

T A G

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By email

June 22, 2022

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Tim Mygatt
U.S. Department of Justice, Civil Rights Division
Special Litigation Section
950 Pennsylvania Avenue, NW
Washington, DC 20530

Gary Singletary
Mark Griffin
Ahmed Abonamah
City of Cleveland
601 Lakeside Avenue, Suite 106
Cleveland, OH 44114

RE: Cleveland Monitoring Team —May 2022 Invoice

I. INTRODUCTION

This document, and its attachments, represent the invoice of the Cleveland Monitoring Team (the "Team") invoice for services rendered while monitoring implementation of the Settlement Agreement in *U.S. v. City of Cleveland*.

The Team's invoice for services rendered in May 2022 was \$65,462.47. The bill accounts for 381.7 hours of time worked on the Cleveland monitoring project from May 1, 2022 through May 31, 2022. Of this time 43.5 hours were *pro bono*, e.g. unbilled and donated to the City of Cleveland. The Team's billing of 15 percent of its time for May 2022 as *pro bono* time saved \$10,875.00.

Team members do not bill for travel time, which provides additional savings. All activity operates within the confines of the total budget for year seven of \$1,104,670.40, which the monitoring team invoicing is well within.

Activities, work, and tasks conducted during May 2022 included but were not limited to:

- Continued, ongoing discussion, and technical assistance for upcoming and ongoing training addressing:
 - Force Review Board;
 - Crisis intervention;
 - Bias-Free policing; and
 - Supervision.
- Ongoing technical assistance, review, redlining, and editing policies, processes, procedures, manuals, and reports, and/or structures relating to:
 - Supervisory response to use of force incidents;
 - Investigation and review of force incidents by Division chain of command;
 - Review and analysis of use of force incidents by Force Review Board (“FRB”);
 - Investigation of internal misconduct by Internal Affairs (“IA”);
 - Chain of command misconduct review process;
 - Discipline process and
 - Community and Problem-Oriented Policing (“CPOP”).
- Officer Intervention Program (OIP)
- Continued, ongoing review, discussion, and provision of technical assistance regarding implementation of plans addressing Consent Decree requirements related to:
 - Crisis intervention;
 - Community and Problem-Oriented Policing (“CPOP”);
 - District Policing Committees (“DPC”s);
 - Staffing;

- Recruitment and hiring; and
- Ongoing review of CPD officer discipline system.
- Ongoing discussions and coordination with individuals fulfilling Data Analysis and Coordinator role within CPD and monthly Administrative “COMPSTAT” meeting regarding status of outstanding administrative and internal investigations and functions;
- Coordination with and technical assistance to City and CPD officials on outcome measurements;
- Continued, ongoing technical assistance to the Office of Professional Standards (“OPS”), including regular status calls with stakeholders and real-time review of civilian complaint investigations;
- Ongoing technical assistance to Police Review Board (“PRB”) regarding review and adjudication of civilian complaints, including business practice review and development; provision of ongoing internal training; assistance in implementing PRB Manual, and regular, ongoing attendance of PRB meetings; and
- Communication with Court, City, CPC, CPD, DOJ, MHRAC, police officer organizations, and community organizations.
- Launched the rolling Use of Force Assessment in May 2022.
- Ongoing project management and coordination for deliverables (internal and with the City and DOJ)
- Preparation for and coordination for hearings with the Court and the upcoming July 2022 in-person Site Visit and Global Six meeting with the Court.
- Meetings with the Mayor’s cabinet members to establish a working relationship moving forward.
- Bi-weekly meetings with City Law, DOJ and the Monitoring Team to discuss Section 115 implementation progress, hiring of key positions and sensitive issues handled by and through City Law.

