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By email

December 1, 2021 (*Revised December 2, 2021*)

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Tim Mygatt
U.S. Department of Justice, Civil Rights Division
Special Litigation Section
950 Pennsylvania Avenue, NW
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Barbara A. Langhenry
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City of Cleveland
601 Lakeside Avenue, Suite 106
Cleveland, OH 44114

RE: Cleveland Monitoring Team — November 2021 Invoice

I. INTRODUCTION

This document, and its attachments, represent the invoice of the Cleveland Monitoring Team (the "Team") invoice for services rendered while monitoring implementation of the Settlement Agreement in *U.S. v. City of Cleveland*.

The Team's invoice for services rendered in November 2021 was \$55,224.80 . The bill accounts for 300.4 hours of time worked on the Cleveland monitoring project from November 1, 2021 through November 30, 2021.

Team members do not bill for travel time, which provides additional savings. All activity operates within the confines of the total, five-year budget cap of \$4.95 million to which the City, Department of Justice, and Court agreed in October 2015. The budget for year six is \$794,000.00, which the monitoring team invoicing is well within.

Activities, work, and tasks conducted during November 2021 included but were not limited to:

- Continued, ongoing discussion, and technical assistance for upcoming and ongoing training addressing: (In-person audits resumed)
 - Force Review Board;
 - Crisis intervention;
 - Bias-Free policing; and
 - Supervision.
- Ongoing technical assistance, review, redlining, and drafting of new policies, processes, procedures, manuals, and reports, and/or structures relating to:
 - Supervisory response to use of force incidents;
 - Investigation and review of force incidents by Division chain of command;
 - Review and analysis of use of force incidents by Force Review Board (“FRB”);
 - Investigation of internal misconduct by Internal Affairs (“IA”);
 - Chain of command misconduct review process;
 - Discipline process and
 - Community and Problem-Oriented Policing (“CPOP”).
 - Officer Intervention Program (OIP)
- Continued, ongoing review, discussion, and provision of technical assistance regarding implementation of plans addressing Consent Decree requirements related to:
 - Crisis intervention;
 - Community and Problem-Oriented Policing (“CPOP”);
 - District Policing Committees (“DPC”s);
 - Staffing;
 - Recruitment and hiring; and
- Ongoing meetings and discussions with the CPC regarding proposed meetings and ways to better collaborate on deliverables.
- Ongoing review of CPD officer discipline system.

- Ongoing discussions and coordination with individuals fulfilling Data Analysis and Coordinator role within CPD and monthly Administrative “COMPSTAT” meeting regarding status of outstanding administrative and internal investigations and functions;
- Coordination with and technical assistance to City and CPD officials on outcome measurements;
- Continued, ongoing technical assistance to the Office of Professional Standards (“OPS”), including regular status calls with stakeholders and real-time review of civilian complaint investigations;
- Ongoing technical assistance to Police Review Board (“PRB”) regarding review and adjudication of civilian complaints, including business practice review and development; provision of ongoing internal training; assistance in implementing PRB Manual, and regular, ongoing attendance of PRB meetings; and
- Communication with Court, City, CPC, CPD, DOJ, MHRAC, police officer organizations, and community organizations.
- Ongoing Use of Force outcome assessment, including reconciliation meetings and updates to assessors and the monitor.
- Ongoing project management and coordination for deliverables (internal and with the City and DOJ)
- Project management regarding priorities in the upcoming year.
- Correspondence with the Court regarding a change in frequency for Court hearings and logistics for Public Hearings to keep the public informed of the progress of the Consent Decree.
- Preparation for and coordination for hearings with the Court and the January in-person Site Visit.
- 2021 extensive OPS assessment was completed and the report was completed, reviewed and distributed to the parties.

II. INVOICE SUMMARY

	November 2021
Billable Hours	\$54,840.00
Overhead/Expenses	\$384.80
TOTAL	\$55,224.80

Breakdown of Billable Hours & Expenses

	Total Hours	Billed Hours	Pro Bono Hours	Total Billed	Expenses
Hassan Aden	68.7	66.7	2.0	\$16,675.00	\$384.80
Modupe Akinola	0.0	0.0	0.0	\$0.00	\$0.00
Jennifer Albright	0.0	0.0	0.0	\$0.00	\$0.00
Matthew Barge	0.0	0.0	0.0	\$0.00	\$0.00
Christine Cole	23.9	22.2	1.7	\$5,550.00	\$0.00
Ronnie Dunn	1.0	1.0	0.0	\$250.00	\$0.00
Randy Dupont	13.1	10.4	2.7	\$2,600.00	\$0.00
Lisa Fink	12.9	11.5	1.4	\$2,875.00	\$0.00
Ayesha Hardaway	18.0	18.0	0.0	\$4,500.00	\$0.00
Brian Maxey	0.2	0.0	0.2	\$0.00	\$0.00
Megan McDonough	14.7	14.0	0.7	\$3,500.00	\$0.00
Rick Myers	6.6	5.6	1.0	\$1,400.00	\$0.00
Charles Ramsey	0.0	0.0	0.0	\$0.00	\$0.00
Richard Rosenthal	22.0	22.0	0.0	\$5,500.00	\$0.00
Victor Ruiz	1.0	0.0	1.0	\$0.00	\$0.00
Scott Sargent	3.0	2.0	1.0	\$500.00	\$0.00
Django Sibley	0.3	0.0	0.3	\$0.00	\$0.00
Charles See	20.5	20.5	0.00	\$5,125.00	\$0.00

Sean Smoot	18.5	13.3	5.2	\$3,325.00	\$0.00
Tim Tramble	0.0	0.0	0.0	\$0.00	\$0.00
Melissa Bretz*	76.0	76.0	0.0	\$3,040.00	\$0.00
TOTAL	300.4	283.2	17.2	\$54,840.00	\$384.80

* Ms. Bretz, the Monitoring Team Coordinator, bills at a rate of \$40/hour on the Cleveland project.

