and review documents.	3.7
09-11-18	Communicate re: various monitoring issues. Draft and review documents.	4.1
09-12-18	Communicate re: various monitoring issues.	0.6
09-13-18	Communicate re: various monitoring issues. Draft and review documents.	0.4
09-14-18	Communicate re: various monitoring issues. Draft and review documents.	1.7
09-15-18	Communicate re: various monitoring issues.	0.1
09-17-18	Communicate re: various monitoring issues. Draft and review documents.	2.3
09-18-18	Communicate re: various monitoring issues. Draft and review documents.	0.9
09-19-18	Communicate re: various monitoring issues. Draft and review documents.	3.0
09-20-18	Communicate re: various monitoring issues. Draft and review documents.	1.2
09-21-18	Communicate re: various monitoring issues.	0.9
09-24-18	Communicate re: various monitoring issues. Draft and review documents.	2.5
09-25-18	Communicate re: various monitoring issues. Draft and review documents.	2.1
09-26-18	Communicate re: various monitoring issues. Draft and review documents.	1.0
09-27-18	Communicate re: various monitoring issues. Draft and review documents.	0.9
09-28-18	Communicate re: various monitoring issues.	1.0
09-29-18	Communicate re: various monitoring issues.	0.1

Total Hours Worked	30.5
Total Billed Hours	29.0
Rate: \$250/hour	
TOTAL BILLED	\$7,250.00
<i>Pro Bono</i> Hours	1.5

REIMBURSABLE EXPENSES

Mr. Barge does not bill for travel/transport time, meals, or miscellaneous personal expenses associated with the project and/or traveling for the project. Whenever feasible to do so, he coordinates ground transportation with other Monitoring Team members.

Reimbursement for Expenses

Date	Expense description	Amount	Reference
			1
			2
			3
			4
			5
			6
			NR
<hr/> Total expenses		<hr/> \$0.00	

Randolph Dupont

TO: Matthew Barge, Monitor
Cleveland Police Monitoring Team
FROM: Randolph Dupont
DATE: October 5, 2018

September 2018 Invoice
Billable Hours

Date	Activity	Hours
09-05-18	Review and update of Crisis Intervention Deadline documents, Review of CPD Critical Incident Events, Correspondence regarding deadlines	2.5
09-10-18	Discussion and Follow up on Crisis Intervention Deadline documents	0.6
09-15-18	Discussion of Quality Assurance Subcommittee agenda, discussion of CIT 40 Hour Training Schedule	0.9
09-18-18	MHRAC Community Meeting, Discussion of MHRAC Community participation	2.0
09-22-18	Review of Youth Survey results, review of CPD Critical Incident events	1.0
09-24-18	Review of correspondence regarding community participation, Monitoring Team planning, review of correspondence regarding Youth survey	0.9
	Total Hours Worked	7.9
	Total Billed Hours	7.0
	Rate: \$250/hour	
	TOTAL BILLED	\$1750
	<i>Pro Bono</i> Hours	0.9

**Maggie Goodrich
LE Innovations, Inc.**

INVOICE # 2018 09 Cleveland Project Bill – Maggie Goodrich

September 30, 2018

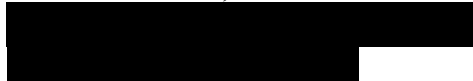
Matthew Barge
Monitor, Cleveland PD

**FOR PROFESSIONAL SERVICES RENDERED 9/01/18 through 9/30/18
Cleveland Police Department Technology and Equipment Assessment**

Date	Description	Hours	Total
9/14/18	Review and draft comments to CPD Equipment and Resource Plan	2.0	\$ 500.00
9/24/17	Call with Monitoring Team re CPD Equipment and Resource Plan	1.0	\$ 250.00
	Total	3.0	\$ 750.00

TOTAL DUE: \$750.00

Please Remit Check to:
LE Innovations, Inc.



