

Cleveland  
Police  
Monitoring  
Team

Lutheran Metropolitan Ministry  
4515 Superior Avenue, First Floor

Division of Police  
1300 Ontario St., Fourth Floor

info@clevelandpolicemonitor.com

*By email*

April 17, 2020 (*Revised April 21, 2020*)

Lynne Buck  
Michelle Heyer  
Heather Tonsing Volosin  
U.S. Attorney's Office, Northern District of Ohio  
801 West Superior Avenue, Suite 400  
Cleveland, OH 44113

Tim Mygatt  
U.S. Department of Justice, Civil Rights Division  
Special Litigation Section  
950 Pennsylvania Avenue, NW  
Washington, DC 20530

Barbara A. Langhenry  
Gary Singletary  
Sharon Dumas  
City of Cleveland  
601 Lakeside Avenue, Suite 106  
Cleveland, OH 44114

RE: Cleveland Monitoring Team — March 2020 Invoice

## **I. INTRODUCTION**

This document, and its attachments, represent the invoice of the Cleveland Monitoring Team (the "Team") invoice for services rendered while monitoring implementation of the Settlement Agreement in *U.S. v. City of Cleveland*.

The Team's invoice for services rendered in March 2020 totals \$51,332.50. The bill accounts for 361.2 hours of time worked on the Cleveland monitoring project from March 1, 2020 through March 31, 2020. Of this time 68.55 hours were *pro bono*, e.g. unbilled and donated to the City of Cleveland. The Team's billing of 27 percent of its time for March 2020 as *pro bono* time saved \$17,137.50.

Team members do not bill for travel time, which provides additional savings. All activity operates within the confines of the total, five-year budget cap of \$4.95 million to which the City, Department of Justice, and Court agreed in October 2015.

Activities, work, and tasks conducted during March 2020 included but were not limited to:

\*\*All work in March was conducted remotely due to COVID-19 precautions and all local meetings contemplated to be in-person, were suspended and replaced by teleconference or videoconference.

- Continued, ongoing discussion, and technical assistance for upcoming and ongoing training addressing: (Audits were suspended)
  - Search and seizure;
  - Force Review Board;
  - Crisis intervention;
  - Bias-Free policing; and
  - Supervision.
- Ongoing technical assistance, review, redlining, and drafting of new policies, processes, procedures, manuals, and reports, and/or structures relating to:
  - Supervisory response to use of force incidents;
  - Investigation and review of force incidents by Division chain of command;
  - Transgender, Intersex and Non-Gender Conforming Individuals;
  - Youth Interactions;
  - Review and analysis of use of force incidents by Force Review Board (“FRB”);
  - Investigation of internal misconduct by Internal Affairs (“IA”);
  - Chain of command misconduct review process;
  - Discipline process and discipline matrix; and
  - Community and Problem-Oriented Policing (“CPOP”).
- Continued, ongoing review, discussion, and provision of technical assistance regarding implementation of plans addressing Consent Decree requirements related to:
  - Crisis intervention;
  - Community and Problem-Oriented Policing (“CPOP”);
  - District Policing Committees (“DPC”s);
  - Staffing;
  - Recruitment and hiring; and
  - Equipment and resources.
- Ongoing meetings and discussions with the CPC regarding the incoming new commissioners, proposed meetings and ways to better collaborate on deliverables.

- Ongoing review of CPD officer discipline system;
- Ongoing discussions and coordination with individuals fulfilling Data Analysis and Coordinator role within CPD and monthly Administrative “COMPSTAT” meeting regarding status of outstanding administrative and internal investigations and functions;
- Coordination with and technical assistance to City and CPD officials on outcome measurements;
- Continued, ongoing technical assistance to the Office of Professional Standards (“OPS”), including regular status calls with stakeholders and real-time review of civilian complaint investigations;
- Ongoing technical assistance to Police Review Board (“PRB”) regarding review and adjudication of civilian complaints, including business practice review and development; provision of ongoing internal training; assistance in implementing PRB Manual, and regular, ongoing attendance of PRB meetings; and
- Communication with Court, City, CPC, CPD, DOJ, MHRAC, police officer organizations, and community organizations.
- Ongoing Use of Force outcome assessment.
- Ongoing project management and coordination for deliverables (internal and with the City and DOJ)
- Ongoing development and discussions of the consent decree timeline for the Court. Adjustments to document based on feedback from the parties.