III. INDIVIDUAL INVOICES & SUPPORTING DOCUMENTATION

The remainder of this document provides the individual invoices of all Team members, as well as receipts for travel, transportation, and accommodations.

The City and Monitoring Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Cleveland for work on the project will do so on the standard, federal scale, with fractions of days rounded to the nearest quarter-day. (Thus, for instance, flying to Cleveland at 4:00pm and staying through the end of the day would be compensated for the half day of \$34.50.) Some Team members have waived their *per diem* charges or elected to receive them only for some but not all days while traveling to Cleveland. This constitutes an additional, ongoing savings to the City of Cleveland.


Finally, some Team member invoices, or bills contain reference to meals or other costs for which the Team is not seeking reimbursement from the City. In some instances, those items have been redacted by the team members. In others, the un-billed charges as part of a bill that contains billed charges are subtracted from the total. In these instances, the arithmetic should be clear.

IV. CONCLUSION

We submit this invoice for approval by the Department of Justice and City of Cleveland. Upon receiving such approval, we will submit the invoice to Judge Solomon Oliver for his review and approval.

Please do not hesitate to contact us for any reason whatsoever.

Sincerely,



Hassan Aden
Monitor

cc: Michelle Heyer

Detailed time report: 11/01/2021 – 11/30/2021

Total hours

300.40

283.20 Uninvoiced billable hours

Clients

All clients

1 Project

Cleveland December 2020 - November 2021

2 Tasks

CLE MT Member Rate, Pro Bono Hours

Team

Everyone

Date	Client	Project	Task	Roles	Hours
Aden Hassan					68.70
11/01/2021	City of Cleveland	Cleveland December 2020 - November 2021 Email and correspondence. Call with M. Bretz re: logistics for the week and prioritizing meetings.	CLE MT Member Rate	Senior Advisor	1.50
11/03/2021	City of Cleveland	Cleveland December 2020 - November 2021 Email and correspondence. Calls with MT members re:status updates re: deliverables and meetings. Project management.	CLE MT Member Rate	Senior Advisor	2.00
11/04/2021	City of Cleveland	Cleveland December 2020 - November 2021 Weekly update call with DOJ. Call with M. Bretz to set up meetings next week re: upcoming changes to the City government and other CD related matters. Review of crosswalk between issue 24 and the CD. Email and correspondence.	CLE MT Member Rate	Senior Advisor	3.50
11/05/2021	City of Cleveland	Cleveland December 2020 - November 2021 Call with M. Bretz re: logistics for next week and call cancellations. Review of assessments for 2022 and MT discussions re: order and priority. Call with R. Dunn re: mayoral transition. Email and correspondence. Project management.	CLE MT Member Rate	Senior Advisor	3.80
11/08/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	3.80
Total					300.40

Date	Client	Project	Task	Roles	Hours
					Weekly MT Leadership logistics call to discuss progress, deliverables, issues of interest and priority as well as follow ups to assignments. Update on ongoing UF Comprehensive assessment. Email and correspondence. Call with M. Bretz re: logistics, meeting follow ups and deliverables for the next few weeks. Project management. Review of Chief's and PS Director discipline cases.
11/09/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	0.80
					Email and correspondence.
11/10/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	2.00
					Email and correspondence. Project management. Review of recent DNs and disciplinary letters.
11/11/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	2.50
					Call with L. Fink on CD related matters. Logistics with M. Bretz. Follow up and discussion to changes to the CIT policy by CDP. Project management and email and correspondence.
11/12/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	3.50
					Call with DOJ/USAO re: CD related to transition, deadlines, etc.. Call with M. Bretz re: deadlines, meetings and other project management matters. Call with G. White. Call with C. Cole re UF assessments. Email and correspondence.
11/15/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	5.50
					Preparation and review for internal logistics meeting with MT leadership team and core group. Review of latest discipline findings. Email and correspondence with parties re: several CD related matters. Preparation, review and distribution of memo to parties re: UF Assessment. Call with C. Cole re: next academy class and visit to CLE in early December. Project management and budget preparation for 2022 Budget which starts in December of 2021.
11/16/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	4.00
					Weekly update call with DOJ to discuss upcoming meetings, deliverables and other CD related matters. Correspondence with DOJ and MT members to hold an in-person summit in December to discuss and plan the launch of the various audits. Call with M. Bretz to work on LOAs for MT members and other project management matters and tasks. Email and correspondence.
11/17/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	2.00
					Email and correspondence, logistics for the 2022 Monitoring Planning Summit in Cleveland in the next few months. Project management with M. Bretz.
11/18/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	2.50
					Total 300.40