INVOICE

From: Ayesha Bell Hardaway

To: [REDACTED]
[REDACTED]
[REDACTED]

Billable Hours and Expenses for September 2018

DATE	DESCRIPTION	HOURS
9/4/18	Prepare for and participate in conference calls; email correspondence	1.3
9/6/18	Prepare for and participate in conference call	3.7
9/10/18	Prepare for and participate in conference calls; email correspondence	2.2
9/11/18	Prepare for and participate in meetings and conference calls; email correspondence	4.5
9/13/18	Prepare for and participate in conference calls	1.8
9/14/18	Conference call	.2
9/17/18	Email correspondence; meeting	.9
9/18/18	Prepare for and participate in conference call; email correspondence	1.5
9/21/18	Prepare for participate in conference calls; email correspondence	1.5
9/23/18	Review and analyze investigative documentation	3.9
9/25/18	Prepare for and participate in conference calls; email correspondence	1.9
9/26/18	Observe trainings; email correspondence; conference calls	2.3
9/27/18	Observe trainings; attend hearings; conference calls	6.5
9/28/18	Observe training; email correspondence; conference call	1.2
9/29/18	Review and analyze investigative documentation	4.3
9/30/18	Review and analyze investigative documentation	5.9

Total Hours Worked 43.6

Pro Bono Hours 5.5

Travel Hours 6.4

Total Hours Billed (38.1) x Rate \$250.00/hour \$9,525.00

REIMBURSABLE EXPENSES

9/11/18	Parking	10.00
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Total Expense Amount Due (Transportation) \$10.00



USA PARKING SYSTEMS, INC.
PARKING RECEIPT

DATE: SEP 11 2018

AMOUNT

\$10.00

LOCATION
COMMENTS:

UOH

Ganesha Martin
Cleveland Monitoring Team

Date	Activity	Hours
9/3/18	Communicate re CD Issues/Review Documents	2
9/6/18	Communicate re CD Issues/Review Documents	0.5
9/10/18	Communicate re CD Issues/Review Documents	2.5
9/11/18	Communicate re CD Issues/Review Documents	4
9/13/18	Communicate re CD Issues/Review Documents	1
Total Hours Worked		10
Total Billed Hours	40% pro bono	4
	Rate: \$250.00/hr	6
TOTAL BILLED		1,500.00

**Policing Project
NYU School of Law**

[REDACTED]

[REDACTED]

**Police Assessment Resource Center (PARC)
Attention: Matthew Barge**

Invoice Date: October 10, 2018

September 2018 Invoice

Policing Project Staff Hours

Date	Billor	Description of Work Performed	Time
09/07/2018	CD	Completed invoice	.41
09/10/2018	BC	Call with monitoring team	2.75
09/10/2018	BC	Correspondence	1
09/10/2018	BC	CPC meeting	1
09/10/2018	BC	Systemic assessment	.5
09/11/2018	BC	Call with DOJ	.75
09/11/2018	BC	Stakeholder meeting	1
09/11/2018	BC	Correspondence	.75
09/11/2018	BC	Revising assessment tool	1.33
09/11/2018	BC	Call with City/CDP	.75
09/12/2018	BC	Correspondence	1
09/12/2018	BC	Systemic assessment	1
09/12/2018	BC	Revising assessment tool	1
09/13/2018	BC	Correspondence	.5
09/13/2018	BC	Systemic assessment	.5
09/13/2018	BC	Call with DOJ	.5
09/14/2018	BC	Correspondence	1
09/17/2018	BC	Call with monitoring team	1