## II. INVOICE SUMMARY

	March 2020
Billable Hours	\$51,322.50
Overhead	\$10.00
<b>TOTAL</b>	<b>\$51,332.50</b>

### Breakdown of Billable Hours & Expenses

	<b>Total Hours</b>	<b>Billed Hours</b>	<b>Pro Bono Hours</b>	<b>Total Billed</b>	<b>Expenses</b>
Hassan Aden	65.5	50.5	15	\$12,625.00	\$0.00
Modupe Akinola	0	0	0	\$0.00	\$0.00

Jennifer Albright	0	0	0	\$0.00	\$0.00
Matthew Barge	9.9	8.9	1	\$2,225.00	\$0.00
Brian Center	0	0	0	\$0.00	\$0.00
Christine Cole	6.25	5.25	1	\$1,312.50	\$0.00
Randy Dupont	33.7	15.7	18	\$3,925.00	\$0.00
Ayesha Hardaway	25.1	21.1	4	\$5,275.00	\$10.00
Tim Longo	0	0	0	\$0.00	\$0.00
Brian Maxey	21.5	18.3	3.2	\$4,575.00	\$0.00
Policing Project NYU Law	0	0	0	\$0.00	\$0.00
Charles Ramsey	4	4	0	\$1,000.00	\$0.00
Richard Rosenthal	25	19.25	5.75	\$4,812.50	\$0.00
Victor Ruiz	5.5	5.5	0	\$1,375.00	\$0.00
Scott Sargent	2	0	2	\$0.00	\$0.00
Charles See	21.2	14.6	6.6	\$3,650.00	\$0.00
Django Sibley	0	0	0	\$0.00	\$0.00
Sean Smoot	30.5	20.5	10	\$5,125.00	\$0.00
Tim Tramble	7.05	5.05	2	\$1,262.50	\$0.00
Melissa Bretz*	104	104	0	\$4,160.00	\$0.00
<b>TOTAL</b>	361.2	292.65	68.55	\$51,322.50	\$10.00

\* Ms. Bretz, the Monitoring Team Coordinator, bills at a rate of \$40/hour on the Cleveland project.

### III. INDIVIDUAL INVOICES & SUPPORTING DOCUMENTATION

The remainder of this document provides the individual invoices of all Team members, as well as receipts for travel, transportation, and accommodations.

The City and Monitoring Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Cleveland for work on the project will do so on the standard, federal scale, with fractions of days rounded to the nearest quarter-day. (Thus, for instance, flying to Cleveland at 4:00pm and staying through the end of the day would be compensated for the half day of \$34.50.) Some Team members have waived their *per diem* charges or elected to receive them only for some but not all days while traveling to Cleveland. This constitutes an additional, ongoing savings to the City of Cleveland.


Finally, some Team member invoices, or bills contain reference to meals or other costs for which the Team is not seeking reimbursement from the City. In some instances, those items have been redacted by the team members. In others, the un-billed charges as part of a bill that contains billed charges are subtracted from the total. In these instances, the arithmetic should be clear.

### IV. CONCLUSION

We submit this invoice for approval by the Department of Justice and City of Cleveland. Upon receiving such approval, we will submit the invoice to Judge Solomon Oliver for his review and approval.

Please do not hesitate to contact us for any reason whatsoever.

Sincerely,



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Hassan Aden  
Monitor

cc: Michelle Heyer  
Monica Madej  
Kevin Preslan  
Heather Tonsing Volosin

March 1-31, 2020	Billable Hours		
Hassan Aden [REDACTED]			
<b>To:</b> Meg Olsen Via email	<b>For:</b> Cleveland Monitoring		
Description	Hours	Rate	Amount
March 4: Logistics call with M. Bretz re: various MT related deliverables and the upcoming site visits, to include precautions re: COVID 19 and MT related travel. MT workgroup call re: COVID 19 and upcoming site visits. Email and correspondence re: deadlines and deliverables. Review of several policies and documents.	4	250	\$ 1,000.00
March 5: Call with A. Hardaway re: several IA related matters and local CLE issue updates. Email and correspondence with DOJ/City re: upcoming site visit logistics. Call with M. Bretz re: deliverables, filings and deadlines. Review of Performance and OIP policies. Project management. Email and correspondence with the Court.	5	250	\$ 1,250.00
March 6: Email and correspondence re: various CD related matters including ongoing outcome assessments, surveys and other internal matters.	2.5	250	\$ 625.00
March 9: Weekly MT leadership logistics call. Review of several upcoming notices to be filed and documents to be returned to the parties. Correspondence with MT workgroups on deliverables, current status of travel and site visits as well as ongoing and upcoming compliance assessments and audits. Call with M. Barge and C. Cole re: ongoing UF assessment.	4	250	\$ 1,000.00
March 10: Weekly update call with DOJ/CRT. Weekly call with the parties. Stakeholders call (CPC) with the parties. Call with G. White re: several CD related items and timelines. Discussion regarding COVID 19 and monitoring activities and meetings moving to mostly conference calls for the immediate future. Call with M. Bretz re: follow up activities and assignments from recent calls and meetings.	5	250	\$ 1,250.00
March 11: Email and correspondence re: several upcoming deliverables and various CD related matters. Review of timeline memo and other documents. Project management.	1.5	250	\$ 375.00
March 12: Email and correspondence with M. Bretz re: project management, training audits, follow up on pursuit meeting, status of several review assignments and site visit logistics (April/May). Semi-annual report drafting. Logistics for meeting with PSD McGrath in April. Call with C. Cole re: UF assessment and technology needed for data transfers. Call with Sean Smoot re: union matters and upcoming site visits.	5.5	250	\$ 1,375.00
March 13: Email and correspondence with MT workgroups.	1	250	\$ 250.00