Date	Client	Project	Task	Roles	Hours
					Email and correspondence. Call with M. Heyer (USAO) re: CD related matters and scheduling a few priority meetings to address transition matters and how they relate to the CD. Correspondence with the Court re: CD related matters. Logistics for upcoming in person meetings in Cleveland.
11/19/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	3.50
					Call with DOJ re: Mayoral transition and CD related matters. Call with A. Hardaway re: upcoming meeting with the judge and other matters pertaining to the CD. Call with C. Cole re: upcoming visit to Cleveland and meeting priorities during those meetings. Call with the City re: IA Superintendent position. Calls with R. Dunn re: CD related matters. Email and correspondence with MT members re: scheduled meetings for next week.
11/22/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	1.50
					Email and correspondence re: CD related matters. Project management.
11/23/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	3.80
					Weekly call with DOJ. City/CDP/DOJ/MT bi-weekly call. Review of the newly drafted Pursuit Investigation Team Policy. Email and correspondence. Project management.
11/24/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	2.00
					Email and correspondence re: review assignments and deadlines for materials that were just received from the city, logistics for next week's Cleveland visit, which includes meetings with the City and with the judge.
11/26/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	2.50
					Email and correspondence re: CD related matters. Discussion with C. See about path forward in the mayoral transition with regard to the DPCs. Review of documents received from G. White.
11/29/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	8.00
					Cleveland site visit: Meeting with local MT members, meeting with Judge Oliver in chambers re: CD related matters. Email and correspondence and follow up to the MT weekly logistics call. Calls with DOJ and USAO re follow ups from CD related matters. Meeting with C. See and C. Cole re: PDCs and other community related matters.
11/29/2021	City of Cleveland	Cleveland December 2020 - November 2021	Pro Bono Hours	Senior Advisor	2.00
					Travel to Cleveland.
11/30/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	8.00
					Cleveland Site visit: Meetings at CDP re: background hiring investigations audit/review. Meetings with local MT members and local USAO lawyers. Follow up to Background Investigations audit/review and next steps. Email and correspondence.
Total					300.40

Date	Client	Project	Task	Roles	Hours
Charles See					20.50
11/01/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>3.00</u>
Community meeting re: 10th Semiannual Report and Consent Decree progress update					
11/02/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>1.00</u>
United Way/NAACP rehearsal for Community Conversation					
11/04/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>2.50</u>
First District Community Relations meeting (CDPC)					
11/08/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>3.00</u>
MHRAC full committee meeting and MHRAC Engagement Team Sub-committee meeting and logistics call					
11/10/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>2.50</u>
United Way/NAACP community conversation					
11/11/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>0.80</u>
United Way meeting debrief					
11/12/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>2.00</u>
Engagement Team call					
11/22/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>3.00</u>
meeting re: community and CPC's relationship and meeting with 2nd District community relations rep.					
11/29/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>0.70</u>
CPC Task Force meeting					
11/29/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>2.00</u>
MT meeting re: CPC and CDP work together during the Mayoral transition period					
Total					300.40

Date	Client	Project	Task	Roles	Hours
CJI - Cole Christine					23.90
11/05/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	2.00
meet with MCD on UOF Assessments and do a series of email follow ups with MT members					
11/09/2021	City of Cleveland	Cleveland December 2020 - November 2021	Pro Bono Hours	Senior Advisor	0.30
comms with recruitment					
11/10/2021	City of Cleveland	Cleveland December 2020 - November 2021	Pro Bono Hours	Senior Advisor	0.20
reading and sharing news and emails					
11/11/2021	City of Cleveland	Cleveland December 2020 - November 2021	Pro Bono Hours	Senior Advisor	0.20
reading local news and related emails					
11/12/2021	City of Cleveland	Cleveland December 2020 - November 2021	Pro Bono Hours	Senior Advisor	0.30
UOF Assessment ppt review and comments					
11/13/2021	City of Cleveland	Cleveland December 2020 - November 2021	Pro Bono Hours	Senior Advisor	0.70
UOF assessment review draft executive summary.					
11/15/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	2.00
UOF summary memo, case deconfliction, emails on lateral classes, email on officer EAP survey					
11/16/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	0.30
emails on EAP survey, news and email reading					
11/17/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	1.70
UOF assessment final ppt, scheduling, messaging, review of separation from service data, CDP Stat					
11/18/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Senior Advisor	0.20
recruitment numbers					
Total					300.40