09/17/2018	BC	Correspondence	1
09/17/2018	BC	Training feedback	.75
09/17/2018	BC	Call re: FIT Manual	1
09/18/2018	BC	Correspondence	.75
09/18/2018	BC	Call with DOJ/City/CDP	1.5
09/19/2018	BC	Correspondence	1
09/19/2018	BC	Compstat meeting	1
09/19/2018	BC	Systemic assessment	2.5
09/20/2018	BC	Correspondence	.5
09/20/2018	BC	Systemic assessment	1.5
09/24/2018	BC	Call with monitoring team	1
09/24/2018	BC	Correspondence	.75
09/24/2018	BC	Call re: equipment plan	.67
09/24/2018	BC	Drafting motion	1.5
09/25/2018	BC	Correspondence	.5
09/25/2018	BC	Call with DOJ/City	1.75
09/25/2018	BC	Drafting court motion	1.5
	Total Hours:		36.54
	Total Hours Billed (Rate: \$250/hour):		36.54
	Total Billed:		\$9,135.00
	Brian Chen Travel Expenses*:		\$0.00
	Total Cost:		\$9,135.00

**Paid separately.*

**Policing Project
 NYU School of Law
 40 Washington Square South, Room 302
 New York, NY 10012**

**Police Assessment Resource Center (PARC)
 Attention: Matthew Barge**

Invoice Date: October 5, 2018

September 2018 Invoice

Policing Project Staff Hours

Date	Billor	Description of Work Performed	Time
09/07/2018	CD	Completed invoice	.41
09/10/2018	BC	Call with monitoring team	2.75
09/10/2018	BC	Correspondence	1
09/10/2018	BC	CPC meeting	1
09/10/2018	BC	Systemic assessment	.5
09/11/2018	BC	Call with DOJ	.75
09/11/2018	BC	Stakeholder meeting	1
09/11/2018	BC	Correspondence	.75
09/11/2018	BC	Revising assessment tool	1.33
09/11/2018	BC	Call with City/CDP	.75
09/12/2018	BC	Correspondence	1
09/12/2018	BC	Systemic assessment	1
09/12/2018	BC	Revising assessment tool	1
09/13/2018	BC	Correspondence	.5
09/13/2018	BC	Systemic assessment	.5
09/13/2018	BC	Call with DOJ	.5
09/14/2018	BC	Correspondence	1
09/17/2018	BC	Call with monitoring team	1

09/17/2018	BC	Correspondence	1
09/17/2018	BC	Training feedback	.75
09/17/2018	BC	Call re: FIT Manual	1
09/18/2018	BC	Correspondence	.75
09/18/2018	BC	Call with DOJ/City/CDP	2.5
09/19/2018	BC	Correspondence	1
09/19/2018	BC	Compstat meeting	1
09/19/2018	BC	Systemic assessment	2.5
09/20/2018	BC	Correspondence	.5
09/20/2018	BC	Systemic assessment	1.5
09/24/2018	BC	Call with monitoring team	1
09/24/2018	BC	Correspondence	.75
09/24/2018	BC	Call re: equipment plan	.67
09/24/2018	BC	Drafting motion	1.5
09/25/2018	BC	Correspondence	.5
09/25/2018	BC	Call with DOJ/City	1.75
09/25/2018	BC	Drafting court motion	1.5
	Total Hours:		36.91
	Total Hours Billed (Rate: \$250/hour):		36.91
	Total Billed:		\$9,227.50
	Brian Chen Travel Expenses*:		\$0.00
	Total Cost:		\$9,227.50

**Paid separately.*

Charles H Ramsey & Associates
6616 Lincoln Drive
Philadelphia, PA 19119-3156
215.834.1354

DATE 9/3/18
INVOICE #
CUSTOMER ID EIN 81-0933399

BILL TO Matthew Barge
Vice President & Deputy Director
Police Assessment Resource Center
New York, NY
202.257.5111

SHIP TO Charles H. Ramsey
Charles H. Ramsey & Associates
6616 Lincoln Drive
Philadelphia, PA 19119-3156
215.834.1354