March 16: Weekly MT leadership logistics call. Email and correspondence with MT workgroups re: COVID 19 and operational protocols for MT with regard to public meetings, deliverables etc.. Follow up calls with MT members on particular deliverables and priorities. Call with M. Barge re: outcome assessments and protocols moving forward. Review of options for data transfers between MT members and CDP. Call with G. White re: protocols for meetings, deliverables etc.. Email and correspondence with the Court re: COVID 19 protocols, deliverables and TA.	6	250	\$ 1,500.00
March 17: Call with Judge Oliver re: protocols and upcoming MT work amid COVID 19 crisis. Email and correspondence with the MT regarding priority work and shifting protocols on all meetings. Email regarding using BOX and Zoom software and data management systems. Weekly update call with DOJ/CRT. Call with A. Hardaway and B. Maxey re: the Court Pacer system for filing.	4	250	\$ 1,000.00
March 18: Call with M. Bretz re: technologies and other programs to assist us moving forward with our work remotely (data transfers, conference/video calling capacity etc.). Review/edit of UF lesson plan. Call with the Mayor's office to determine our protocols moving forward during this public health crisis. Email and correspondence with MT members re: various deliverables, meetings, calls etc.	4.5	250	\$ 1,125.00
March 19: Email and correspondence with MT workgroups. Call with M. Bretz and M. Barge re: various project management matters.	2	250	\$ 500.00
March 20: Email and correspondence re: COVID 19 and protocols, technology etc.. Review of several deliverables to be sent back to CDP. Preparation of a notice to be filed asap re: Consent Decree work priorities and protocols during COVID 19 public health crisis and our commitment to collaboration and support for the CDP as they address the needs on the street.	2.5	250	\$ 625.00
March 23: Call with M. Bretz re: logistics and All-Team Call re: Covid-19. All Team call re: Covid-19, project management in light of meeting restrictions and other travel restrictions.	2.5	250	\$ 625.00
March 24: Calls with M. Bretz and G. White re: various adjustments to standing meetings and calls during the ongoing public health crisis. Email and correspondence and project management activities.	1.5	250	\$ 375.00
March 25: Call with M. Bretz re: call logistics for the week and deliverables. Call with MT deputy monitors re: project management and ongoing MT activities, project management and deliverables. Call with City officials and Chief Williams re: COVID 19 response and ongoing MT efforts and filings. Update from DC O'Neill re: December pursuit investigation.	3.5	250	\$ 875.00
March 26: Weekly update call with DOJ. Review of several policies and lesson plans. Call with M. Bretz re: project management and priorities. Email and correspondence re: Community Survey and appropriate approach toward completion in light of the public health crisis, court logistics on how the MT files documents after the court portal reset, etc..	3	250	\$ 750.00
March 27: Review of DOJ questions for CDP and follow up call with MT. Call with USAO re: various CD related matters. Email and correspondence with MT members.	2	250	\$ 500.00

March 30: Call with DOJ re: several CD related matters and pending deliverables. Call with M. Barge re: outcome assessments (ongoing, pending and delayed.)	1.5	250	\$ 375.00
March 31: Call with M. Bretz re: various CD related deliverables and logistics. Update call with City/DOJ/MT (this meeting has moved to a monthly schedule to accommodate the CDP needs as they respond to the COVID 19 crisis). Project management. Review of several policies and documents to be transmitted to the parties.	4	250	\$ 1,000.00
<b>Total Billable Hours</b>	65.5	250	\$ 16,375.00
<b>Reimbursable Expenses</b>			
None.			
<b>Total Reimbursable Expenses</b>			\$ -
<b>Total (Hours and Reimbursable Expenses)</b>			\$ 16,375.00
<b>Pro Bono Hours (March pro-bono comprised 23% of hours worked)</b>	15	250	\$ 3,750.00
<b>Total Billed (includes Pro Bono Adjustment)</b>			\$ 12,625.00



Cleveland Monitoring Reimbursement  
Modupe Akinola

TO: Hassan Aden  
21 CP Solutions

FROM: Modupe Akinola

DATE: April 2, 2020

March 2020 INVOICE  
BILLABLE HOURS

<b>Date</b>	<b>Activity</b>	<b>Hours</b>
3-1-20 through 3-31-20	Outcome Measures follow up work	0.0
	Total Hours Worked	0.0
	Total Billed Hours	0.0
	Rate: \$250/hour	
	<b>TOTAL BILLED</b>	<b>\$0</b>
	<i>Pro Bono</i> Hours	0.0
	<i>Travel</i> Hours	0.0