II. INVOICE SUMMARY

	May 2022
Billable Hours	\$64,705.00
Overhead/Expenses	\$757.47
TOTAL	\$65,462.47

Breakdown of Billable Hours & Expenses

	Total Hours	Billed Hours	Pro Bono Hours	Total Billed	Expenses
Hassan Aden	54.7	48.2	6.5	\$12,050.00	\$757.47
Modupe Akinola	0	0	0	\$0.00	\$0.00
Jennifer Albright	0	0	0	\$0.00	\$0.00
Matthew Barge	0	0	0	\$0.00	\$0.00
Shunta Boston	0	0	0	\$0.00	\$0.00
Christine Cole	12.8	11.8	1.0	\$2,950.00	\$0.00
Ronnie Dunn	47.5	41.7	5.8	\$10,425.00	\$0.00
Randy Dupont	17.1	11.9	5.2	\$2,975.00	\$0.00
Lisa Fink	25.9	20.2	5.7	\$5,050.00	\$0.00
Ayesha Hardaway	31.5	23.5	8.0	\$5,875.00	\$0.00
Tammy Hooper	16.5	15.0	1.5	\$3,750.00	\$0.00
Brian Maxey	0	0	0	\$0.00	\$0.00
Megan McDonough	22.5	21.4	1.1	\$5,350.00	\$0.00

Rick Myers	12.2	9.7	2.5	\$2,425.00	\$0.00
Charles Ramsey	0	0	0	\$0.00	\$0.00
Richard Rosenthal	27.6	22.2	5.4	\$5,550.00	\$0.00
Victor Ruiz	3.5	3.5	0	\$875.00	\$0.00
Scott Sargent	0	0	0	\$0.00	\$0.00
Django Sibley	0	0	0	\$0.00	\$0.00
Charles See	15.4	14.6	0.8	\$3,650.00	\$0.00
Sean Smoot	0	0	0	\$0.00	\$0.00
Tim Tramble	0	0	0	\$0.00	\$0.00
Melissa Bretz*	94.5	94.5	0	\$3,780.00	\$0.00
TOTAL	381.7	338.2	43.5	\$64,705.00	\$757.47

* Ms. Bretz, the Monitoring Team Coordinator, bills at a rate of \$40/hour on the Cleveland project.

III. INDIVIDUAL INVOICES & SUPPORTING DOCUMENTATION

The remainder of this document provides the individual invoices of all Team members, as well as receipts for travel, transportation, and accommodations.

The City and Monitoring Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Cleveland for work on the project will do so on the standard, federal scale, with fractions of days rounded to the nearest quarter-day. (Thus, for instance, flying to Cleveland at 4:00pm and staying through the end of the day would be compensated for the half day of \$34.50.) Some Team members have waived their *per diem* charges or elected to receive them only for some but not all days while traveling to Cleveland. This constitutes an additional, ongoing savings to the City of Cleveland.

Finally, some Team member invoices, or bills contain reference to meals or other costs for which the Team is not seeking reimbursement from the City. In some instances, those items have been redacted by the team members. In others, the un-billed charges as part of a bill that contains billed charges are subtracted from the total. In these instances, the arithmetic should be clear.

IV. CONCLUSION

We submit this invoice for approval by the Department of Justice and City of Cleveland. Upon receiving such approval, we will submit the invoice to Judge Solomon Oliver for his review and approval.

Please do not hesitate to contact us for any reason whatsoever.

Sincerely,

A handwritten signature in blue ink, appearing to read 'H Aden', is written above a horizontal line.

Hassan Aden
Monitor

cc: Michelle Heyer

Detailed time report

Timeframe	05/01/2022 – 05/31/2022	1 Client	City of Cleveland
Total	381.70 Hours 0.00 Uninvoiced billable hours	1 Project	Cleveland December 2021 - November 2022
		Tasks	All tasks
		Team	Everyone

Date	Client	Project	Task	Roles	Hours
Aden Hassan					54.70
05/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.50
Email and correspondence and MT coordination and review of deliverables and assignments for the week. Review of IA case spreadsheet.					
05/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.50
Email and correspondence. Review and approval of BOX documents.					
05/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.50
Email and correspondence. Review of several documents ready for filing and to be redistributed to the parties.					
05/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	3.80
Logistics call with L. Fink and M. Bretz re deliverables and associated timelines. Email and correspondence re upcoming meetings. Continued review of CDP documents in Box to assess compliance with the Monitoring Plan.					
05/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	2.50
Travel to Cleveland for meetings.					
05/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	3.00
Travel back to DCA post meetings with the Mayor, MT, DOJ and several City department heads.					
05/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	4.00