JOB PAYMENT TERMS
Due on receipt

DESCRIPTION AMOUNT

Invoice for September 2018
Weekly Conference Calls 10 hrs x pro bono = \$0

Airfare
Taxi/Uber
Hotel
Food
Travel time

Invoice for September 2018
Total \$0.00

Make all checks payable to Charles H. Ramsey. Thank you for your business

6616 Lincoln Drive Philadelphia, PA 19119-3156

SEPTEMBER 2018 INVOICE
BILLABLE HOURS

Date	Activity	Hours
9/4/18	Weekly DOJ/Monitoring Team Call; Bi-weekly City/CDP/Monitoring Team//DOJ meeting; Correspondence review and response; review of IA audit instrument; review of Chief's letters; review of City's 6 th status report; FIT manual review; review of Systemic audit plan; review of IA manual; Monitoring team logistics meeting and follow-up documentation and correspondence.	4.1
9/5/18	OPS workgroup meeting agenda; review of OPS bi-weekly report; correspondence review and response; call with OPS Administrator; FIT manual edits; review of July sustained findings letters; correspondence to Monitoring Team.	1.6
9/6/18	Meeting with DOJ re: retired officer issue & call preparation; OPS workgroup bi-weekly meeting; OPS meeting documentation, correspondence & agenda; Chief's hearing protocol correspondence; follow-up call and correspondence with OPS.	4.4
9/10/18	Monitoring team logistics meeting; meeting re: audit instrument; correspondence review and response (review of Letters of reinstruction); review of Supervisory Investigation policy; audit correspondence.	3.3
9/11/18	DOJ/Monitoring team meeting; weekly DOJ/City meeting; OPS findings letters; Monitoring Team call; review of OPS findings letters; review of Hillard-Heinze status report; OPS communications; OPS/PRB retired officer meeting (IA/DOJ/Law); Meeting follow-up – texts, emails and calls.	3.7
9/13/18	Call with Law/DOJ re: Chief's Hearing protocol; IA manual review: prep for 9/14 meeting with DOJ; correspondence review.	1.7
9/14/18	Monitoring Team/DOJ meeting re: IA manual; correspondence review, meeting documentation.	0.6
9/17/18	Monitoring Team logistics meeting; FIT manual meeting (DOJ/CDP/Monitoring Team).	1.3
9/18/18	DOJ/Monitoring Team weekly meeting; DOJ/City/Monitoring Team weekly meeting; follow up documentation and correspondence.	1.6
9/20/18	Monitoring of OPS-Chief's hearings; call with Law re: Chief's hearing protocol; OPS workgroup bi-weekly meeting.	2.5
9/24/18	Monitoring Team logistics meeting; Monitoring Team call re: FRB policy; FIT manual review and final edits, follow up correspondence.	1.8
9/25/18	Monitoring Team/DOJ meeting; Monitoring Team/DOJ/City/CDP meeting.	1.7
9/26/18	Correspondence re: OPS handing of cases involving retired officers.	0.25
9/27/18	Correspondence review (including letters of reinstruction); OPS bi-weekly report review and follow up; review of DOJ edits to IA	4.0

Rosenthal CLE Invoice

	manual; audit/review of IA file (IA tracking sheet & IA investigative report); FRB policy review.	
9/28/18	Community engagement team meeting; continuing review of IA investigative report and underlying documentation, file organization and review.	2.2
9/30/18	Continuing review of IA file.	2.0

Total Hours Worked: 36.75

Total Hours Billed: 23.8

Rate: \$250/hour

TOTAL BILLED: **\$5,950**

Pro Bono Hours 12.95

REIMBURSABLE EXPENSES

None

Victor A. Ruiz

Bill To:

Customer Name Matthew Barge

Customer Address [REDACTED]

City, State, Zip [REDACTED]

Invoice Number

September 2018

Date Worked	Work Description	Billable Hours	Billing Rate	Amount
9/4/2018	Observation of Bias free Training	6.5	\$250.00	\$1,625.00
9/7/2018	Meeting w/ CPC re CPOP plan	1	\$250.00	\$250.00
9/10/2018	Meeting w/CPC	1.5	\$250.00	\$375.00
9/12/2018	Observation of CPOP Training	4	\$250.00	\$1,000.00
9/16/2018	Training Notes	1	\$250.00	\$250.00
9/26/2018	Observation of CPOP Training	3	\$250.00	\$750.00
9/28/2018	Team Call	0.75	\$250.00	\$187.50
		17.75	Total Billables	\$4,437.50