MATTHEW BARGE

MARCH 2020 INVOICE

BILLABLE HOURS

<b>Date</b>	<b>Activity</b>	<b>Hours</b>
03-02-20	Various email communications w/ MT re: deliverables.	0.1
03-03-20	Various email communications w/ MT re: meetings, deliverables.	0.1
03-06-20	Conference call w/ C. Cole re: use of force assessment.	0.4
03-09-20	Participate in weekly MT call. Conference call w/ H. Aden, C. Cole, J. Albright re: UOF assessment; conference call w/ H. Aden re: same.	1.2
03-10-20	Participate in monthly stakeholders' call. Various email communications w/ DOJ, MT re: deliverables.	1.3
03-12-20	Conference call w/ DOJ, MT re: various monitoring issues. Revise motion re: semiannual report; communicate w/ H. Aden, B. Maxey re: same.	0.4
03-16-20	Participate in weekly MT call; conference call w/ H. Aden re: same.	0.9
03-17-20	Participate in weekly conference call w/ DOJ, MT. Various email communications w/ MT re: outcome assessments.	0.7
03-18-20	Email communications w/ MT re: use of force training.	0.1
03-23-20	Participate in internal MT conference call.	0.5
03-24-20	Various email communications w/ MT re: upcoming logistics.	0.1
03-26-20	Participate in conference call w/ DOJ, MT re: various monitoring issues.	0.5
03-27-20	Various email communications w/ MT re: arrested detainee survey, divisional notices, DOJ data request.	0.1
03-30-20	Participate in conference call w/ MT re: various monitoring issues. Conference call w/ B. Maxey re: semiannual report. Conference call w/ H. Aden re: UOF assessment. Conference call w/ DOJ, MT re: various monitoring issues.	2.3
03-31-20	Participate in conference call with CDP, DOJ, MT re: various Consent Decree issues.	1.2
	Total Hours Worked	9.9
	Total Billed Hours	8.9
	Rate: \$250/hour	
	<b>TOTAL BILLED</b>	<b>\$2,225.00</b>
	<i>Pro Bono</i> Hours	1.0

Mr. Barge does not bill for travel/transport time, meals, or miscellaneous personal expenses associated with the project and/or traveling for the project. Whenever feasible to do so, he coordinates ground transportation with other Monitoring Team members.

# INVOICE

CHRISTINE M. COLE at COMMUNITY RESOURCES FOR JUSTICE

Hassan Aden  
The Aden Group

April 1, 2020

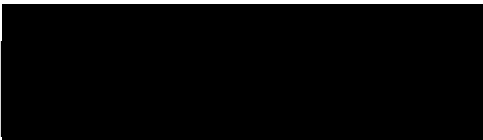
**Re: Cleveland Monitoring**

**Invoice Period: March 2020**

Date	Description of Activities	Hours
3/12/20	DOJ Call, FTP research, Community Survey planning	1.00
3/16/20	MT Logistics call	1.00
3/17/20	BOX research and conversationn	0.75
3/26/20	Conversation with Team Members on CIT assessment and email f/u	1.00
3/30/20	MT meetings: logistics and all team	1.50
3/31/20	All Parties Meeting	1.00

Total hours worked		6.25
Pro Bono hours		1.00
Total hours billed		5.25
	Rate \$250.00 hour	\$ 1,312.50
Expenses	See Reimbursement Sheet for Detail	\$ -
<b>Total Invoice</b>		<b>\$ 1,312.50</b>

Remit payment to:



4/1/20

Signature

Date

Randolph Dupont

TO: Hassan Aden, Monitor  
Cleveland Police Monitoring Team  
FROM: Randolph Dupont  
DATE: April 5, 2020

**March 2020 Invoice**  
Billable Hours

<b>Date</b>	<b>Activity</b>	<b>Hours</b>
03-02-20	Dispatch Curriculum discussion, Review of draft CPD Autism Curriculum, Review of CPD Training plans	2.3
03-03-20	Quality Insurance Committee Monthly meeting	1.5
03-04-20	Discussion of CPD Autism Curriculum, Discussion of timeline	1.0
03-06-20	Follow up of curriculum strategy, Discussion of potential approval and court review	0.9
03-09-20	MHRAC bi-monthly meeting, Discussion of CPD CIT Strategy	2.7
03-12-20	Review of CPD Officer Improvement Program (OIP), Technical writing for OIP feedback	2.6
03-16-20	Technical writing for CPD OIP feedback	0.9
03-23-20	Monitoring Team Meeting (MT) on impact of pandemic, audit of Crisis Intervention Outcomes. Review of CPD In-service Curriculum and Presenters	1.4
03-24-20	MHRAC Training Meeting, F/up to meeting on CIT Outcomes	1.1
03-25-20	Review, feedback and editing on CPD In-service on Autism – slides and development of Instructor Manual. Review of Feedback on Slides and Instructor Manual	6.3
03-26-20	MT Meeting. F/up with parties on CPD In-service Instructor Manual, F/U discussion on CPD In-service presentation slides	2.6
03-27-20	F/up Discussion with parties on CPD slides and instructor manual. Integration of new material for both slides and instructor manual	3.6
03-28-20	Review and discussion of additional CPD In-service Autism presentation materials. Review/editing of material for consistency.	3.0
03-30-20	MT Meeting to review and discuss impact of pandemic, review of MHRAC Data Committee work and MHRAC Annual Report data, Feedback and editing of CPD Autism Slides and Manual	4.0
	Total Hours Worked	33.7
	Total Billed Hours	15.7
	Rate: \$250/hour	
	<b>TOTAL BILLED</b>	<b>\$3925</b>
	<i>Pro Bono</i> Hours	18.0

