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By email

November 22, 2022

Michelle Heyer
U.S. Attorney's Office, Northern District of Ohio
801 West Superior Avenue, Suite 400
Cleveland, OH 44113

Tim Mygatt
U.S. Department of Justice, Civil Rights Division
Special Litigation Section
950 Pennsylvania Avenue, NW
Washington, DC 20530

Mark Griffin
Ahmed Abonamah
City of Cleveland
601 Lakeside Avenue, Suite 106
Cleveland, OH 44114

RE: Cleveland Monitoring Team —October 2022 Invoice

I. INTRODUCTION

This document, and its attachments, represent the invoice of the Cleveland Monitoring Team (the "Team") invoice for services rendered while monitoring implementation of the Settlement Agreement in *U.S. v. City of Cleveland*.

The Team's invoice for services rendered in October 2022 was \$77,180.23. The bill accounts for 433.6 hours of time worked on the Cleveland monitoring project from October 1, 2022 through October 31, 2022. Of this time 66 hours were *pro bono*, e.g. unbilled and donated to the City of Cleveland. The Team's billing over 18 percent of its time for October 2022 as *pro bono* time saved \$16,500.00.

Team members do not bill for travel time, which provides additional savings. All activity operates within the confines of the total budget for year seven of \$1,104,670.40, which the monitoring team invoicing is well within.

Activities, work, and tasks conducted during October 2022 included but were not limited to:

- Continued, ongoing discussion, and technical assistance for upcoming and ongoing training addressing:
 - Force Review Board;
 - Crisis intervention;
 - Bias-Free policing; and
 - Supervision.
- Ongoing technical assistance, review, redlining, and editing policies, processes, procedures, manuals, and reports, and/or structures relating to:
 - Supervisory response to use of force incidents;
 - Investigation and review of force incidents by Division chain of command;
 - Review and analysis of use of force incidents by Force Review Board (“FRB”);
 - Investigation of internal misconduct by Internal Affairs (“IA”);
 - Chain of command misconduct review process;
 - Discipline process and
 - Community and Problem-Oriented Policing (“CPOP”).
 - Officer Intervention Program (OIP)
- Continued, ongoing review, discussion, and provision of technical assistance regarding implementation of plans addressing Consent Decree requirements related to:
 - Crisis intervention;
 - Community and Problem-Oriented Policing (“CPOP”);
 - District Policing Committees (“DPC”s);
 - Staffing;

- Recruitment and hiring; and
- Ongoing review of CPD officer discipline system.
- Ongoing discussions and coordination with individuals fulfilling Data Analysis and Coordinator role within CPD and monthly Administrative “COMPSTAT” meeting regarding status of outstanding administrative and internal investigations and functions;
- Coordination with and technical assistance to City and CPD officials on outcome measurements;
- Continued, ongoing technical assistance to the Office of Professional Standards (“OPS”), including regular status calls with stakeholders and real-time review of civilian complaint investigations;
- Ongoing technical assistance to Police Review Board (“PRB”) regarding review and adjudication of civilian complaints, including business practice review and development; provision of ongoing internal training; assistance in implementing PRB Manual, and regular, ongoing attendance of PRB meetings; and
- Communication with Court, City, CPC, CPD, DOJ, MHRAC, police officer organizations, and community organizations.
- Actively assessing Use of Force cases as part of the assessment launched in May 2022. Reviews intensified in October for the next batch. Relatedly, the FIT Investigations assessment began in October 2022.
- Bi-weekly meetings with City Law, DOJ and the Monitoring Team to discuss Section 115 implementation progress, hiring of key positions and sensitive issues handled by and through City Law.

II. INVOICE SUMMARY

	October 2022
Billable Hours	\$76,500.00
Overhead/Expenses	\$680.23
TOTAL	\$77,180.23

Breakdown of Billable Hours & Expenses

	Total Hours	Billed Hours	Pro Bono Hours	Total Billed	Expenses
Hassan Aden	61.4	55.1	6.3	\$13,775.00	\$0.00
Modupe Akinola	0	0	0	\$0.00	\$0.00
Jennifer Albright	0	0	0	\$0.00	\$0.00
Matthew Barge	0	0	0	\$0.00	\$0.00
Shunta Boston	9.0	9.0	0	\$2,250.00	\$0.00
Christine Cole	30.5	27.3	3.2	\$6,825.00	\$0.00
Ronnie Dunn	24.3	20.1	4.2	\$5,025.00	\$0.00
Randy Dupont	17.1	10.6	6.5	\$2,650.00	\$0.00
Lisa Fink	36.7	28.8	7.9	\$7,200	\$0.00
Ayesha Hardaway	27.5	19.8	7.7	\$4,950.00	\$0.00
Tammy Hooper	16.4	12.9	3.5	\$3,225.00	\$0.00
Brian Maxey	0	0	0	\$0.00	\$0.00
Megan McDonough	21.0	15.7	5.3	\$3,925.00	\$0.00
Rick Myers	33.1	17.9	15.2	\$4,475.00	\$680.23
Charles Ramsey	0	0	0	\$0.00	\$0.00
Richard Rosenthal	33.6	31.9	1.7	\$7,975.00	\$0.00
Victor Ruiz	1.0	1.0	0	\$250	\$0.00

Scott Sargent	19.8	18.8	1.0	\$4,700.00	\$0.00
Django Sibley	7.2	6.5	0	\$1,625.00	\$0.00
Charles See	18.5	15	3.5	\$3,750.00	\$0.00
Sean Smoot	4.0	4.0	0	\$1,000.00	\$0.00
Tim Tramble	0	0	0	\$0.00	\$0.00
Melissa Bretz*	72.5	72.5	0	\$2900.00	\$0.00
TOTAL	433.6	366.9	66	\$76,500.00	\$680.23

* Ms. Bretz, the Monitoring Team Coordinator, bills at a rate of \$40/hour on the Cleveland project.

III. INDIVIDUAL INVOICES & SUPPORTING DOCUMENTATION

The remainder of this document provides the individual invoices of all Team members, as well as receipts for travel, transportation, and accommodations.

The City and Monitoring Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Cleveland for work on the project will do so on the standard, federal scale, with fractions of days rounded to the nearest quarter-day. (Thus, for instance, flying to Cleveland at 4:00pm and staying through the end of the day would be compensated for the half day of \$34.50.) Some Team members have waived their *per diem* charges or elected to receive them only for some but not all days while traveling to Cleveland. This constitutes an additional, ongoing savings to the City of Cleveland.

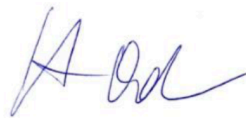
Finally, some Team member invoices, or bills contain reference to meals or other costs for which the Team is not seeking reimbursement from the City. In some instances, those items have been redacted by the team members. In others, the un-billed charges as part of a bill that contains billed charges are subtracted from the total. In these instances, the arithmetic should be clear.

IV. CONCLUSION

We submit this invoice for approval by the Department of Justice and City of Cleveland. Upon receiving such approval, we will submit the invoice to Judge Solomon Oliver for his review and approval.

Please do not hesitate to contact us for any reason whatsoever.

Sincerely,

A handwritten signature in blue ink, appearing to read 'H Aden', written in a cursive style.

Hassan Aden
Monitor

cc: Michelle Heyer

Detailed time report

21CP Solutions, LLC

Timeframe	10/01/2022 – 10/31/2022	1 Client	City of Cleveland
Total	433.60 Hours 0.00 Uninvoiced billable hours	1 Project	Cleveland December 2021 - November 2022
		Tasks	All tasks
		Team	Everyone

Date	Client	Project	Task	Roles	Hours
Aden Hassan					
10/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Senior Advisor	2.30
Review and exits to the Kolnapp Inquiry memo. Email and correspondence. Continued work on 2023 Budget memo and project management.					
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	5.50
Weekly MT Logistics meeting to discuss meetings, priorities and assignments for the week as well as pending deadlines and deliverables to the parties. Continued budget preparation and fiscal review 2022 to date. Project management, including assessing resources and personnel needed for budget year 2023. Call with A. Hardaway re CD related matters.					
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	2.00
Weekly update call with DOJ re: meetings, deliverables and other matters pertaining to the CD. Follow up call with T. Mygatt and M. Heyer re: CD related matters and upcoming priorities for maintaining a good pace toward compliance. Project management call with L. Fink and M. Bretz.					
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	2.00
Review of returned drafts for several MT reports/inquiries. Follow ups on assigned tasks and logistics for meetings, to include the scheduled meetings with the Mayor. Call with C. Cole re ongoing and upcoming assessments. Email and correspondence.					
10/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.80
Email and correspondence.					
10/07/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.50
Email and correspondence.					
Total					433.60