Date	Client	Project	Task	Roles	Hours
11/29/2021	City of Cleveland	Cleveland December 2020 - November 2021 prep for Lateral reviews, court hearing, working dinner	CLE MT Member Rate	Senior Advisor	8.00
11/30/2021	City of Cleveland	Cleveland December 2020 - November 2021 Prepare assessment sheet for background checks, review assessment sheet for FRB, lateral reviews with ABH, HA, MH	CLE MT Member Rate	Senior Advisor	8.00
Django Sibley					0.30
11/12/2021	City of Cleveland	Cleveland December 2020 - November 2021 Conference call re use of force case 2019-145039	Pro Bono Hours	Associate Consultant	0.30
Hardaway Ayesha					18.00
11/04/2021	City of Cleveland	Cleveland December 2020 - November 2021 Prepare for and participate in conference call regarding OPS.	CLE MT Member Rate	Associate Consultant	0.50
11/08/2021	City of Cleveland	Cleveland December 2020 - November 2021 Prepare for and participate in Monitoring Team conference call and Training Review Committee meeting.	CLE MT Member Rate	Associate Consultant	1.10
11/09/2021	City of Cleveland	Cleveland December 2020 - November 2021 Participate in meeting with CDP and DOJ regarding CPOP GPO.	CLE MT Member Rate	Associate Consultant	0.50
11/12/2021	City of Cleveland	Cleveland December 2020 - November 2021 Participate in Community Engagement Team meeting.	CLE MT Member Rate	Associate Consultant	1.10
11/12/2021	City of Cleveland	Cleveland December 2020 - November 2021 Participate in meeting with DOJ.	CLE MT Member Rate	Associate Consultant	0.80
11/15/2021	City of Cleveland	Cleveland December 2020 - November 2021 Participate in Monitoring Team meeting.	CLE MT Member Rate	Associate Consultant	0.60
11/15/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	0.80
Total					300.40

Date	Client	Project	Task	Roles	Hours
					Prepare for and participate in meeting with CDP Training Section and DOJ.
11/15/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	1.40
					Complete review and revisions to draft OPS/PRB assessment memo.
11/16/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	0.80
					Participate in meeting with H. Aden and DOJ.
11/18/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	0.60
					Prepare for and participate in OPS Workgroup call.
11/19/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	0.90
					Participate in meetings with H. Aden and DOJ.
11/19/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	0.80
					Participate in meeting with DOJ, City of Cleveland and members of the Monitoring Team.
11/23/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	0.40
					Participate in meetings with DOJ and City of Cleveland.
11/29/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	1.60
					Prepare for meeting with Judge Oliver; participate in meeting with Monitoring Team; review and analyze most recent draft of CPOP GPO.
11/29/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	2.10
					Meet with Judge Oliver; discussions with H. Aden and C. Cole; phone call with M. Heyer.
11/30/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	4.00
					Review and analyze lateral hire files; phone conference with City Law.
Lisa Fink					12.90
11/01/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	0.80
Total					300.40

Date	Client	Project	Task	Roles	Hours
					Review tracking documentation and status updates with Melissa.
11/03/2021	City of Cleveland	Cleveland December 2020 - November 2021	Pro Bono Hours	Associate Consultant	0.40
					Emails, scheduling CPOP GPO meeting, reviewed DOJ's comments on OPS/PRB draft report
11/04/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	0.50
					DOJ/MT meeting
11/08/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	1.20
					Email communications; MT logistics call
11/08/2021	City of Cleveland	Cleveland December 2020 - November 2021	Pro Bono Hours	Associate Consultant	0.50
					Review of OPS/PRB doc; review CPOP GPO; emails
11/09/2021	City of Cleveland	Cleveland December 2020 - November 2021	Pro Bono Hours	Associate Consultant	0.50
					CPOP GPO call with CDP
11/11/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	1.90
					DOJ/MT Meeting; Crowd Management policies & UOF policies; check-in on Neighborhood Awareness Training
11/15/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	0.90
					MT Logistics call; emails and follow-up communications
11/19/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	0.90
					CDP/DOJ/MT Meeting re: Interim IA; Review emails
11/21/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	0.70
					Review CD FIT & pursuit mandates; review Pursuit Investigation policy
11/27/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	1.20
					2022 Monitoring Plan review; 2021 Monitoring Plan statuses.
Total					300.40

Date	Client	Project	Task	Roles	Hours
11/28/2021	City of Cleveland	Cleveland December 2020 - November 2021 2022 Monitoring Plan review	CLE MT Member Rate	Associate Consultant	0.50
11/29/2021	City of Cleveland	Cleveland December 2020 - November 2021 Review deadlines and status sheet; pre-logistics call with Melissa; MT logistics call; review/send call notes to Hassan; UOF policies; CPOP GPO and Data Collection LMS; 2022 Monitoring Plan review and follow-up emails to MT members.	CLE MT Member Rate	Associate Consultant	2.90
Maxey Brian					0.20
11/01/2021	City of Cleveland	Cleveland December 2020 - November 2021 Court filing	Pro Bono Hours	Senior Advisor	0.20
McDonough Megan					14.70
11/05/2021	City of Cleveland	Cleveland December 2020 - November 2021 UOF data review, deconfliction prep call	CLE MT Member Rate	Associate Consultant	2.60
11/05/2021	City of Cleveland	Cleveland December 2020 - November 2021 UoF deconfliction correspondence	Pro Bono Hours	Associate Consultant	0.70
11/08/2021	City of Cleveland	Cleveland December 2020 - November 2021 Monday logistics meeting	CLE MT Member Rate	Associate Consultant	0.50
11/08/2021	City of Cleveland	Cleveland December 2020 - November 2021 Check in on assessment budgeting with J. Drake	CLE MT Member Rate	Associate Consultant	0.30
11/09/2021	City of Cleveland	Cleveland December 2020 - November 2021 Use of force slide deck, scheduling/correspondence	CLE MT Member Rate	Associate Consultant	1.80
11/11/2021	City of Cleveland	Cleveland December 2020 - November 2021 2021 UoF reconciliation slide deck	CLE MT Member Rate	Associate Consultant	1.00
11/11/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	0.50
Total					300.40