# INVOICE

From: Ayesha Bell Hardaway

To: The Aden Group LLC

## Billable Hours and Expenses for March 2020

DATE	DESCRIPTION	HOURS
3/2/20	Participate in conference call; email correspondence	1.1
3/5/20	Participate in conference calls; email correspondence	1.2
3/6/20	Participate in conference calls; document review and analysis; email correspondence	1.5
3/8/20	Participate in conference call; email correspondence	.7
3/9/20	Participate in conference call; email correspondence	1.3
3/10/20	Participate in meetings; email correspondence	3.1
3/12/20	Email correspondence; participate conference calls	1.3
3/13/20	Participate in conference call	.5
3/15/20	Participate conference call	.5
3/16/20	Participate in conference call; email correspondence	1.1
3/17/20	Participate in conference call; email correspondence	1.2
3/19/20	Participate in conference calls; email correspondence	1.4
3/23/20	Participate in conference calls; document preparation; email correspondence	1.2
3/25/20	Participate in conference call; email correspondence	1.1
3/26/20	Participate in conference call; email correspondence	2.0
3/30/20	Participate in conference call; email correspondence	1.9
3/31/20	Document review and analysis; participate conference calls; email correspondence	4.0
<b>Total Hours Worked</b>		<b><u>25.1</u></b>

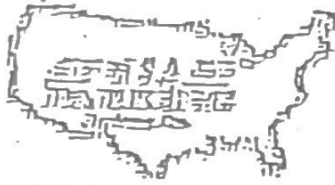
Pro Bono Hours

4.0

Travel Hours 1.1  
**Total Hours Billed (21.1) x Rate \$250.00/hour \$5,275.00**

**REIMBURSABLE EXPENSES**

3/10/20	Parking	10.00
<b>Total Expense Amount Due (Transportation)</b>		<b>\$10.00</b>



USA PARKING SYSTEMS, INC.  
PARKING RECEIPT

DATE: MAR 10 2020

AMOUNT

\$ 10.00

LOCATION

Uct1

COMMENTS:

**Brian Maxey**

local_date	hours	notes
3/9/20		0.8 MT weekly call
3/10/20	1	DOJ/MT call/ Stakeholders call
3/12/20	1.7	Draft Motion to Extend 8th Annual Report, circulate to MT/DOJ/CDP
3/16/20	0.8	MT weekly call
3/16/20	1.7	Final review of Supervisory UOF LP, draft email response; telecommunications notice; FRB pololicy revision
3/17/20	1	DOJ/MT internal call; MT internal follow-up calls
3/18/20	0.8	Review 2020 UOF
3/19/20	0.8	Revise notice re: deadlines
3/23/20	0.5	All Team teleconference
3/24/20	0.8	Review Youth/Transgender policies; draft internal email
3/25/20	0.7	Finalize and e-file Telecommunicator Training
3/25/20	1.3	Reconcile telecommunications/fourth-year monitoring plan notices/e-filing considerations; in 0.5 Review
3/26/20		bias-free training
3/26/20	0.7	DOJ weekly call; call w/USDC
3/27/20	0.7	MT discussion re: COVID email/messaging; review COVID email
3/30/20	0.3	MT/DOJ Call
3/30/20	2.8	Eighth semiannual report drafting
3/30/20	1.5	MT all-team/logistics call
3/31/20	1.1	Follow-up on FRB policy w/ C.Carney/C.Simons
3/31/20	0.8	UOF assessment
3/31/20	1	DOJ/MT/CDP call
Total hours	21.5	
@\$250	5362.5	
Subtract 15%	18.3	



@\$250	4575
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Expenses

Hotel

Airfare

Uber

Airport parking

Expenses total

Total due	4575
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Charles H Ramsey & Associates

[Redacted]

DATE

4/1/20

INVOICE #

[Redacted]

[Redacted]

BILL TO Hassan Aden  
Monitor  
CDP Consent Decree Implementation

SHIP TO Charles H. Ramsey  
Charles H. Ramsey & Associates

[Redacted]

JOB

PAYMENT TERMS

Due on receipt

DESCRIPTION

AMOUNT

Invoice for March 2020

Conference call 3/23 1hr	1 hour x \$250 per hour= \$250
All Team Conference call 3/30 1.5 hr DOJ Call .5hrs	2hours x \$250 per hour = \$500
Conference call 3/31 1hr	1hour x \$250 per hour + \$250

Invoice for March 2020

Total \$1,000.00

Make all checks payable to Charles H. Ramsey. Thank you for your business

[Redacted]