Date	Client	Project	Task	Roles	Hours
10/08/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.20
		Review of Notice to the Court to be filed.			
10/08/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.40
		Email and correspondence.			
10/08/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.50
		Logistics and planning for the MT attendance at the next two supplemental FRB sessions.			
10/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	2.00
		Research and training design in Task Based billing models.			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.20
		Review of suspension letters (Spencer-Phillips and Santa)			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.40
		CD related Email and correspondence.			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.50
		Review of Chief's and DPS cases provided by case review. Drafted several emails relating to cases included in the spreadsheet.			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.60
		Reviewed and edited the Review of CIT Cases Involving Handcuffing of Female Juveniles Results Memorandum in BOX.			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.80
		Initial review (comments and edits applied) of GPO 4.08.05 Interactions with Citizens Who Are Recording Police Activity. Reviewed the second version which had the side by side edits from the DOJ and previous MT reviewers. Approved for sending back to the city.			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.90
Total					433.60

Date	Client	Project	Task	Roles	Hours
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.10
		reviewed the Letter of Re instruction (Coleman)			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.10
		Reviewed DNS 22-349, 22-350 and 22-351).			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.30
		Additional CD related email and correspondence.			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	0.80
		Administrative tasks and project management.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.30
		CD related email and correspondence.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.70
		Call with DOJ re CD related matters. Follow up call with T. Mygatt (CRT).			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.20
		Call with L. Fink re project progress Gantt chart updates and budget process for 2023.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.60
		Weekly Update call with DOJ to discuss CD related materials and upcoming deliverables (including pre-meeting reviews and preparation.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.20
		Reviewed latest draft of the CIT Handcuffing memo that addressed my edits and comments.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.30

Total 433.60

Date	Client	Project	Task	Roles	Hours
			Reviewed the latest draft of the Kilnapp memorandum for distribution to the parties.		
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.20
			Correspondence with the Court and logistics for a call with Judge Oliver re CD related matters and several Court Orders.		
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	0.30
			Administrative tasks and project management.		
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.40
			CD related email and correspondence.		
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.50
			Review and edits of latest draft of the Chief of Police Discipline Case assessment.		
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.30
			Review of CD documents and matters flagged for follow up with the CDP in the last 12 months. Meeting logistics with relevant MT members to address and resolve these pending matters with the CDP/City.		
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.70
			Call with Judge Oliver re several CD related matters, deadlines and deliverables.		
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.20
			Review of newly issued DNs (22-352, 22-353, 22-354, 22-355 and 22-356).		
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	0.20
			Administrative tasks and project management.		
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.20
			CD related email and correspondence.		
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.10

Total 433.60

Date	Client	Project	Task	Roles	Hours
			Review of Court Order reappointing the Monitor for two years and associated email.		
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.60
			Call with R. Rosenthal re CDP IA Memo re: Kilnapp and our own inquiry on the shooting. Discussed further edits and process for delivering the Chief of Police Discipline Case review back to the parties after my requested edits/comments have been incorporated. (reviewed my comments prior to this call and drafted a short agenda for it).		
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.30
			Phone call with a community member regarding CD related concerns.		
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	0.40
			Administrative tasks and project management.		
10/14/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	0.10
			Administrative tasks and project management.		
10/14/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.60
			Call with M. Bretz and L. Fink to discuss pending deliverables, logistics for returning reviewed documents to the parties, Box assignments for MT staff, and other CD related matters pertaining to assessment and review assignments. (Call and review and preparation for meeting)		
10/14/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.40
			CD related email and correspondence re follow ups, review assignments and several pending and ongoing assessments (Force and FIT).		
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.10
			Review and preparation followed by the weekly MT Logistics call to discuss weekly meetings, deliverables, review assignments, get progress updates on assessments, active and pending and other matters pertaining to the CD.		
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.40
			Participated in the weekly training meeting with the parties.		
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.20
			Review of MT assignments in BOX, email and correspondence related to review assignments.		

Total 433.60

Date	Client	Project	Task	Roles	Hours
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022 CD related email and correspondence.	CLE MT Member Rate	Senior Advisor	0.30
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022 Review of Chief's and Director's Discipline updated spreadsheet of cases.	CLE MT Member Rate	Senior Advisor	0.30
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022 Review of new DNs (22-359, 22-360, 22-361, 22-362).	CLE MT Member Rate	Senior Advisor	0.40
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022 Training Review-Cleveland Leadership Training LDE 2	CLE MT Member Rate	Senior Advisor	0.90
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022 CD related emails, correspondence and logistics.	CLE MT Member Rate	Senior Advisor	0.20
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022 Review/comments of Training Module 1 Expert Answers LDE CDP (LDE 1)	CLE MT Member Rate	Senior Advisor	0.70
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022 Reviewed the latest version of the FIT methodology that addressed the City's questions and concerns. Approved the document to be returned to the City and DOJ.	CLE MT Member Rate	Senior Advisor	0.30
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022 Weekly MT/DOJ update meeting (including review and preparation) to discuss deliverables, meetings, ongoing reviews and assessments as well as other CD related matters.	CLE MT Member Rate	Senior Advisor	0.60
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022 Review/comment of the CDP 2021 Search and Seizure Report. Review of MT comments and logistics for sending the report back.	CLE MT Member Rate	Senior Advisor	1.00
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022 Zoom meeting with L. Fink and C. Cole re: 2022 and 2023 assessments and related budget. Review of 2023 Budget documents. (Planning and review for the meeting is included)	CLE MT Member Rate	Senior Advisor	0.70

Total 433.60

Date	Client	Project	Task	Roles	Hours
10/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.40
CD related email and correspondence re logistics and meetings and ongoing reviews.					
10/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.30
Review of CIT and Use of Force slide decks for CDP Stat.					
10/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.10
Review of DNs (22-363, 22-364, 22-365 and 22-365A)					
10/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.40
Review of DOJ's comments and edits to the IA Training curriculum.					
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.60
Call with T. Mygatt re CD related matters.					
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.70
Logistics and training agenda for All-team meeting on Tuesday regarding new billing instructions.					
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.10
Call with A. Hardaway re Performance Measurement meeting.					
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.70
Preparation and review for the Performance Management meeting with the City and the CDP. Performance Management meeting.					
10/22/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.70
Reviewed BOX documents (Cleveland Leader Development Training and Module on Developing CDP Leadership, Excellence and Expertise)					
10/23/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.50
Budget document drafting, review of proposed assessments for 2023 budget (including anticipated staffing resources and hours).					

Total 433.60

Date	Client	Project	Task	Roles	Hours
10/23/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.50
Email and correspondence re budget planning and general CD related.					
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.80
Email, correspondence and logistics with the Court re several CD related matters.					
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.00
Weekly MT Logistics call to discuss upcoming meetings, logistics, agendas, deliverables and assignment updates and status.					
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.40
Call with L. Fink and M. Bretz re deliverables and assignments and other CD related matters.					
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.30
Call with M. Heyer re CD related matters.					
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.70
Call with M. Olsen re CD related invoicing and training for MT.					
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.40
Review of the Chief's and the Director of Public Safety Discipline case spreadsheets.					
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.20
Call with Mayor Bibb re CD related matters and priorities.					
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.70
Calls with T. Hooper and R. Myers re CD related matters and priorities.					
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.80
Call with the Court regarding CD related matters and priorities.					

Total 433.60

Date	Client	Project	Task	Roles	Hours
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022 Review of DNs (22-367, 368 and 369)	CLE MT Member Rate	Senior Advisor	0.10
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022 Drafted email regarding MT capacity increase to meet the challenges of increased MT assessments in 2023.	CLE MT Member Rate	Senior Advisor	0.60
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022 Review of Charge Letters (Sediak, Ortiz, Clemens, Benedictis, Graves, Kraynik, Harris, Andrews, New, and Bick)	CLE MT Member Rate	Senior Advisor	0.80
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022 Review of UF Closed Case spreadsheet provided by Commander Carney.	CLE MT Member Rate	Senior Advisor	0.20
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022 Preparation for and call with the DOJ (weekly update call).	CLE MT Member Rate	Senior Advisor	1.30
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022 Preparation for and bi-weekly meeting call with the City and the DOJ re: CD deliverables, timelines, clarifications/discussions on ongoing work.	CLE MT Member Rate	Senior Advisor	0.60
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022 MT Monthly All-Team meeting to discuss CD related operations, planning, and other matters related to the CD.	CLE MT Member Rate	Senior Advisor	1.00
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022 Administrative time invoicing and project management.	Pro Bono Hours	Senior Advisor	0.50
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022 Call with M. Bretz re deliverables, timelines and other CD related matters.	CLE MT Member Rate	Senior Advisor	0.30
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022 CD related calls with community members.	CLE MT Member Rate	Senior Advisor	1.00
Total					433.60

Date	Client	Project	Task	Roles	Hours
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.80
		Call with J. Goodrick (CPC ED) re CD related matters.			
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	0.70
		CD related email and correspondence.			
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.70
		Reviewed the MT Kilnapp memo (updated since the IA memo was received from Superintendent Viland). Reviewed Superintendent Viland's memo to ensure all remaining questions were addressed. Email and correspondence re next steps and advising the Court on this matter.			
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.50
		Review of the updated Chief's Discipline Assessment memo update.			
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	0.30
		CD related email and correspondence.			
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	1.00
		CD Project management.			
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.60
		Court Status Conference			
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.00
		Weekly MT leadership logistics meeting (including review and preparation).			
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.30
		Review and approval of September invoice for MT. Project management.			
Charles See					18.50
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.50