Date	Client	Project	Task	Roles	Hours
			Phone meeting with CDP IT to finish computer setup		
11/12/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>0.60</u>
			2021 UoF reviews, deconfliction call and slide deck		
11/15/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>1.10</u>
			2021 UoF assessment deconfliction review, memo, and meeting		
11/15/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>0.60</u>
			Weekly Logistics Call		
11/15/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>0.40</u>
			Organizational call with Hassan		
11/16/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>0.50</u>
			UoF slide update		
11/17/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>0.80</u>
			2021 UoF slide update		
11/23/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>0.80</u>
			Weekly DOJ Call		
11/29/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>0.50</u>
			Weekly Logistics Meeting		
11/29/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>1.50</u>
			FRB scorecard conversion into Alchemer		
11/30/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	<u>0.50</u>
			Correspondence re: UoF and FRB assessments		
Total					300.40

Date	Client	Project	Task	Roles	Hours
Melissa Bretz					76.00
11/02/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	2.50
Emails to parties regarding agendas, cancellations, and other information.					
11/04/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	7.50
OPS Workgroup Call. Work on Task List, BOX documents, and Tracking Sheet. Emails to parties regarding agendas, meeting information, documents, deadlines, status updates, and other information.					
11/05/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	6.50
Work on Tracking Sheet and BOX documents. Emails to parties regarding agendas, meeting information, scheduling, documents, status updates, deadlines, travel, evaluations, and other information.					
11/06/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	2.50
Emails to parties regarding cancellations, meeting information, scheduling, and other information.					
11/08/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	5.00
MT Logistics Meetings. Work on Tracking Sheet, Task List, and BOX documents. Emails to parties regarding agendas, laptop for MT member, scheduling, meeting information, and other information.					
11/09/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	5.00
CPOP GPO Discussion. Work on Tracking Sheet, Task List, and BOX documents. Emails to parties regarding meeting information, agendas, status updates, documents, and other information.					
11/15/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	5.50
MT Logistics Meetings. Work on Task List, Tracking Sheet, and BOX documents. Emails to parties regarding status updates, agendas, meeting information, documents, deadlines, and other information.					
11/16/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	8.50
Work on Tracking Sheet, BOX documents, and Task Lists. Call with Hassan Aden. Emails to parties regarding website login information, cancellations, surveys, letters of engagement, scheduling, meeting information, documents, deadlines, formatting, and other information.					
11/17/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	7.00
Total					300.40

Date	Client	Project	Task	Roles	Hours
					CompStat Meeting. Work on Tracking Sheet, BOX documents, and Task Lists. Call with Hassan Aden. Emails to parties regarding website login information, cancellations, surveys, letters of engagement, scheduling, meeting information, documents, deadlines, formatting, and other information.
11/19/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	4.00
					IA Interim Superintendent Discussion. Emails with parties regarding cancellations, status updates, meeting information, and other information.
11/20/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	2.50
					Emails to parties regarding letters of engagement, status updates, meeting information, and other information.
11/24/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	7.00
					Work on Tracking Sheet, BOX documents, and Task Lists. Emails to parties regarding status updates, agendas, website payments, letters of engagement, cancellations, documents, deadlines, and other information.
11/28/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	2.50
					Emails to parties regarding scheduling, meeting information, invoices, and other information.
11/29/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	8.00
					MT Logistics Meetings. Work on Tracking Sheet, BOX documents, and Task Lists. Emails to parties regarding meeting information, scheduling, cancellations, invoices, and documents, deadlines, and other information.
11/30/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	2.00
					Emails to parties regarding scheduling, meeting information, and other information.
Randolph Dupont					13.10
11/08/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	2.60
					Mental Health Response Advisory Committee (MHRAC) Bi-Monthly Meeting, review of documents for meeting, review and response regarding CPD Crisis Policy Issue raised at meeting
11/08/2021	City of Cleveland	Cleveland December 2020 - November 2021	Pro Bono Hours	Associate Consultant	0.40
					Correspondence on Diversion Center issues
11/09/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	0.80
Total					300.40

Date	Client	Project	Task	Roles	Hours
					Discussion of Diversion Center issues and CPD Policy Issue with local advocates
11/09/2021	City of Cleveland	Cleveland December 2020 - November 2021	Pro Bono Hours	Associate Consultant	1.10
					Discussion of CPD Policy Issue raised at MHRAC meeting with local advocate and Monitoring Team member C. See.
11/10/2021	City of Cleveland	Cleveland December 2020 - November 2021	Pro Bono Hours	Associate Consultant	1.00
					Discussion and written feedback on CPD Policy Issue raised at MHRAC meeting1.0
11/11/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	1.50
					Discussion of CPD Crisis Policy issue raised at MHRAC meeting with Parties to Consent Decree
11/12/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	0.80
					Discussion of CPD Crisis Policy issue raised at MHRAC meeting with MHRAC Leadership
11/16/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	2.00
					MHRAC Quality Insurance Subcommittee meeting, review of documents for meeting.
11/16/2021	City of Cleveland	Cleveland December 2020 - November 2021	Pro Bono Hours	Associate Consultant	0.20
					Discussion of use of force issue from MHRAC QI meeting with Monitoring Team Member (C. Cole) and Monitor H. Aden.
11/18/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	0.40
					Discussion of CPD Crisis Policy Issue with parties raised at MHRAC meeting.
11/19/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	1.40
					Follow up discussion on CPD Crisis Policy issue, review of response to MHRAC issues, discussion of compliance success with Consent Decree parties.
11/23/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	0.40
					Discussion of use of force issues raised at MHRAC QI meeting with parties to Consent Decree
11/29/2021	City of Cleveland	Cleveland December 2020 - November 2021	CLE MT Member Rate	Associate Consultant	0.50
					Review and feedback for agenda and issues at monthly progress meeting with parties to the Consent Decree.