MARCH 2020 INVOICE  
BILLABLE HOURS

Date	Activity	Hours
3/1/20	Call with OPS.	0.3
3/2/20	Email review (including 6 PRB departure letters); review of OPS mediation proposal and comment.	1.0
3/5/20	OPS bi-weekly meeting; follow-up call with OPS.	1.5
3/6/20	Email review and response (including 17 Chief letters; response to DOJ re: PRB departure letters); review of Officer Intervention draft policy; call with Monitoring team member; Review of timeline documents; review of DPS hearing protocols; drafting of 9 <sup>th</sup> semi-annual report.	4.1
3/9/20	Weekly logistics call; correspondence review and follow-up on logistics call; call re: audit of OPS investigations; review of charge & departure letters & related IA Pro inquiry.	1.7
3/10/20	Monitoring Team/DOJ call; edits to semi-annual report; Monitoring Team/City/CDP/DOJ call.	1.65
3/11/20	Correspondence review (including 7 chief letters)	0.15
3/12/20	DOJ/Monitoring Team meeting; OPS mediation meeting.	0.65
3/13/20	Mediation meeting with DOJ; Email review (including 18 chief's letters).	0.55
3/14/20	Email review continued and completed.	0.35
3/16/20	Monitoring Team logistics meeting; research re: OPS audit methodology.	0.9
3/17/20	Call with DOJ; Monitoring Team/DOJ call; correspondence review and response; review of FRP policy edits; review of UOF lesson plan.	1.65
3/19/20	OPS call & follow-up; review of OPS bi-weekly report; review of OPS emergency plan; review of 9 Chief's letters.	1.65
3/23/20	Monitoring Team all-team meeting; follow up call and email; OPS methodology correspondence; Correspondence review; Discipline audit correspondence; review of City arbitration filing; review of draft Officer Intervention policy comments; review of comments to UOF lesson plan; review of TIT training plan.	2.25
3/25/20	Correspondence review.	0.2
3/26/20	DOJ/Monitoring Team call; Monitoring Team call re: audits	1.0
3/27/20	Review of CDP responses to MT/DOJ comments on bias free training policy.	0.4
3/28/20	OPS background research.	1.45
3/30/20	Monitoring Team all-team & logistics meeting; Correspondence review.	1.65
3/31/20	Monitoring Team/CDP/City/DOJ call; follow up Monitoring Team calls; review of correspondence.	1.9

Rosenthal CLE Invoice

Total Hours Worked:	25.0
Total Hours Billed:	19.25
Rate: \$250/hour	
<b>TOTAL BILLED:</b>	<b>\$4,812.50</b>
<i>Pro Bono Hours</i>	<i>5.75</i>

## Victor A. Ruiz

**Bill To:**

Customer Name Hassan Aden  
 Customer Address  
 City, State, Zip , ,

**Invoice Number**

March 2020

Date Worked	Work Description	Billable Hours	Billing Rate	Amount
3/2/2020	Team Call	0.5	\$250.00	\$125.00
3/8/2020	Team Call	0.5	\$250.00	\$125.00
3/23/2020	All Team Call	0.75	\$250.00	\$187.50
3/18/2020	Review of Use of Force Curriculum	1	\$250.00	\$250.00
3/30/2020	Team Call	1.5	\$250.00	\$375.00
3/31/2020	Call w/ City & DOJ	1.25	\$250.00	\$312.50
			Total Billables	\$1,375.00

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Total Billables	\$1,375.00
Total Expenses	\$0.00
Total Pro Bono	\$0.00
Outstanding	\$1,375.00

Cleveland Monitoring Reimbursement  
2020 Cleveland Project Bill – Charles R. See

TO: Hassan Aden

Meg Olsen

21CP Solutions

FROM: Charles R. See

DATE: 04/02/2020

2020 INVOICE  
BILLABLE HOURS

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<b>Date</b>	<b>Activity</b>	<b>Hours</b>
03/02/20	MT Conference call	.5 Hrs.
03/06/20	Meeting with City Liaison	1.5 Hrs.
03/06/20	Observed 3 <sup>rd</sup> District Roll Call and officers' weapons check Procedures	1. Hr.
03/09/20	MHRAC committee meeting	1.5 Hrs.
	MHRAC Sub-Committee Community outreach meeting	1.3 Hrs.
	Conference call	.3 Hrs.
	Team Meeting	1 Hr.
03/10/20	Stakeholders' meeting	1 Hr.
	Parties' by-weekly meeting	.8 Hrs.
03/11/20	Second District Role Call and Ride Along	2.5 Hrs.
03/23/20	All Team Conference call	.5 Hrs.
03/25/20	Conference call	.5 Hrs.
03/30/20	All Team Conference Call	0.5 Hrs.
03/31/20	City/DOJ/MT Conference Call	1.7 Hrs.

Total hours Worked: 21.2

Total Billed Hours: 14.6

Rate: \$250 Per hour

**Total Billed: \$ 3,650**

Hassan Aden  
Meg Olsten  
March Invoice  
Page (2)

Pro Bono Hours:

Pro Bono hours consisted of: travel, phone calls, meetings, correspondence, mileage expense, planning and various document review, and e-mails

Please make check payable to Charles R. See and forward it to

[REDACTED]

[REDACTED]

Charles R. See,

Charles R. See

Director of Community Engagement  
Cleveland Police Monitoring Team



Smoot Consulting, Inc.