Payment Date	Payment Method	Payment Amount	
10/2/2018	Pro Bono 9.75	\$2,437.50	
		Total Payments	\$2,437.50

Total Billables	\$4,437.50
Total Expenses	\$0.00
Total Pro Bono	\$2,437.50
Outstanding	\$2,000.00

2018 - 9 Cleveland Project Invoice - Scott Sargent

DATE Sept - 2018



To: Matthew Barge

Invoice

Date	Activity	Hours
9/2/2018	Cases complete - document tissues and concerns for CDP and re Survey	2.00
9/4/2018	Resolving online issues and survey	1.00
9/10/2018	Survey tool meeting - all parties	1.50
9/11/2018	Follow up revision re survey questions and CIT	3.00
9/20/2018	Final review input re tool	2.00
	TL	9.50
Pro-Bono Hours	Calls/Email	3.00
	Total Hours	12.50
Billed	9.5 @ 250	2,375.00

Cleveland Monitoring Reimbursement
2018/ 09 Cleveland Project Bill – Charles R. See

TO: Matthew Barge

Meg Olsen

Police Assessment Resource Center

FROM: Charles R. See

DATE: 10/05/2018

2018 INVOICE
BILLABLE HOURS

<u>Date</u>	<u>Activity</u>	<u>Hours</u>
09/06/18	Meeting with CCPC re: feedback on their report to CDP	1 hr.
09/06/18	Conference call with Black Shield President	1.5 hrs.
09/10/18	Meeting with United Pastors Association	1 hr.
09/10/18	Meeting with CCPC	1 hrs.
09/11/18	Stakeholders meeting	1 hrs.
09/14/18	Engagement Team conference call	.5 hrs.
09/18/18	MHRAC and Sub-Committee meeting	3.hrs
09/20/18	Observe CDP training	2 hrs.
09/21/18	MT/DOJ/City Conference call	1 hrs.
09/25/18	Commission meeting	1 hrs.
0/28/18	Observe CDP Training at the Academy	2 hrs.

 The above includes pro bono

Total hours Worked: 27

Total Billed Hours: 7.5 hrs.

Rate: \$250 Per hour

Total Billed: \$1,875

Pro Bono Hours: 19.5

Additional Pro Bono hours consisted of: travel, phone calls, meetings, correspondence, mileage expense, planning and various document review, and e-mails



Charles R. See,

Charles R. See

Director of Community Engagement
Cleveland Police Monitoring Team

2018 9 CLEVELAND PROJECT BILL - TIMOTHY TRAMBLE

October 5, 2018

September 2018 EXPENSES

Matthew Barge

Invoice # 18-009

SUMMARY OF HOURS WORKED			
Date	Service		Hrs.
09/05/18	Charles See (debrief Law Dpt/CPC meeting)		0.3
09/06/18	Richard Knoth		1.5
09/06/18	CPC CPOP plan recommendation meeting		1.25
09/07/18	Meeting w/Jason Goodrick		1.5
09/07/18	Jason Goodrick follow up call		0.3
09/10/18	MT/CPC Meeting		1.5
09/19/18	CPOP CDP Training		3
09/24/18	Community Engagement Team		1
09/25/18	CPC Meeting		1.75
Total Hours Worked (excluding travel)			12.1
<i>Pro Bono Work Hours</i>	<i>Rate: \$250.00 /hour</i>	<i>\$750.00</i>	<i>3</i>
<i>Pro Bono Travel Hours</i>	<i>Rate: \$250.00 /hour</i>	<i>\$362.50</i>	<i>1.45</i>
<i>Pro Bono Mileage & Parking</i>	<i>Rate: 0.535 /mile</i>	<i>\$26.00</i>	
Total Billed	Rate: \$250.00 /hour	<u>\$2,275.00</u>	9.10

September 1-30, 2018

Billable Hours

Melissa Bretz
[REDACTED]