Total 300.40

Date	Client	Project	Task	Roles	Hours
Richard Rosenthal					22.00
11/03/2021	City of Cleveland	Cleveland December 2020 - November 2021 Review of edits to OPS-PRB Assessment.	CLE MT Member Rate	Associate Consultant	<u>0.20</u>
11/04/2021	City of Cleveland	Cleveland December 2020 - November 2021 DOJ/Monitoring Team meeting; Review and revision of Issue 24 analysis; OPS biweekly meeting; OPS follow-up call.	CLE MT Member Rate	Associate Consultant	<u>2.00</u>
11/05/2021	City of Cleveland	Cleveland December 2020 - November 2021 Correspondence review (including 7 COP charge letters, 2 DPS charge letters; 15 discipline letters, 1 dismissal & 3 departure letters; Review and revision of Issue 24 analysis; Weekly discipline letter upload/download; Call with OPS administrator; Follow-up correspondence.	CLE MT Member Rate	Associate Consultant	<u>1.90</u>
11/08/2021	City of Cleveland	Cleveland December 2020 - November 2021 Edits to OPS-PRB assessment; Monitoring Team Logistics call and follow up correspondence; Completion of edits to OPS-PRB assessment & forward to MT.	CLE MT Member Rate	Associate Consultant	<u>3.80</u>
11/09/2021	City of Cleveland	Cleveland December 2020 - November 2021 Call with OPS administrator re: transition.	CLE MT Member Rate	Associate Consultant	<u>0.40</u>
11/11/2021	City of Cleveland	Cleveland December 2020 - November 2021 Call with OPS Administrator re: transition.	CLE MT Member Rate	Associate Consultant	<u>0.70</u>
11/12/2021	City of Cleveland	Cleveland December 2020 - November 2021 Correspondence review, including review of 8 charge/discipline letters (including documentation of 5 DPS discipline cases & 2 cases involving arrests/charging of officers for criminal offenses); Weekly upload & download of discipline cases.	CLE MT Member Rate	Associate Consultant	<u>0.80</u>
11/15/2021	City of Cleveland	Cleveland December 2020 - November 2021 Monitoring Team logistics call; Correspondence with IA Captain; Correspondence with Case Prep; Correspondence review (including 4 DPS suspension letters and 2 charge letters); call to OPS Administrator; Correspondence review and response (including 4 & IA meeting scheduling).	CLE MT Member Rate	Associate Consultant	<u>1.10</u>
11/16/2021	City of Cleveland	Cleveland December 2020 - November 2021 Review of UOF assessment memo; Review of citizen report card survey results; Finalization of draft OPS-PRB assessment & forwarding to OPS Administrator for comment.	CLE MT Member Rate	Associate Consultant	<u>1.00</u>
Total					300.40

Date	Client	Project	Task	Roles	Hours
11/17/2021	City of Cleveland	Cleveland December 2020 - November 2021 "Bi-weekly" call with IA Superintendent and follow-up call; Call from BOC Commander; Follow up correspondence from morning meetings.	CLE MT Member Rate	Associate Consultant	1.50
11/18/2021	City of Cleveland	Cleveland December 2020 - November 2021 OPS Bi-weekly meeting.	CLE MT Member Rate	Associate Consultant	0.50
11/19/2021	City of Cleveland	Cleveland December 2020 - November 2021 Correspondence review and response; Review and download of OPS bi-weekly report; Review and comments on pursuit investigation policy; IA Superintendent vacancy Meeting (MT/DOJ/City); Follow up call with re: IA Superintendent position; Call with OPS Administrator – Transition Debrief; Review and upload of 3 discipline letters.	CLE MT Member Rate	Associate Consultant	3.20
11/20/2021	City of Cleveland	Cleveland December 2020 - November 2021 Final review and comments on pursuit investigation policy.	CLE MT Member Rate	Associate Consultant	1.20
11/22/2021	City of Cleveland	Cleveland December 2020 - November 2021 Correspondence review and response, including download and review of Case Prep Status reports, including 2 DPS suspension letters for review and documentation.	CLE MT Member Rate	Associate Consultant	0.30
11/24/2021	City of Cleveland	Cleveland December 2020 - November 2021 MT/DOJ weekly call; City/DOJ/MT/CDP meeting; Follow-up correspondence to Monitoring Team.	CLE MT Member Rate	Associate Consultant	0.70
11/26/2021	City of Cleveland	Cleveland December 2020 - November 2021 Correspondence review (including documentation of 3 due process letters & inquiry re: pending HR investigation); Weekly upload/download of disciplinary decisions.	CLE MT Member Rate	Associate Consultant	0.50
11/29/2021	City of Cleveland	Cleveland December 2020 - November 2021 Monitoring Team weekly logistics call; Follow up documentation and correspondence (to Case Prep re: pending PRB appeals cases; OPS re: Documentation of Internal Training & OPS-PRB assessment); Call with (former) OPS Administrator (Transition Debrief); Follow up correspondence to OPS re: internal training documentation; Follow up emails to IA Superintendent & OPS Administration.	CLE MT Member Rate	Associate Consultant	2.20
Rick Myers					6.60
11/08/2021	City of Cleveland	Cleveland December 2020 - November 2021 Logistics all team meeting to update on post election issues, paths forward	Pro Bono Hours	Associate Consultant	1.00
Total					300.40