TO: Hassan Aden  
CLE Monitor  
FROM: Sean M. Smoot  
DATE: APRIL 4, 2020

MARCH 2020 INVOICE

**BILLABLE HOURS**

<b>Date</b>	<b>Activity</b>	<b>Hours</b>
3/2/20	Review TRO court documents, Disciplinary and Charging Docs (7 cases rec'd 3/2)	2.25
3/3/20	Review 2 DNs, Disciplinary and Charging Docs (7 cases rec'd 3/3)	1.0
3/4/20	MT Conf Call inc. prep.	0.75
3/6/20	Review 1 DN, Disciplinary and Charging Docs (5 cases rec'd 3/5-6)	0.75
3/11/20	Review Disciplinary and Charging Docs (18 cases rec'd 3/9-11)	2.25
3/15/20	Review Disciplinary and Charging Docs (19 cases rec'd 3/12-15)	2.5
3/17/20	Conf Call w/ MT & DOJ inc prep.	1.0
3/20/20	Review Compstat PPT, Disciplinary and Charging Docs (9 cases rec'd 3/18-20)	3.75
3/23/20	MT conf call inc prep & f/u, call with CPPA	2.25
3/30/20	MT conf call inc prep, Review Disciplinary and Charging Docs (1 case)	1.5
3/31/20	MT conf call w/DOJ and CDP inc prep	2.5
3/1-31/20	Emails, calls, research, review of files, <i>pro bono</i>	(10)
	<b>Total Billed Hours @ \$250/hour</b>	<b>20.5</b>
	<i>Non-Billed Pro Bono Travel hours</i>	<i>-0-</i>
	<i>Additional Pro Bono hours</i>	<i>10.0</i>
	<b>Total Pro Bono Hours</b>	<b>10.0</b>
	<b>TOTAL DUE FOR HOURS BILLED</b>	<b>\$ 5,125.00</b>

**REIMBURSABLE EXPENSES**

<b>Date</b>	<b>Expense</b>	<b>Amount</b>
	N/A	
	<b>EXPENSES SUBMITTED FOR REIMBURSEMENT</b>	<b>\$ -0-</b>
	<b>TOTAL DUE</b>	<b>\$ 5,125.00</b>

**2020 3 CLEVELAND PROJECT BILL - TIMOTHY TRAMBLE**

April 6, 2020

**February 2020 EXPENSES**

Hassan Aden

**Invoice # 20-003**

<b>SUMMARY OF HOURS WORKED</b>				
<b>Date</b>	<b>Service</b>			<b>Hrs.</b>
03/02/20	Community Engagement Team call			0.3
03/08/20	Community Engagement Team call			0.3
03/09/20	Meeting w/Charles See			1
03/12/20	Shelly Williams (CPC) - outreach planning			1.5
03/13/20	Visit CPC office			0.25
03/24/20	Call w/Charles See			0.5
03/30/20	MT video conference			1.5
03/31/20	Stakeholder's video conference			1.7
<b>Total Hours Worked (excluding travel)</b>				<b>7.05</b>
<i>Pro Bono Work Hours</i>	<i>Rate:</i>	<i>\$250.00 /hour</i>	<i>\$500.00</i>	<i>2</i>
<i>Pro Bono Travel Hours</i>	<i>Rate:</i>	<i>\$250.00 /hour</i>	<i>\$200.00</i>	<i>0.8</i>
<i>Pro Bono Mileage</i>	<i>Rate:</i>	<i>0.535 /mile</i>	<i>\$0.00</i>	
<b>Total Billed</b>	<b>Rate:</b>	<b>\$250.00 /hour</b>	<b><u>\$1,262.50</u></b>	<b>5.05</b>

**2020 3 CLEVELAND PROJECT BILL - TIMOTHY TRAMBLE**

<b>SUMMARY OF REIMBURSABLE EXPENSES</b>			
<b>Date</b>	<b>Reimbursable Expense</b>	<b>REF</b>	<b>Amount Paid</b>
	<b>Transportation</b>		
			\$0.00
			\$0.00
	Pro bono		\$0.00
	<b>Total Transportation</b>		<b>\$0.00</b>
	<b>Accommodations</b>		
	None this month		\$0.00
			\$0.00
	<b>Total Accommodations</b>		<b>\$0.00</b>
	<b>Per Diem</b>		
	None this month		\$0.00
			\$0.00
	<b>Total Per Diem</b>		<b>\$0.00</b>
	<b>Other Expense</b>		
			<b>\$0.00</b>
	<b>Total Other Expense</b>		<b>\$0.00</b>
	<b>Total Billed Reimbursable Expenses</b>		<b>\$0.00</b>

Pro Bono Contributions	\$700.00
Billed Hours	\$1,262.50
Billed Reimbursable Exp	\$0.00
<b>Total Amount Due</b>	<b>\$1,262.50</b>