Total 433.60

Date	Client	Project	Task	Roles	Hours	
		Monitored interviews for CPC				
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.00	
		Monitored Citizens' Police Training Academy Class				
10/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.00	
		First District Community Policing committee meeting				
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.00	
		Monitoring Team progress update to community group re: MT 11th Semiannual Report.				
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.00	
		Attended Second District Community Policing Committee meeting.				
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.00	
		Monitored Citizens' Police Academy Training				
10/14/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.00	
		Two phone conversations: one re: MHRAC; one re: New Police Commission				
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.80	
		Phone conversation re: New Commission's role				
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00	
		Phone conference re: MHRAC and role of City with CIT				
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.70	
		Phone call re: CIT				
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.50	

Total 433.60

Date	Client	Project	Task	Roles	Hours
meeting: DOJ/MT/City/CDP - All MT Team meeting					
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.00
Monitored Citizens' Academy Training					
Christine Cole					30.50
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.40
Status discussion of various assessments in progress, plan for next steps					
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.90
review and commenting on notes on handcuffing memo to MT					
10/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.30
review of bias free final draft report					
10/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.20
reviewing news, emails, and planning for assessment budget					
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	0.50
review and respond to emails, updates on UOF review					
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.50
Administrative review reading and responding to emails on recent meetings, UOF assessment, and budgets.					
10/14/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	0.40
review of emails, news, planning for assessments, reviewing pending assignments, reviewing divisional notices of the last week					
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.00
MT weekly team meeting					
Total					433.60

Date	Client	Project	Task	Roles	Hours
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.50
		planning and assessing budget needs for assessments in 2023			
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.60
		Bi weekly Training Meeting with MT, DOJ, and Division personnel and related prep and follow up			
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.10
		Administrative work on budget planning for assessments prep followed by meeting on this same topic with LF and MCM, email to schedule follow up meeting			
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.30
		Review and response to emails related to daily administration, calendaring, and assessment needs.			
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	0.10
		Administrative scheduling for meeting on Assessment budget			
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Senior Advisor	0.20
		Review of email exchange and attached document on FIT methodolgy			
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.70
		Zoom meeting to discuss budget for assessments with LF and HA			
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	2.30
		preparing budget for Assessments for 2023			
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	0.10
		preliminary review of DOJ comments on handcuffing assessment memo			
10/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.00
		meeting with MT colleagues on assessment calendar, budget, reviews, and next steps			

Total 433.60

Date	Client	Project	Task	Roles	Hours
10/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.20
		CD related administrative work including finalizing and sending budget, emails related to CD activities and methodologies			
10/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	Stop and Search Assessment	Senior Advisor	0.30
		review and comment on DOJ comments in Box for handcuffing memo			
10/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.40
		Admin work: reading and responding to emails, reviewing shared DNs, reviewing news, reviewing compstat slides and sharing with other team members			
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.50
		conversation on admin issues and roles/responsibilities			
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.80
		Participation in MT weekly logistics meeting			
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Senior Advisor	0.10
		review and replying to emails relative to scheduling for FIT methodology and summit			
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.60
		review, comment in Box on CDPs SSA report			
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	1.00
		Administrative time reviewing and responding to CD related emails and other admin work on CD related activities			
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.20
		Participate in MT/DOJ call			
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.20
		Participate in All Parties meeting			

Total 433.60

Date	Client	Project	Task	Roles	Hours
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Senior Advisor	0.50
Discussion and resolution of questions on FIT Methodology with DOJ, CDP, CAO and MT members					
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.10
Participation in MT all team meeting					
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	0.60
admin work related to CD including reading and responding to administrative and project management emails and review of local news.					
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Senior Advisor	0.80
Review of CDP comments and conversation with MCM on same					
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.10
review of DN's 22-370,22-371, 22-367,22-368,2-369					
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.60
Review and comment on 2023 Training Plan in Box					
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Senior Advisor	0.10
admin on scheduling for follow up meeting with CDP and Assessment Team following Q1 review memo					
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.40
Review and Comment on Intro Module Developing DCP Leadership Excellence and Expertise in Box					
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.50
Review and comment in Box on Cleveland Leader Development Training					
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.50
Review of Module 1 Expert Answers LDE CDP pptx					

Total 433.60

Date	Client	Project	Task	Roles	Hours
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.30
		Review and Comment on CLE Leader Development Training LDE 2			
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.30
		admin work on team capacity around assessments, reviewing incoming emails from the afternoon on CD related administration, reviewing local news			
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.60
		updating compliance status chart with assessments from 11th report and assessments planned for 2023			
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.30
		Assessment Team Meeting and follow up work on scheduling with Megan's upcoming leave, Alchemer.com coaching and practice.			
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.30
		administrative review of emails, DN 22-372, scheduling for meeting with CDP and MT members to discuss perceived discrepancies in UOF memo, other email work with MT members on assessments and logistics			
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.90
		MT team meeting			
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.30
		admin work of reading DNs (22-373-377), responding to relevant emails on training, and prep for the training team call today.			
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Senior Advisor	0.40
		review of Q1 and Q2 data and Q3 assignments with Assessment Team. Prep for 11/1 meeting and prep for assignment memo			
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.00
		participation in Training Team meeting, engaged in planning and follow up from that meeting			
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.20
		conversation with DOJ on Search and Stops report			

Total 433.60

Date	Client	Project	Task	Roles	Hours
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022 admin on CD related emails and scheduling	Pro Bono Hours	Senior Advisor	0.50
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022 cleaning data, organizing Q2 UOF reviews data	Use of Force Assessment	Senior Advisor	0.80
Django Sibley					7.20
10/08/2022	City of Cleveland	Cleveland December 2021 - November 2022 Review use of force case 2022-111550	CLE MT Member Rate	Associate Consultant	1.10
10/08/2022	City of Cleveland	Cleveland December 2021 - November 2022 Review use of force case 2022-082011	CLE MT Member Rate	Associate Consultant	0.60
10/08/2022	City of Cleveland	Cleveland December 2021 - November 2022 Review use of force case 2021-391556	CLE MT Member Rate	Associate Consultant	0.80
10/09/2022	City of Cleveland	Cleveland December 2021 - November 2022 Review use of force case 2022-055806	CLE MT Member Rate	Associate Consultant	1.50
10/09/2022	City of Cleveland	Cleveland December 2021 - November 2022 Review case 2022-051560	CLE MT Member Rate	Associate Consultant	0.70
10/09/2022	City of Cleveland	Cleveland December 2021 - November 2022 Review use of force case 2022-106808	CLE MT Member Rate	Associate Consultant	0.90
10/09/2022	City of Cleveland	Cleveland December 2021 - November 2022 Review use of force case 2022-091721	Pro Bono Hours	Associate Consultant	0.70
10/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.90
Total					433.60

Date	Client	Project	Task	Roles	Hours
Review use of force case 2022-024528					
Hardaway Ayesha					27.50
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
Participate in MT logistics meeting and phone conversation with H. Aden.					
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	0.50
Participate in bi-weekly training meeting.					
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.80
Participate in meeting with DOJ.					
10/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	3.50
Review and analyze Session III In-Service Training materials to prepare notice.					
10/07/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	2.50
Begin draft Notice for Session III Training curriculum.					
10/08/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	2.00
Complete draft Notice for Session III Training curriculum.					
10/08/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	0.30
Prepare for electronic filing and file Session III In-Service Training curricula.					
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	DPS Discipline Assessment	Associate Consultant	0.30
Discussion with R. Rosenthal to revise draft Chief of Police discipline assessment report.					
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.50
Participate in meeting with DOJ					
Total					433.60

Date	Client	Project	Task	Roles	Hours
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.70
		Participate in meeting with DOJ, H. Aden, and L. Fink.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	1.60
		Review and analyze proposed IA investigator training.			
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	OPS/PRB (comp) Assessment	Associate Consultant	0.50
		Prepare for and participate in bi-weekly meeting with City Law.			
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	OPS/PRB (comp) Assessment	Associate Consultant	0.80
		Participate in meeting with T. Fischer.			
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	DPS Discipline Assessment	Associate Consultant	1.20
		Prepare for and participate in MT Logistics call.			
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CIT (prelim) Assessment	Associate Consultant	1.30
		Review, analyze, revise, and prepare revised CIT Policy and Procedures with exhibits to Court for approval.			
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.70
		Participate in meeting with Training Section.			
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	OPS/PRB (comp) Assessment	Associate Consultant	1.20
		Review and analyze recent edits to the OPS and PRB manuals.			
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.50
		Review and analyze revised Bias-Free Policing policy.			
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	OPS/PRB (comp) Assessment	Associate Consultant	0.80
		Participate in meeting with DOJ.			