To:
Matthew Barge
Hassan Aden
Meg Olsen
Via email

For:
Cleveland Monitoring

Description	Hours	Rate	Amount
September 4: DOJ Call, City/CDP/DOJ/MT Call, and MT Weekly Logistics Meeting. Work on Deadline Spreadsheet and Internal Tracking Sheet. Emails to parties regarding reimbursements, documents, deadlines, site visits, scheduling,	8	35	\$ 280.00
September 5: Call with Hassan Aden. Emails to parties regarding meetings, conference lines, meetings, and other information.	5	35	\$ 175.00
September 6: DOJ Call, Retired Officer Small Discussion, and OPS Workgroup Meeting. Work on tracking sheet and deadline spreadsheet. Emails to parties regarding documents, deadlines, agendas, meetings, and other information.	6.5	35	\$ 227.50
September 7: Emails to parties regarding agendas and meetings. Work on deadline spreadsheets, document organization, and tracking sheet. Call with Hassan Aden.	6.5	35	\$ 227.50
September 10: MT Logistics Meeting and UOF Reviews Debrief on Process and Tools Meeting, and CPC/MT Monthly Meeting. Work on Deadline Spreadsheet and agendas. Emails to parties regarding engagement letters, documents,	8.5	35	\$ 297.50
September 11: DOJ Call, Monthly Stakeholders Meeting, and City/CDP/DOJ/MT Meeting. Emails to parties regarding documents, meetings, scheduling, agendas, and other information.	7	35	\$ 245.00

September 12: Emails to parties regarding documents, travel dates, deadlines, meetings, scheduling, and other information.	4.5	35	\$ 157.50
September 13: DOJ Call, Chiefs/Director's Hearings Protocols Meeting, and OPS Bi-Weekly Meeting. Work on address/W9 list. Call with Hassan Aden. Three calls with Richard Rosenthal. Call with Captain Gerome regarding meeting with	9.5	35	\$ 332.50
September 14: Work on Deadline Spreadsheet, Tracking Sheet, and Address/W9 spreadsheet. Emails to parties regarding addresses, W9s, agendas, documents, deadlines, and other information.	6.5	35	\$ 227.50
September 17: MT Logistics Meeting and FIT Manual Discussion. Call with Charles See. Work on Deadline Spreadsheet and Address/W9 spreadsheet. Emails to parties regarding addresses, W9s, agendas, documents, and other	7	35	\$ 245.00
September 18: DOJ Call and City/CDP/DOJ/MT Meeting. Call with Hassan Aden. Emails to parties regarding agendas, meetings, addresses, W9s, meetings, documents, deadlines, and other information.	7.5	35	\$ 262.50
September 19: Work on notes from City/CDP/DOJ/MT Meeting for Matthew and Hassan. Emails to parties regarding notes, meetings, scheduling, and other information.	4.5	35	\$ 157.50
September 20: OPS Workgroup Call. Emails to parties regarding meetings, cancellations, conference lines, scheduling, and other information.	3.5	35	\$ 122.50
September 24: MT Weekly Logistics Meeting and Equipment & Resource Discussion. Work on Deadline Spreadsheet and Internal Tracking Sheet. Emails to parties regarding documents, deadlines, meetings, agendas, cancellations, and other information	8.5	35	\$ 297.50
September 25: DOJ Call and City/CDP/DOJ/MT Meeting. Emails to parties regarding meeting cancellations, agendas, meetings, scheduling, and other information.	6.5	35	\$ 227.50
September 27: Work on Deadline Spreadsheet and Internal Tracking Sheet. Emails to parties regarding documents, deadlines, agendas, meetings, and other information.	5.5	35	\$ 192.50
September 28: Work on Internal Tracking Sheet. Work on Community Engagement Agenda and email regarding same.	2	35	\$ 70.00
		35	\$ -
		35	\$ -
		35	\$ -
		35	\$ -
		35	\$ -

Total Reimbursable Expenses			\$ -
Total (Hours and Reimbursable Expenses)			\$ 3,745.00