Date	Client	Project	Task	Roles	Hours
11/09/2021	City of Cleveland	Cleveland December 2020 - November 2021 Meeting with CDP re: CPOP GPO revisions	CLE MT Member Rate	Associate Consultant	<u>0.50</u>
11/15/2021	City of Cleveland	Cleveland December 2020 - November 2021 weekly Logistics	CLE MT Member Rate	Associate Consultant	<u>0.50</u>
11/15/2021	City of Cleveland	Cleveland December 2020 - November 2021 Bi Weekly" training section meeting with MT and DOJ	CLE MT Member Rate	Associate Consultant	<u>0.80</u>
11/17/2021	City of Cleveland	Cleveland December 2020 - November 2021 Phone call with Cdr Pillow and Richard Rosenthal, follow up discussion with Richard.	CLE MT Member Rate	Associate Consultant	<u>1.00</u>
11/19/2021	City of Cleveland	Cleveland December 2020 - November 2021 45 mins Zoom re: Acting IA superintendant and then continued conversation via phone with Richard Rosenthal.	CLE MT Member Rate	Associate Consultant	<u>1.00</u>
11/23/2021	City of Cleveland	Cleveland December 2020 - November 2021 DOJ/MT weekly meeting; DOJ/MT/City/CDP meeting	CLE MT Member Rate	Associate Consultant	<u>0.50</u>
11/23/2021	City of Cleveland	Cleveland December 2020 - November 2021 review pursuit policy draft and make comments	CLE MT Member Rate	Associate Consultant	<u>0.30</u>
11/29/2021	City of Cleveland	Cleveland December 2020 - November 2021 weekly logistics call	CLE MT Member Rate	Associate Consultant	<u>0.50</u>
11/29/2021	City of Cleveland	Cleveland December 2020 - November 2021 review CPOP forms training and CPOP GPO	CLE MT Member Rate	Associate Consultant	<u>0.50</u>
Ronnie Dunn					1.00
11/23/2021	City of Cleveland	Cleveland December 2020 - November 2021 DOJ,MT meeting	CLE MT Member Rate	Associate Consultant	<u>0.50</u>
Total					300.40

Date	Client	Project	Task	Roles	Hours
11/29/2021	City of Cleveland	Cleveland December 2020 - November 2021 Research and related correspondence.	CLE MT Member Rate	Associate Consultant	<u>0.50</u>
Scott Sargent					3.00
11/14/2021	City of Cleveland	Cleveland December 2020 - November 2021 Research/prep for Monday Conf call on UOF cases	CLE MT Member Rate	Associate Consultant	<u>1.00</u>
11/15/2021	City of Cleveland	Cleveland December 2020 - November 2021 UOF meeting re: discussion of two cases	CLE MT Member Rate	Associate Consultant	<u>1.00</u>
11/15/2021	City of Cleveland	Cleveland December 2020 - November 2021 Preparation for UOF meeting for case discussion	Pro Bono Hours	Associate Consultant	<u>1.00</u>
Smoot Sean					18.50
11/05/2021	City of Cleveland	Cleveland December 2020 - November 2021 Review disciplinary case docs 44 cases recvd 10/1-29.	CLE MT Member Rate	Partner	<u>4.70</u>
11/12/2021	City of Cleveland	Cleveland December 2020 - November 2021 Prep for and participate in deconfliction call re use of force review case.	CLE MT Member Rate	Partner	<u>1.00</u>
11/12/2021	City of Cleveland	Cleveland December 2020 - November 2021 Review disciplinary case docs 24 cases recv'd 11/1-4.	CLE MT Member Rate	Partner	<u>2.80</u>
11/19/2021	City of Cleveland	Cleveland December 2020 - November 2021 Review disciplinary case docs for 12 cases recvd 11/11-12 and review of comp stat slides recvd 11/11.	CLE MT Member Rate	Partner	<u>3.50</u>
11/26/2021	City of Cleveland	Cleveland December 2020 - November 2021 Review disciplinary case docs for 9 cases recvd 11/15-19.	CLE MT Member Rate	Partner	<u>1.00</u>
11/29/2021	City of Cleveland	Cleveland December 2020 - November 2021 Review disciplinary case docs for 2 cases recvd 11/22.	CLE MT Member Rate	Partner	<u>0.30</u>
Total					300.40