Total 433.60

Date	Client	Project	Task	Roles	Hours
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	DPS Discipline Assessment	Associate Consultant	0.70
Participate in meeting with CDP and DOJ to discuss Performance Management documents.					
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.50
Prepare for and participate in MT logistics meeting.					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.90
Participate in MT logistics call.					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (comp) Assessment	Associate Consultant	0.40
Prepare for and participate in bi-weekly Training Section meeting.					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.70
Review summary of training meeting; phone discussion with C. Cole.					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	FRB Assessment	Associate Consultant	1.30
Review and revise draft report on Gannon shooting.					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	1.30
Review and revise draft report on Gannon shooting.					
Lisa Fink					36.70
10/01/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.20
FIT methodology - update to parties					
10/01/2022	City of Cleveland	Cleveland December 2021 - November 2022	Stop and Search Assessment	Associate Consultant	0.50
S&S assessment methodology review					
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.90
Total					433.60

Date	Client	Project	Task	Roles	Hours
			MT Pre-call discussing outstanding documents and status of assessments; MT Logistics call discussing each member's tasks for the week; follow-up call with Melissa to review all documents in tracker.		
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.80
		Pre & Biweekly Training Call w CDP/City			
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.30
		Review comments on BolaWrap policy and sent follow-up email.			
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.40
		Skimmed MT draft report IA case report			
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
		Prep and MT/DOJ meeting			
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.20
		FIT methodology skim & follow-up			
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
		Calls w MT members re updating internal CD timeline chart and downloading hearing transcripts provided by City.			
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50
		Review and document assignments for Interactions with Citizens Recording policy, Bolawrap policy, Bias-Free policy			
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assesment	Associate Consultant	0.80
		Reviewed juvenile handcuffing review memo.			
10/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.40
		Emails and follow-ups on budget, Performance Evaluations materials, and BolaWrap.			
10/08/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.30

Total 433.60

Date	Client	Project	Task	Roles	Hours
			Updating gantt chart with CD timeline trajectory for section implementation and compliance.		
10/08/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
		Review Session III IST filing notice			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
		Review/compare revisions on Citizens Recording Police Activity policy			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50
		Updating gantt chart timelines CD work.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.90
		Meeting with DOJ re CD implementation, follow-ups about City biweekly meeting and sent meeting notes to Christine.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	DPS Discipline Assessment	Associate Consultant	0.20
		Began reviewing Chief of Police Discipline Memo			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assesement	Associate Consultant	0.20
		Finalizing draft of Juvenile Handcuffing memo.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
		Weekly MT/DOJ Meeting and follow-ups.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.30
		Call with Hassan about billing, 2023 assessments and budget planning, and Gantt chart of timeline for CD implementation and assessments and follow-ups to call.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
		Review of comments of community engagement report and preparing for return to the City.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50

Total 433.60

Date	Client	Project	Task	Roles	Hours
			Review of Monitoring Plan deliverables and projected implementation timelines.		
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
			Review of CIT policy notice of filing		
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.00
			Meeting with City Law and follow-up notes; reviewed status of all pending monitoring plan items; follow-ups via email re IA training and case review.		
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.30
			Call with Richard and follow-ups on Chief of Police Discipline Memo and FIT Methodology.		
10/14/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.70
			Prep, call and follow-ups w Hassan & Melissa regarding pending deliverables and document reviews.		
10/14/2022	City of Cleveland	Cleveland December 2021 - November 2022	DPS Discipline Assessment	Associate Consultant	1.00
			Review draft CoP Discipline Assessment Report.		
10/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.80
			Skimming and assigning to MT members for review the updated 2023 Training Plan and the several documents for the Supervisor Training and updated review tracker document.		
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.10
			Prep and participate in weekly MT logistics call.		
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.30
			Emails and administrative tasks (Discipline Assessment, Bolawrap training, internal MT document review deadlines, uploading court filings).		
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.90
			Meeting with MT members about assessment plan and budget for 2023 and follow-ups		
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.10

Total 433.60

Date	Client	Project	Task	Roles	Hours
			Review biweekly training meeting notes.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.20
			FIT methodology, returned to City.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.60
			Prep & discussion with Hassan & Christine re assessments and budget.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.60
			MT/DOJ weekly meeting; follow-ups on supervisor training, budget meeting, and agendas for upcoming meetings.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	0.20
			Skimmed comments on Juvenile Handcuffing memorandum.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
			Follow-up call with Christine re assessments & budget.		
10/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
			Email review (recording police activity policy, CDPStat materials on UOF and CIT).		
10/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.10
			Follow-up on OPS/PRB Manual.		
10/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.30
			Skimming IA training comments and merging MT's comments into the document.		
10/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
			Emails (OPS/PRB Manual, IA Training, Recording Police Activity policy, and discipline policies)		
10/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.40
Total					433.60

Date	Client	Project	Task	Roles	Hours
			Readying and sending IA Training back to City/CDP with MT and DOJ comments.		
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.80
			Prep for call and call with City/CDP on Performance Evaluations.		
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
			Follow-ups re recording police activity policy and bias-free policy review.		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.20
			Prep & MT logistics pre-call and MT logistics call		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
			Follow-up with Christine about assessment planning and budget.		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.10
			Bias-free policy follow-up		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
			Searching old DNs for reference in OIS review.		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.10
			Reviewing emails about outstanding MT document reviews.		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50
			Reviewing Monitoring Plan deliverables and deadlines and determining which items are outstanding/require follow-up.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
			Review OPS/PRB Manual comments		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.20

Total 433.60

Date	Client	Project	Task	Roles	Hours	
		DOJ/MT Call and follow-ups				
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.70	
		City/GDP/DOJ/MT biweekly call				
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20	
		Follow-ups on MT reviews (discipline policy and OIS report)				
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.10	
		Prep and attend MT All-Team meeting				
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.90	
		Administrative project management and tracking				
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.30	
		IA Manual comments review and distribute to MT members				
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20	
		Update document review tracker and check in on status of reviews				
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.20	
		FIT assessment prep - accessing transcripts, finalizing and sending out final methodology				
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	0.10	
		Follow-up on MT UOF assessment report.				
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	DPS Discipline Assessment	Associate Consultant	0.40	
		COP Discipline Assessment report review				
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.20	
				Total	433.60	

Date	Client	Project	Task	Roles	Hours
Emails and communications about CD assessments and scheduling meetings re: assessments.					
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.20
Reviewing outstanding document reviews by MT members					
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	0.10
Skimming and uploading CDP comments on Q1 2022 UOF review report.					
10/30/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.40
Administrative project management and tracking.					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.00
Prep for and facilitate MT weekly logistics call					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
Communications regarding MT document review of S&S report, IA manual, and Training Plan.					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.90
Training biweekly call with CDP/City and DOJ and follow-ups about Training Plan & Supervisor Training.					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.40
Review MT comments on Supervisor Training Materials.					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	0.40
Juvenile Handcuffing Report edits and communications.					
McDonough Megan					21.00
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.70
Weekly MT Logistics call					
Total					433.60

Date	Client	Project	Task	Roles	Hours
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees Call to discuss assessment progress and case assignments	Associate Consultant	0.20
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment Check on UoF assessment progress, assign outstanding cases	Associate Consultant	0.40
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees review handcuffing draft and compose language about data/methods; weekly call with DOJ/MT	Associate Consultant	1.80
10/07/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees Review 2022 assessments budget	Associate Consultant	0.20
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment Track completed cases, request new data	Associate Consultant	0.30
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	Stop and Search Assessment Convert stop and search instrument to Alchemer	Associate Consultant	2.30
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment Track UoF assessment progress.	Associate Consultant	0.30
10/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours Review Revised Search and Seizure Report	Associate Consultant	1.00
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees Weekly logistics meeting.	Associate Consultant	1.00
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment Update UoF Assessment tracking.	Associate Consultant	0.40

Total 433.60

Date	Client	Project	Task	Roles	Hours
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees	Associate Consultant	0.80
		Internal budget discussions.			
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees	Associate Consultant	0.20
		Review 2023 budget document.			
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.00
		Weekly MT/DOJ Call.			
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.50
		Share handcuffing data.			
10/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees	Associate Consultant	0.30
		Review budget documentation.			
10/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees	Associate Consultant	0.80
		Attend CDPstat.			
10/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees	Associate Consultant	1.90
		Weekly assessment team meeting and follow up activity (meeting scheduling and sharing documentation internally)			
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees	Associate Consultant	0.80
		Weekly logistics call with monitoring team.			
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees	Associate Consultant	2.00
		Weekly Monitoring Team/DOJ call and biweekly call with the city			
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.20
		Revise Alchemer instrument to reflect methodology changes			

Total 433.60

Date	Client	Project	Task	Roles	Hours
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.00
		Review CDP comments on report			
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	1.40
		Assessment Team weekly meeting			
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.90
		Weekly MT logistics call			
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	0.60
		Meeting re: Q3 randomization, clean export for Q2 data			
Melissa Bretz					72.50
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
		Set up and email of a Zoom Link and meeting invitation for Lisa Fink for a Training Call on October 3, 2022.			
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	2.30
		Update internal Tracking Sheets, calendar, and BOX documents for sharing and review throughout the day.			
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.60
		Preparation, Follow-up and MT Logistics Meetings.			
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.70
		Bi-Weekly Training Meeting.			
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
		Emails to parties regarding Training Meeting Zoom link.			
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
Total					433.60