March 1-31, 2020

Billable Hours

Melissa Bretz

To: Hassan Aden  
Meg Olsen  
Via email

For: Cleveland Monitoring

Description	Hours	Rate	Amount
March 2: Work on Internal Tracking Sheet and Deadline Spreadsheet. Emails to parties regarding documents, deadlines, meetings, comments, agendas, and other information.	6.5	40	\$ 260.00
March 3: Emails to parties about documents, meetings, cancellations, and other information.	1.5	40	\$ 60.00
March 4: March Site Visit Discussion. Work on Internal Tracking Sheet. Emails to parties regarding travel, site visits, meetings, events, and other information.	4	40	\$ 160.00
March 5: Call with Hassan Aden. OPS Workgroup Call. Work on Internal Tracking Sheet. Emails to parties regarding agendas, events, documents, and other information.	3	40	\$ 120.00
March 9: MT Logistics Meeting. Work on Internal Tracking Sheet. Call with Hassan Aden. Emails to parties regarding trainings, documents, deadlines, invoices, agendas, task lists, meetings, and other information.	7.5	40	\$ 300.00
March 10: DOJMT Call, Monthly Stakeholders Call, and City/CDP/DOJMT Meeting. Work on Stakeholders Meeting Agenda, Internal Tracking Sheet, and Deadline Spreadsheet. Emails to parties regarding agendas, meetings.	9	40	\$ 360.00
March 11: Call with Hassan Aden. Work on Internal Tracking Sheet. Emails to parties regarding documents, deadlines, and other information.	2	40	\$ 80.00
March 12: DOJMT Meeting and Hassan/Melissa Check-in Meeting. Work on Internal Tracking Sheet. Emails to parties regarding meeting information, training schedules, scheduling, agendas, and other information.	5	40	\$ 200.00
March 16: MT Logistics Meeting. Call with Hassan Aden. Work on Internal Tracking Sheet and Task Lists. Emails to parties regarding documents, deadlines, agendas, task lists, updates, and other information.	7	40	\$ 280.00
March 17: DOJMT Meeting. Work on Internal Tracking Sheet. Emails to parties regarding invoices, documents, deadlines, meetings, and other information.	4.5	40	\$ 180.00
March 18: Research into our need for video conferencing. Catch-up meeting with Hassan Aden. Emails to parties regarding agendas, meetings, cancellations, and other information.	4.5	40	\$ 180.00
March 19: Call with Hassan Aden. Work on Internal Tracking Sheet. Emails to parties regarding documents, deadlines, invoices, agendas, mailing information, meeting information, scheduling, and other information.	8.5	40	\$ 340.00
March 23: COVID-19 Processes Check-in Call and All Team Conference Call. Call with Richard Rosenthal. Work on Internal Tracking Sheet, Deadline Spreadsheet, and Update on Pending Documents Table. Emails to parties regarding schedules, updates, meeting information, video conferencing.	8.5	40	\$ 340.00
March 24: Emails to parties regarding agendas, cancellations, meeting information, and other information.	1.5	40	\$ 60.00
March 25: COVID-19 Check-in Call with CDP and Filings Discussion. Work on Update on Pending Documents Table. Call with Hassan Aden. Emails to parties regarding status updates, meetings, and other information.	5	40	\$ 200.00
March 26: DOJMT Meeting, CT Audit Discussion, and Director of Public Safety Office Discussion. Call with Richard Rosenthal. Work on Internal Tracking Sheet. Emails to parties regarding agendas, meeting information, scheduling, documents, deadlines, feedback, use of BIX to transfer documents, and other information.	7	40	\$ 280.00
March 27: DOJ Questions for CDP Discussion. Emails to parties regarding meeting information, scheduling, agendas, and other information.	2.5	40	\$ 100.00
March 28: Emails to parties regarding meeting information, scheduling, agendas, and other information.	1	40	\$ 40.00
March 30: All Team Conference Call, MT Logistics Meeting, and DOJMT Discussion. Call with Hassan Aden. Work on Internal Tracking Sheet and Task Lists. Emails to parties regarding documents, deadlines, video-conferencing, and other information.	9	40	\$ 360.00
March 31: City/CDP/DOJMT Meeting. Call with Hassan Aden and call with Heather Tansing Wilson. Work on Internal Tracking Sheet and Update on Pending Document Table. Emails to parties regarding documents, deadlines, agendas, updates, meetings, cancellations, and other information.	6.5	40	\$ 260.00
		40	\$ -
		40	\$ -
		40	\$ -
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		40	\$ -
		40	\$ -
		40	\$ -
		40	\$ -
		40	\$ -
		40	\$ -
		40	\$ -
<b>Total Billable Hours</b>	<b>104</b>	<b>40</b>	<b>\$ 4,160.00</b>
<b>Reimbursable Expenses</b>			
<b>Total Reimbursable Expenses</b>			<b>\$ -</b>
<b>Total (Hours and Reimbursable Expenses)</b>			<b>\$ 4,160.00</b>