Date	Client	Project	Task	Roles	Hours
11/30/2021	City of Cleveland	Cleveland December 2020 - November 2021	Pro Bono Hours	Partner	4.90
		Monthly total for misc emails including public safety items. Recvd 10/1-11/30.			
11/30/2021	City of Cleveland	Cleveland December 2020 - November 2021	Pro Bono Hours	Partner	0.30
		Review of disciplinary case docs for 4 cases recvd 11/30.			
Victor Ruiz					1.00
11/02/2021	City of Cleveland	Cleveland December 2020 - November 2021	Pro Bono Hours	Associate Consultant	1.00
		United Way Panel Prep			
Total					300.40

Expense report

21CP Solutions, LLC

Timeframe **11/01/2021 – 11/30/2021** 1 Client **City of Cleveland**
Total **\$384.80** 1 Project **Cleveland December 2020 - November 2021**
Categories **All categories**
Team **Everyone**

Date	Project	Category	Roles	Person	Amount
City of Cleveland					\$384.80
11/05/2021	Cleveland December 2020 - November 2021	Transportation	Senator Advisor	Aden Hassan	\$22.00
	Parking at DCA 10/29/2021				
11/05/2021	Cleveland December 2020 - November 2021	Transportation	Senator Advisor	Aden Hassan	\$362.80
	Airfare for CLE meetings on 10/29/2021				

Total \$384.80

Client City of Cleveland

Project Cleveland December 2020 - November 2021

Category Transportation

Person Aden Hassan

Parking at DCA 10/29/2021

INSERT
THIS END UP

REAGAN
 NATIONAL AIRPORT
 RECEIPT AND
 ENTRY TIME :
 10/20/21 05:00 : 05:00
 EXIT TIME :
 10/20/21 05:00 : 05:00
 PARK ID : 0000000000 : 0000000000
 : 0000000000 : 0000000000
 AMOUNT :
 \$22.00 : \$22.00 : \$22.00

KIND OF PAYMENT :



11/05/2021

\$362.80

Client **City of Cleveland**

Project **Cleveland December 2020 - November
2021**

Category **Transportation**

Person **Aden Hassan**

Airfare for CLE meetings on 10/29/2021

Subject: Your trip confirmation (DCA - CLE)
Date: Monday, October 25, 2021 at 1:46:52 PM Eastern Daylight Time
From: American Airlines
To: [REDACTED]



Issued: October 25, 2021



Your trip confirmation and receipt

Record Locator: ISOLWP

We charged \$362.80 to your card ending in 1003 for your ticket purchase.

A face covering is required while flying on American, except for children under 2 years old. You are also required to wear a face covering while in the airport before and after your flight. [Read more about travel requirements.](#)

You'll need your record locator to find your trip at the kiosk and when you call Reservations.

[Manage your trip](#)

Friday, October 29, 2021

DCA		CLE	Seat: 12C
10:00 AM	→	11:28 AM	Class: Economy (V)
Washington Reagan		Cleveland	Meals:
AA 4501			

Operated by Republic Airways as American Eagle

CLE → DCA Seat: 9C
5:38 PM → 6:55 PM Class: Economy (G)
Cleveland Washington Reagan Meals:

AA 3842

Operated by Envoy Air as American Eagle

Your payment

Credit Card (AmericanExpress ending 1003)	\$362.80
Total paid	\$362.80

Your purchase

HASSAN ADEN

[REDACTED]

New ticket	\$362.80
Ticket #: 0012307768732	
[\$310.70 + Taxes and fees \$52.10]	

Total	\$362.80
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Total cost (all passengers)	\$362.80
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Bag information

Checked bags

Online*	Airport
---------	---------

1st bag

2nd bag

1st bag

2nd bag

No charge

No charge

No charge

No charge

Maximum dimensions: 62 inches or 158 centimeters calculated as (length + width + height)

Maximum weight: 50 pounds or 23 kilograms

Bag fees apply at each Check-in location. Additional allowances and/or discounts may apply. [Bag and optional fees](#)

If your flight is operated by a partner airline, see the [other airline's](#) website for carry-on and checked bag policies.

*Online payment available beginning 24 hours (and up to 4 hours) before departure.

Carry-on bags

1st carry-on: Includes purse, briefcase, laptop bag, or similar item that must fit under the seat in front of you.

2nd carry-on: Maximum dimensions not to exceed: 22" long x 14" wide x 9" tall (56 x 35 x 23 cm).



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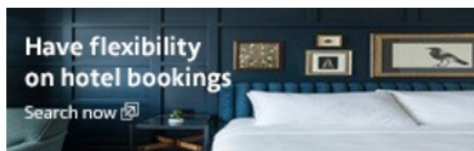
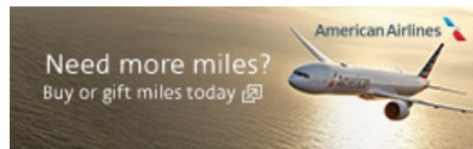
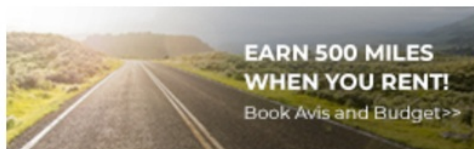
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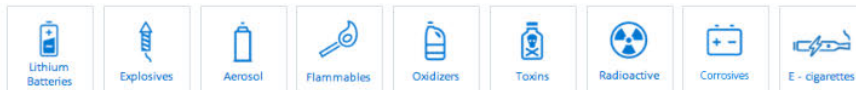
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