Date	Client	Project	Task	Roles	Hours
			Email to MT members regarding document review status.		
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.30
			Update internal Tracking Sheets, calendar, and BOX documents for sharing and review throughout the day.		
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.00
			Preparation, Follow-up, and DOJ/MT Call.		
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to DOJ regarding Zoom link for future Training Calls.		
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Richard Rosenthal regarding opening a "bundled" file from a pre-disciplinary hearing.		
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Email to MT members regarding document deadlines and review status.		
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.60
			Update internal Tracking Sheets, calendar, and BOX documents for sharing and review throughout the day.		
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Richard Rosenthal regarding un"bundling" the documents for a pre-disciplinary hearing.		
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.30
			Work on retrieving the documents from a "bundled" file to send to Richard Rosenthal.		
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Richard Rosenthal regarding BOX location for arbitration decision files.		
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.30

Total 433.60

Date	Client	Project	Task	Roles	Hours
Preparation of Bola Wrap document to be sent to DOJ with MT Comments.					
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to DOJ regarding MT comments on the BolaWrap Policy.					
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to DOJ regarding receipt of Performance Management Documents.					
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to MT members regarding assigning Handcuffing Memo for review.					
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.20
Email to Richard Rosenthal regarding FIT Assessment documents in BOX.					
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to MT members regarding OPS/PRB Manual review and discussion of an upcoming meeting to discuss.					
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to MT members cancelling Logistics Meeting scheduled for October 10, 2022.					
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to City/CDP regarding feedback on the BolaWrap Policy.					
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.30
Preparation of BolaWrap Policy to be sent back to City/CDP with MT/DOJ feedback.					
10/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.80
Update internal Tracking Sheets, calendar, and BOX documents for sharing and review throughout the day.					
10/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10

Total 433.60

Date	Client	Project	Task	Roles	Hours
			Email to Lisa Fink regarding additional MT comments on the BolaWrap Policy.		
10/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Email to MT members regarding status updates and review deadlines.		
10/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Scott Sargent regarding question about his additional comments on the BolaWrap Policy.		
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	2.30
			Update internal Tracking Sheets, calendar, and BOX documents for sharing and review throughout the day.		
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.90
			Preparation, Follow-up and DOJ/MT Meeting.		
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to parties regarding cancellation of City/CDP/DOJ/MT Meeting.		
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Email to CDP regarding additional MT comments on the BolaWrap Policy.		
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to CDP regarding receipt of Director and Chief Hearing Status reports.		
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Emails to Hassan Aden regarding IA Curriculum.		
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Emails to Lisa Fink regarding OIP Documents received from DOJ.		
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10

Total 433.60

Date	Client	Project	Task	Roles	Hours
			Email to Lisa Fink regarding next steps on the Community Engagement Report MT/DOJ feedback.		
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.60
		Preparation of OIP Documents to send back to City/CDP.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
		Email to City/CDP regarding OIP Documents with MT/DOJ feedback.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
		Preparation of Community Engagement Report to send back to City/CDP.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
		Email to City/CDP regarding Community Engagement Report with DOJ/MT feedback.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
		Email to CDP regarding status of the Search and Seizure Report.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
		Emails to Lisa Fink regarding MT members completion of the IA Unit Training documents and next steps.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.70
		Preparation document for Hassan Aden with full update on Tracking Sheets and items that need immediate attention.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.40
		Emails to Hassan Aden and Lisa Fink regarding deliverables that need immediate attention and setting up a meeting to discuss.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
		Set up calendar invitation for Tracking Sheet update meeting.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.70

Total 433.60

Date	Client	Project	Task	Roles	Hours
			Preparation and sending of Weekly Status Update Email to Lisa Fink regarding meetings, Monitoring Plan deliverables, and outstanding tasks.		
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.80
			Preparation, Follow-up and Bi-Weekly Call with City/DOJ/MT.		
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	DPS Discipline Assessment	Associate Consultant	0.10
			Email to Hassan Aden regarding Discipline Assessment Report and BOX placement.		
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	DPS Discipline Assessment	Associate Consultant	1.70
			Update internal Tracking Sheets, calendar, and BOX documents for sharing and review throughout the day.		
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.30
			Emails to MT members regarding internal pending documents meeting information.		
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.30
			Emails to MT members regarding meeting notes from City Law/DOJ/MT Meeting.		
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.30
			Creation of weekly deliverables deadline chart for MT members.		
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Hassan Aden and Lisa Fink regarding Weekly Review Deadline Chart.		
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Matthew Barge regarding removing his name from the Evidence.com system.		
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.60
			Emails to CDP regarding the removal of Matthew Barge and other unnecessary people from Evidence.com.		
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10

Total 433.60

Date	Client	Project	Task	Roles	Hours
			Email to Lisa Fink regarding status of two of the Monitoring Plan lines that need to be checked on.		
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.90
			Update internal Tracking Sheets, calendar, and BOX documents for sharing and review throughout the day.		
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Emails to Lisa Fink regarding next steps of the IA Training documents.		
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.30
			Preparation of IA Training documents to be sent to DOJ with MT comments.		
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to DOJ regarding MT comments on the IA Training documents.		
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.60
			Emails to parties regarding people needing to be removed from Evidence.com.		
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Megan McDonough regarding review of documents.		
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Email to MT members regarding status updates and deadline reviews.		
10/14/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.30
			Update internal Tracking Sheets, calendar, and BOX documents for sharing and review throughout the day.		
10/14/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.60
			Preparation and Follow-up and Pending Documents Internal Meeting.		
10/14/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
Total					433.60

Date	Client	Project	Task	Roles	Hours
Emails to MT members regarding cancellation of Bi-Weekly Community Engagement Meeting.					
10/14/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to Megan McDonough regarding status review and deadlines.					
10/14/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
Email to Hassan Aden regarding reminders to add two policies to next meeting with Chief Drummond.					
10/14/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to Richard Rosenthal regarding the Brady Memo.					
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	2.10
Update internal Tracking Sheets, calendar, and BOX documents for sharing and review throughout the day.					
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.80
Preparation, Follow-up and MT Logistics Meetings.					
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.50
Bi-Weekly Training Meeting.					
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to Richard regarding most up-to-date version to send for Logistics Meeting.					
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to MT members regarding agenda for MT Logistics Meeting.					
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to Randy Dupont regarding meeting information.					
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10

Total 433.60

Date	Client	Project	Task	Roles	Hours
			Email to CDP regarding receipt of Chief and Director Case Reports.		
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Lisa Fink regarding Internal Tracking document.		
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.80
			Preparation of Weekly Status Email to Lisa Fink regarding Monitoring Team deliverables, meetings, outstanding tasks, and review deadlines.		
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Update of Review Deadline Chart.		
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to MT members regarding Review Deadline Reminders.		
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to CDP regarding Emergency Vehicle Operations LMS status.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.30
			Update internal Tracking Sheets, calendar, and BOX documents for sharing and review throughout the day.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.20
			Preparation, Follow-up and DOJ/MT Call.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to MT members regarding review deadline reminders.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Emails to DOJ regarding DOJ/MT Meeting agenda items.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.30

Total 433.60

Date	Client	Project	Task	Roles	Hours
			Emails to City/CDP regarding BOX access for Commander Maguth.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to CDP regarding Emergency Vehicle Operations LMS.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.30
			Emails regarding setting up an internal budget discussion.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Sending calendar invitation for internal budget discussion.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Christine Cole regarding internal budget meeting information.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Emails to DOJ regarding revised Search & Seizure Report sent by CDP on October 13th.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.20
			Email to Richard Rosenthal regarding FIT Assessment Transcripts.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.90
			Emails to parties to schedule Performance Evaluation Documents Meeting.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Email to DOJ regarding receipt of DOJ's comments on the Handcuffing Memo.		
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Lisa Fink regarding Handcuffing Memo review next steps.		
10/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.40

Total 433.60

Date	Client	Project	Task	Roles	Hours
			Update internal Tracking Sheets, calendar, and BOX documents for sharing and review throughout the day.		
10/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.00
		CompStat Meeting.			
10/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
		Email to Lisa Fink regarding All Team Agenda.			
10/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.30
		Emails to parties regarding Performance Evaluation Documents discussion.			
10/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
		Email to DOJ regarding receipt of DOJ's comments on the Interactions with Persons Recording Police Activity.			
10/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
		Email to Lisa Fink regarding next steps on Interactions with Persons Recording Police Activity.			
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.40
		Update internal Tracking Sheets, calendar, and BOX documents for sharing and review throughout the day.			
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
		Email to Lisa Fink regarding OPS/PRB Manual feedback.			
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
		Email to MT members regarding Handcuffing Memo review.			
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
		Email to MT members regarding change in City/CDP personnel.			
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10

Total 433.60

Date	Client	Project	Task	Roles	Hours
			Email to Lisa Fink regarding MT comments on Interactions with Persons Recording Police Activity.		
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Emails to Richard Rosenthal regarding Divisional Notices in BOX.		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.30
			Prep and Email string to schedule a meeting to discuss the FIT Methodology.		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	2.20
			Update internal Tracking Sheets, calendar, and BOX documents for sharing and review throughout the day.		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.70
			Preparation, Follow-up and MT Logistics Meetings.		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Randy Dupont regarding Logistics Meeting information.		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Christine Cole regarding calendar information.		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to CDP regarding receipt of biweekly Case Spreadsheets.		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.10
			Preparation and sending of Weekly Status Email to Lisa Fink regarding pending Monitoring Plan deadlines, review deadlines, upcoming meetings, and outstanding tasks.		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Lisa Fink regarding receipt of clean version of Bias Free Policing Policy and next steps.		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10

Total 433.60

Date	Client	Project	Task	Roles	Hours
			Email to CDP regarding receipt of clean version of Bias Free Policing Policy.		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Update Review Deadline Chart.		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Email to MT members regarding review deadline chart.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Christine Cole on S&S Report review.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Forwarding calendar invitation and meeting information to additional participants for the City/CDP/DOJ/MT Meeting.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.00
			Proofread/Edit the CPRB Manual		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Rick Myers on review deadline for 2023 Training Plan and 2022 Supervisor Training.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Updating Review Deadline Chart		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.30
			Emails to Lisa Fink on next steps for S&S Report review.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Email to Lisa Fink and Hassan about DOJ/MT Meeting Agenda items.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10

Total 433.60

Date	Client	Project	Task	Roles	Hours
			Email to Ayesha Hardaway about cancellation of Bi-Weekly Meeting with Law and DOJ.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to DOJ about MT/DOJ Meeting Agenda items.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Forwarding MT/DOJ Meeting agenda to MT Members.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.50
			Getting OPS/PRB Manuals ready to send to City/CDP by scanning for formatting issues and adding BOX comments to documents and sending documents to City/CDP, copying DOJ.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.00
			DOJ/MT Meeting		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Email string to City/CDP asking for agenda items for City/CDP/DOJ/MT Meeting.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.30
			Prepare City/CDP/DOJ/MT Meeting Agenda and sending to meeting participants.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.50
			Administrative Follow-up and Preparation for the following day.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Call with Charles See regarding upcoming meeting information.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Lisa Fink regarding next steps for Bias-Free Policy.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20

Total 433.60

Date	Client	Project	Task	Roles	Hours
			Email string to MT members on upcoming agendas.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.20
			Email string to schedule a meeting to discuss the FIT Methodology.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.30
			Preparation of documents and sending MT comments on the Discipline Policy and Manual of Rules documents to DOJ for their review and update tracking sheet.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Christine Cole regarding upcoming Zoom meetings.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Email response and uploading and sharing of the Chief Case List sent by Commander Carney.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.30
			Preparation and sending the Interactions with Citizens Recording Police Activity documents to the City/CDP and tracking.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Hassan Aden regarding Telephonic Status Conference and it's attendees.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Christine Cole regarding UOF Review documents.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to Lisa Fink regarding Divional Notice storage in BOX.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.70
			City/CDP/DOJ/MT Meeting		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.50
Total					433.60

Date	Client	Project	Task	Roles	Hours
FIT Methodology Discussion and follow-up communications					
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.70
Update internal Tracking Sheets, calendar, and BOX documents for sharing and review throughout the day.					
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to Christine Cole regarding UOF spreadsheets.					
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to Lisa Fink regarding Divisional Notices in BOX.					
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.70
Update internal Tracking Sheets, calendar, and BOX documents for sharing and review throughout the day.					
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
Email to MT members regarding Zoom link for 2022 Q1 UOF Compliance Meeting					
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to Lisa Fink regarding Divisional Notices in BOX.					
10/28/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.20
Update internal Tracking Sheets, calendar, and BOX documents for sharing and review throughout the day.					
10/28/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to Christine Cole regarding meeting information to send to Superintendent Viland.					
10/28/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.40
Emails to MT members regarding upcoming FRB Meetings.					
10/28/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Total					433.60

Date	Client	Project	Task	Roles	Hours
			Email to CDP regarding upcoming FRB Meetings.		
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	1.50
			Prep, Follow-up, and MT Logistics Meeting		
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to MT members regarding FRB Meeting on November 2, 2022		
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
			Email to MT members regarding FRB Meeting on November 4, 2022		
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	2.30
			Update internal Tracking Sheets, BOX documents for sharing and review throughout the day.		
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.30
			Update Review Deadline Chart		
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.70
			Going through all tracking sheets and calendars for Preparation and sending of Weekly Status Email on meetings/documents/deadlines to Lisa Fink.		
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.50
			Preparation of Notes and recording of All Team Meeting for those that missed the meeting last week on the new billing process.		
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.20
			Text communication with Rick Myers about review status of the 2022 Supervisor Training (Leadership Development Course).		
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.40
			Emails and texts with Lisa Fink regarding next steps on review deadlines and documents.		
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10

Total 433.60

Date	Client	Project	Task	Roles	Hours
Email to CDP regarding the status of the third Quarter Report of the CPOP Review Committee.					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to MT members regarding participation of the Mobile Citizens Academy Events.					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to MT members regarding the updated review deadline chart.					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.70
Work on Search & Seizure Report MT feedback and preparation to send to DOJ for review.					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.10
Email to DOJ sending MT comments on the Search & Seizure Report for their review.					
Randolph Dupont					17.10
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.20
Review of development and policy document regarding CPD Crisis Intervention Policies, drafting of court memorandum for approval of Crisis Intervention Policies					
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.90
Drafting of Court Memorandum regarding revised CPD Crisis Intervention Policy.					
10/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.50
Monitoring Team Administrative Tasks					
10/14/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.60
Discussion with local healthcare provider regarding CPD patrol officer options for crisis intervention community referrals.					
10/14/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.60
Discussion with Consent Decree parties regarding CPD Patrol officer referral options during crisis intervention events.					
Total					433.60

Date	Client	Project	Task	Roles	Hours
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.90
					Monitoring Team Meeting to discuss CPD Crisis Intervention Team progress and general Consent Decree area progress.
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.50
					Mental Health Response Advisory Committee Quality Improvement Subcommittee meeting to review CPD crisis intervention data including review of materials for meeting
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.80
					Discussion with Mental Health Response Advisory Committee member regarding Quality Assurance meeting and breakdown recidivism data
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50
					Meeting with Monitoring Team and Consent Decree Parties regarding CPD Crisis Intervention Team Progress and Consent Decree area progress
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.20
					Discussion of new CPD CIT Leadership with Monitoring Team member C. See
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.60
					Monitoring Team Meeting to discuss CPD CIT Progress and general Consent Decree area progress
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.80
					Meeting with Consent Decree Parties regarding CPD Crisis Intervention progress and discussion of overall Consent Decree progress, review of materials for meeting
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	2.00
					Monitoring Team Meeting to discussion Consent Decree issues.
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.40
					Discussion with Monitoring Team member C. See regarding Monitoring Team Meeting.
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
					Discussion of new CPD CIT Leadership Team with MHRAC member.

Total 433.60

Date	Client	Project	Task	Roles	Hours
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50
Discussion with Consent Decree Parties regarding future crisis intervention workgroup meetings and discussion of potential agenda for workgroup meeting					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.90
Monitoring Team Meeting regarding CPD Crisis Intervention Team progress and general Consent Decree area progress					
Richard Rosenthal					33.60
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.60
Monitoring Team Logistics meeting.					
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
Documentation of pending and completed tasks and follow up correspondence.					
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.70
Meeting with DOJ.					
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	1.00
FIT methodology review and correspondence; FIT assessment population identification from IA monthly status report; editing of OIS assessment report .					
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	FRB Assessment	Associate Consultant	0.20
FRB scheduling and correspondence.					
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.80
Preliminary review of IA training; correspondence review.					
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.40
Call with Monitoring Admin; documentation & follow-up.					
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.10
					Total 433.60

Date	Client	Project	Task	Roles	Hours
		FIT assessment documentation.			
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.40
		Correspondence review; para 241 compliance documentation & related pre disciplinary transcript review.			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.60
		Call with Mike Hess, PRB Chair re: OPS Admin hiring process.			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.40
		Research and correspondence re: OPS Admin hiring process.			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.60
		Correspondence review, including charge and discipline letters.			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.20
		FIT assessment correspondence.			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
		Correspondence review and documentation of discipline letters.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50
		DOJ/Monitoring Team meeting.			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	0.30
		Call re: Assessment report edits,			
10/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	1.10
		Edits to assessment report & follow up correspondence.			
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50

Total 433.60

Date	Client	Project	Task	Roles	Hours
			Monitoring Team/DOJ/City Law biweekly meeting.		
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment Review of edits to COP discipline assessment	Associate Consultant	0.20
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate Call with OPS Administrator.	Associate Consultant	0.90
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate ICD documentation; follow up correspondence with OPS Administrator.	Associate Consultant	0.10
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	FRB Assessment Review of IA memo re: FIT investigation analysis.	Associate Consultant	0.50
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate Call with Monitor.	Associate Consultant	0.30
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment Call with re: DOC discipline assessment report.	Associate Consultant	0.20
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate OPS biweekly meeting.	Associate Consultant	0.60
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate Correspondence (email) review.	Associate Consultant	0.10
10/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment Discipline assessment report edits (COP discipline) .	Associate Consultant	0.30
10/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.40

Total 433.60

Date	Client	Project	Task	Roles	Hours
Correspondence review and response; review and comment on IA training; weekly discipline letter upload to BOX.					
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
Monitoring Team logistics meeting.					
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50
IA Pro Review of Subject Officer per Team request; documentation and correspondence.					
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	0.10
COP assessment report edits and follow up correspondence.					
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
Monitoring Team/DOJ weekly meeting.					
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.40
FIT assessment correspondence and documentation.					
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.10
Correspondence re: OPS/PRB manuals.					
10/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.40
Review of IA training; review of DOJ comments to OPS manual.					
10/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.40
FIT methodology correspondence; FIT assessment file review.					
10/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.10
Correspondence (email) review.					
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.30

Total 433.60

Date	Client	Project	Task	Roles	Hours
			FIT assessment/methodology review/correspondence.		
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.80
		Monitoring Team Logistics Call.			
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.10
		Call re: administrative tasks and scheduling			
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.40
		Correspondence review, including PSU reports and Discipline letters; Review of OPS/PRB manual edits by DOJ.			
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	FRB Assessment	Associate Consultant	2.50
		Edits and preparation of report assessing FRB compliance re: OIS.			
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.10
		Monitoring Team/DOJ weekly meeting			
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.70
		Monitoring Team/DOJ/City/CDP meeting.			
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.70
		FIT methodology discussion and updates to FIT methodology.			
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.10
		Monitoring Team - All Team Meeting.			
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.80
		Administrative Tasks and Project Management.			
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.40
				Total	433.60

Date	Client	Project	Task	Roles	Hours
			Updated edits to FIT assessment methodology and follow up correspondence and upload to BOX; Correspondence re: FIT pre-disciplinary hearing transcript.		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.10
		FIT assessment pre-disciplinary transcript download and upload.			
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	1.60
		Edits to Assessment per feedback; Correspondence.			
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.40
		Review of OPS bi-weekly, report; Documentation and follow up correspondence.			
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.10
		Review of DPS Charge letters (2); Documentation and download.			
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	1.30
		Assignment of cases to reviewers; Finalization of documents for reviewers; Correspondence to Monitoring Team.			
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.30
		Review of DOJ comments on updates to IA Manual.			
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	FRB Assessment	Associate Consultant	0.10
		FRB assessment correspondence.			
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	0.40
		COP assessment report edits and correspondence, including call with Monitoring Team member.			
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.70
		OPS biweekly meeting; follow-up documentation and correspondence.			
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.10

Total 433.60

Date	Client	Project	Task	Roles	Hours
Assessment correspondence review and response.					
10/28/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
Correspondence review (including 3 charge letters, 1 suspension letter, 1 email containing DN's).					
10/28/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.10
Weekly discipline letter upload to BOX.					
10/28/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.70
Administrative tasks.					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.90
Monitoring Team Logistics meeting.					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	FIT Assessment	Associate Consultant	0.50
FIT case population documents received and documentation updates .					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.60
Correspondence review, including 3 Divisional Notices, 3 DPS Suspension letters (w/IA Pro inquiries & follow up correspondence to Monitoring Team).					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.20
Administrative tasks and project management.					
Rick Myers					33.10
10/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.50
UoF review, 2022-076445					
10/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	2.00
use of force review, 2022-076445					
Total					433.60

Date	Client	Project	Task	Roles	Hours
10/08/2022	City of Cleveland UOF 2021-021967	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	2.40
10/08/2022	City of Cleveland UOF 2021-021967	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.60
10/08/2022	City of Cleveland UoF review 2022-083678	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.20
10/08/2022	City of Cleveland UoF 2022-083678	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	0.80
10/08/2022	City of Cleveland uof 2022-026012	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	1.20
10/08/2022	City of Cleveland uof 2022-026012	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.30
10/15/2022	City of Cleveland 2022-124402; 2022-124413; 2022-075078 reviewed	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	3.00
10/15/2022	City of Cleveland 3 use of force reviews	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.80
10/16/2022	City of Cleveland review two use of force cases	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.40
10/16/2022	City of Cleveland review and enter 2022-056977 and 064593	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	1.40
Total					433.60

Date	Client	Project	Task	Roles	Hours
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.20
		Box assignments and Zoom with DOJ and CDP			
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.80
		Review 1.07.08 and 4.08.05 and Zoom over Perf Eval			
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.70
		review '23 training plan; review Supervisory training module; weekly MT/DOJ meeting Zoom meeting			
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.20
		CD related emails and administrative tasks following meetings and reviews			
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50
		Prepare for FRB meeting tomorrow; find 3 files in IA Pro and watch 1 video. 21-0033; 21-0097; 21-0045			
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	5.50
		travel time from Denver to Cleveland to hotel			
10/28/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	3.30
		FRB Board meeting, 3 cases reviewed			
10/28/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	6.00
		travel from Cleveland to Denver			
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.80
		review three files/presentations, supervisory and leadership training, 2022 as assigned in Box			
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.50
		organize receipts from Cleveland trip, submit last week's time and expenses			
Total					433.60

Date	Client	Project	Task	Roles	Hours
Ronnie Dunn					24.30
10/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	2.00
Stop, Search, & Seizure Methodology memo					
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.40
Monitoring Team logistics meeting providing a status update on work projects for the week.					
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.70
Monitoring Team/DOJ weekly logistics meeting					
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
Monitoring Team Logistics Meeting					
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	CIT (prelim) Assessment	Associate Consultant	1.50
Attended MHRAC Meeting - Discussion of Annual Report					
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
DOJ/MT Meeting - documents status update					
10/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
Review of DOJ feedback on Search & Seizure Methodology and Juvenile Handcuffing memos					
10/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
Weekly Assessment Team meeting					
10/23/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.30
CDP Search & Seizure Report Review & checking emails					
10/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Stop and Search Assessment	Associate Consultant	1.00
Total					433.60

Date	Client	Project	Task	Roles	Hours
			Review CDP Stop, Search, & Seizure Report		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.20
			MT/DOJ Meeting		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.70
			City/CDP/DOJ/MT Meeting		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.20
			Administrative tasks/tracking time		
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
			All Team Meeting		
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.90
			Review of CDP Stop, Search, & Seizure Report		
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CIT (prelim) Assessment	Associate Consultant	0.50
			Review of DOJ feedback on Juvenile Handcuffing memo		
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assesment	Associate Consultant	1.20
			Review Alchemer tool for UOF		
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50
			Respond to DOJ Juvenile Handcuffing memo comments		
10/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.50
			Complete review and responding to DOJ comments on Juvenile Handcuffing memo		
10/28/2022	City of Cleveland	Cleveland December 2021 - November 2022	Stop and Search Assessment	Associate Consultant	1.40

Total 433.60

Date	Client	Project	Task	Roles	Hours
Search & Seizure methodology revisions					
10/30/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.00
Administrative tasks, reconciling time, reading, tracking, and responding to emails etc.					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.90
Monitoring Team Logistics Mtg					
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	0.40
Alchemer instrument walkthrough part 2					
Scott Sargent					19.80
10/01/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.00
Case 2021-391556, Lvl 2, review reports/videos, complete survey					
10/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	3.00
Cases 2022-055806, Lvl 2, 2022-099035, Lvl 2 OC, review files, videos, complete assessment/survey.					
10/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	1.00
Case 2022-135871, Level 1 with issues. Review video, reports/file complete survey tool.					
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	2.00
Complete case numbers 2022-053518, 2022-095179. Level 1 pointing cases. Videos, reports, complete survey					
10/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	2.00
Case numbers 2022-135896, 2022-114051, Lvl 1 pointing, review files, CWS, complete survey					
10/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.00
Total					433.60

Date	Client	Project	Task	Roles	Hours
		C D related Correspondence - emails			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	2.00
		Cases 2022-133038 and 2022-157753, Lvl 1; review files/reports and videos. Complete survey tool.			
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
		Review correspondence/ box file review on recordings			
10/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.00
		Final review of Recording Citizens... policy, comments and correspondence.			
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
		All team meeting on scheduling and time issues.			
10/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.50
		Review CD related correspondence, email and Memoranda re: FIT assessments/ MT review of UOF OIS cases			
10/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.30
		CD related correspondence/ emails, Box file review Re UOF assessment			
	Shunta Boston				9.00
10/01/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	0.70
		Review random cases 315-400pm (45mins) (.7)			
10/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	2.00
		Review random cases 1030a-1230pm (2.5)(2hrs)			
10/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	1.50
		Review assigned cases 830am-1000am (1.5) (1hr 30 mins)			
				Total	433.60

Date	Client	Project	Task	Roles	Hours
10/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	3.30
		Reviewed UOF assigned cases 715p-815p (1hr) 845p-1100p (2.2)			
10/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	1.50
		Review cases 500-630pm (1.5)			
Smoot Sean					4.00
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Partner	4.00
		All team meeting re potential leadership changes, progress of monitoring and planning. Review of CD related emails re officer misconduct cases and training.			
Tammy Hooper					16.40
10/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.30
		CD related email, admin tasks			
10/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	3.00
		Quarterly UF Assessment			
10/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	1.00
		Quarterly UF Assessment			
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	3.50
		Quarterly UF Assessment			
10/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.50
		CD related emails, admin tasks			
10/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.30
		CD related emails, admin tasks			
Total					433.60

Date	Client	Project	Task	Roles	Hours
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022 CD related emails and correspondence	Pro Bono Hours	Associate Consultant	0.20
10/18/2022	City of Cleveland	Cleveland December 2021 - November 2022 Prep for CDP STAT meeting	Pro Bono Hours	Associate Consultant	0.70
10/19/2022	City of Cleveland	Cleveland December 2021 - November 2022 CDP STAT Meeting	CLE MT Member Rate	Associate Consultant	0.80
10/19/2022	City of Cleveland	Cleveland December 2021 - November 2022 CDP STAT follow up review	Pro Bono Hours	Associate Consultant	0.20
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022 Performance Management Docs Mtg	CLE MT Member Rate	Associate Consultant	0.70
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022 Performance Management Docs meeting prep	CLE MT Member Rate	Associate Consultant	0.30
10/21/2022	City of Cleveland	Cleveland December 2021 - November 2022 CD related emails and correspondence (upcoming FIT assessment)	Pro Bono Hours	Associate Consultant	0.20
10/23/2022	City of Cleveland	Cleveland December 2021 - November 2022 2022 Leadership Training Review (Five documents, Modules, Power Points, etc)	CLE MT Member Rate	Associate Consultant	2.50
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022 Review and prep for All Team Meeting	Pro Bono Hours	Associate Consultant	0.40
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022 All Team Zoom Meeting	CLE MT Member Rate	Associate Consultant	1.10

Total 433.60

Date	Client	Project	Task	Roles	Hours
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.70
		Follow up admin tasks from All Team Meeting			
Victor Ruiz					1.00
10/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
		All Team Meeting			
Total					433.60

Expense report

21CP Solutions, LLC

Timeframe	10/01/2022 – 10/31/2022	1 Client	City of Cleveland
Total	\$680.23	Projects	All projects
		Categories	All categories
		Team	Everyone

Date	Project	Category	Roles	Person	Amount
	City of Cleveland				\$680.23
10/27/2022	Cleveland December 2021 - November 2022 ride from airport to downtown hotel	Transportation	Associate Consultant	Rick Myers	\$31.24
10/27/2022	Cleveland December 2021 - November 2022 airfare, Denver to Cleveland	Transportation	Associate Consultant	Rick Myers	\$297.20
10/27/2022	Cleveland December 2021 - November 2022 stay at Aloft for Thurs, Oct 27	Lodging	Associate Consultant	Rick Myers	\$320.78
10/28/2022	Cleveland December 2021 - November 2022 taxi from downtown to Airport	Transportation	Associate Consultant	Rick Myers	\$31.01
				Total	\$680.23

10/27/2022

\$31.24

Client **City of Cleveland**

Project **Cleveland December 2021 -
November 2022**

Category **Transportation**

Person **Rick Myers**

ride from airport to downtown hotel



Ride report

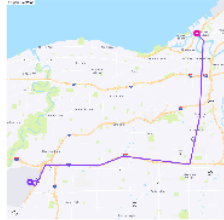
October 27 -
October 27 2022

1 selected ride

Rick Myers

\$31.24

Total amount



October 27, 9:00PM

- 5300 Riverside Dr, Cleveland
- 1111 W 10th St, Cleveland

\$31.24

10/27/2022

\$297.20

Client **City of Cleveland**

Project **Cleveland December 2021 -
November 2022**

Category **Transportation**

Person **Rick Myers**

airfare, Denver to Cleveland

Myers, Richard - PD

From: United Airlines <noreply@united.com>
Sent: Thursday, October 6, 2022 3:47 PM
To:
Subject: united.com reservation for Cleveland, OH, US (CLE)

Add unitedairlines@united.com to your address book. [See instructions.](#)



Thank you for choosing United

This is your confirmation email. You'll receive a receipt in a separate email.

Confirmation number **A9M1SB**

[View trip details](#)



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For everyone's health and safety, United travelers are required to wear a face covering on board. United representatives will have masks available for those who need one.



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Remember, there are no change fees for flights booked by May 31, 2020.

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Oct 27, 2022

UA 1816

4:02 PM

DEN

Denver, CO, US (DEN)

2H, 49M

8:51 PM

CLE

Cleveland, OH, US (CLE)

Oct 28, 2022

UA 486

4:35 PM

CLE

Cleveland, OH, US (CLE)

3H, 19M

5:54 PM

DEN

Denver, CO, US (DEN)

Travelers

Richard Myers

FLIGHT

SEAT

DEN - CLE

12D

CLE - DEN

21C

Purchase summary

Fare **\$249.30**

1 senior (65+)

Taxes and fees **\$47.90**

Total **\$297.20**

Credit card payment

Additional trip planning tools

- [Baggage Policies](#): View current baggage acceptance allowances
- [Passport and Visa information](#): International Travel Documentation requirements

Carry-on baggage

United accepts the following items, per customer to be carried on the aircraft at no charge:

- One carry-on bag no more than 45 linear inches or 114 linear centimeters
- One personal item (such as a shoulder or laptop bag)

Due to FAA regulations, operating carriers may have different carry-on requirements. Please check with the operating carrier for more information or go to [united.com/baggage](https://www.united.com/baggage).

Calculate baggage charges

Flight	First bag	Second bag	Weight per bag
Denver, CO, US (DEN) to Cleveland, OH, US (CLE) Oct 27, 2022	\$30 \$0 per traveler	\$40 \$0 per traveler	70lbs (32kgs)
Cleveland, OH, US (CLE) to Denver, CO, US (DEN) Oct 28, 2022	\$30 \$0 per traveler	\$40 \$0 per traveler	70lbs (32kgs)

Baggage check-in must occur with United or United Express, and you must have valid MileagePlus Premier® 1K® membership at time of check-in to qualify for waiver of service charges for up to three checked bags (within specified size and weight limits).

These amounts represent an estimate of the first and second checked baggage service charges that may apply to your itinerary. If your itinerary contains multiple travelers, the service charges may vary by traveler, depending on status or memberships.

First and second bag service charges do not apply to active-duty members of the U.S. military and their accompanying dependents. For additional information regarding baggage charges, allowances, weight/size restrictions, exceptions or embargoes, or charges for overweight, oversized, excess, odd-sized baggage, special items or sporting equipment, visit united.com/baggage.



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10/27/2022

\$320.78

Client **City of Cleveland**

Project **Cleveland December 2021 -
November 2022**

Category **Lodging**

Person **Rick Myers**

stay at Aloft for Thurs, Oct 27

Aloft Cleveland Downtown
 1111 W. 10th Street
 Cleveland, OH 44113
 United States
 Tel: 216-400-6469 Fax: 216-664-0677



RICHARD MYERS

Page Number : 1 Invoice Nbr : 1000038363
 Guest Number : 369462
 Folio ID : A
 Arrive Date : 27-OCT-22 21:37
 Depart Date : 28-OCT-22
 No. Of Guest : 1
 Room Number : 523
 Marriott Bonvoy Number :

Information Invoice

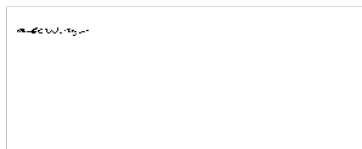
Aloft Clevelan CLEAL OCT-28-2022 04:40 9999

Date	Reference	Description	Charges (USD)	Credits (USD)
27-OCT-22	RT523	Room Chrg - Standard Retail	273.00	
27-OCT-22	RT523	Sales Tax	21.84	
27-OCT-22	RT523	Occupancy Tax	25.94	
OCT-28-2022	VI			-320.78

Approve EMV Receipt
 TC:E7882ABF60987F98 IAD:06021203A02002 TVR:0080008000
 AID:A0000000031010 Application Label:CHASE VISA

** Total 320.78 -320.78
 *** Balance 0.00

I agreed to pay all room & incidental charges.



Continued on the next page

Aloft Cleveland Downtown
1111 W. 10th Street
Cleveland, OH 44113
United States
Tel: 216-400-6469 Fax: 216-664-0677



RICHARD MYERS

Page Number : 2 Invoice Nbr : 1000038363
Guest Number : 369462
Folio ID : A
Arrive Date : 27-OCT-22 21:37
Depart Date : 28-OCT-22
No. Of Guest : 1
Room Number : 523
Marriott Bonvoy Number : _____

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

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10/28/2022

\$31.01

Client **City of Cleveland**

Project **Cleveland December 2021 -
November 2022**

Category **Transportation**

Person **Rick Myers**

taxi from downtown to Airport



Ride report

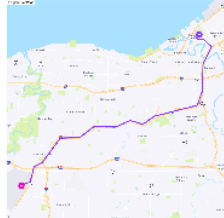
Rick Myers

\$31.01

Total amount

October 28 -
October 28 2022

1 selected ride



October 28, 12:39PM

- 99 W St Clair Ave, Cleveland
- 5300 Riverside Dr, Cleveland

\$31.01