Total 381.70

Date	Client	Project	Task	Roles	Hours
					Review of discipline letters, grievance letters and recent DNS. Email and correspondence re deliverables.
05/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	2.00
					Email and correspondence re various CD related matters. Logistics re next site visit. Review of several documents to be returned to parties.
05/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.50
					Email and correspondence re CD related matters. Logistics for June meeting with the Mayor. Review of several discipline letters/decisions.
05/21/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	1.00
					Review of Box documents. Email, correspondence and logistics.
05/23/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	2.30
					Call with L. Fink and M. Bretz re logistics, meetings, agendas and other CD related matters. Final review of Hiring Assessment memorandum, and approval to go to the parties in draft form. Email and correspondence.
05/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.30
					Email and correspondence re meetings today and follow ups to several questions. Review of discipline cases.
05/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.00
					Logistics and coordination re OIP and other meetings due to required personnel availability issues. Review of DNS and Discipline letters. Email and correspondence.
05/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	2.30
					Call with L. Fink re updates on 2022 Monitoring Plan deadlines, past due in particular and other progress reports that we can provide to the Court and to the Mayor. Call with M. Bretz to discuss meetings, assignments and agendas for next week, with the reduced staff due to travel to two national conferences. Review of Holt's Arbitration. Email and correspondence.
05/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.80
					Email and correspondence.
05/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	3.50
					Weekly logistics call with MT leadership. Weekly call with DOJ. Review of discipline letters and recent DNS. Email and correspondence and follow ups.

Total 381.70

Date	Client	Project	Task	Roles	Hours
Charles See					15.40
05/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	3.00
Full MHRAC meeting and Sub-committee Engagement Team meeting					
05/08/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
Logistic meeting					
05/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.50
MT/DOJ/CDP & CPC planning report out presentation					
05/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.70
Engagement Team meeting					
05/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
conference call					
05/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
Planning for District Awareness Report					
05/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.80
conference call					
05/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	3.50
Meeting with UPM/Bureau of Community Relations/ City/DOJ/MT/CDP					
05/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.90
conference call					
Total					381.70

Date	Client	Project	Task	Roles	Hours
05/27/2022	City of Cleveland	Cleveland December 2021 - November 2022 MT/DOJ - District Awareness Audit Reporting	CLE MT Member Rate	Associate Consultant	1.50
CJI - Cole Christine					12.80
05/02/2022	City of Cleveland	Cleveland December 2021 - November 2022 MT weekly call	CLE MT Member Rate	Senior Advisor	0.70
05/03/2022	City of Cleveland	Cleveland December 2021 - November 2022 weekly MT call with DOJ	CLE MT Member Rate	Senior Advisor	0.70
05/03/2022	City of Cleveland	Cleveland December 2021 - November 2022 editing and sharing the first draft of the summary of the background assessment for 148th class	Lateral Hires Assessment	Senior Advisor	0.40
05/03/2022	City of Cleveland	Cleveland December 2021 - November 2022 review of scenarios for training, review of submissions of evidence for line 8 of monitoring plan (Advertising DCP meetings)	CLE MT Member Rate	Senior Advisor	0.60
05/05/2022	City of Cleveland	Cleveland December 2021 - November 2022 Assessment Meeting to assign COP Discipline reviewers, review recruitment memo, review CDP requests	CLE MT Member Rate	Senior Advisor	1.30
05/06/2022	City of Cleveland	Cleveland December 2021 - November 2022 emails, news, requesting reports for handcuffing	Pro Bono Hours	Senior Advisor	0.50
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022 MT Meeting and follow ups	CLE MT Member Rate	Senior Advisor	1.00
05/10/2022	City of Cleveland	Cleveland December 2021 - November 2022 emails and news	Pro Bono Hours	Senior Advisor	0.20
05/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.50
Total					381.70

Date	Client	Project	Task	Roles	Hours
Assessment Team, internal meeting. Follow up tasks and comms from meeting					
05/14/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.90
draft recruit review memo					
05/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.00
DOJ/MT meeting					
05/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.60
compstat meeting					
05/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	1.00
Meeting with Assessment Team, working on evidence.com set up, working on UOF assignments, recruit memo					
05/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Senior Advisor	0.80
drafting email for team with instructions, organizing materials, supporting assessment team					
05/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Senior Advisor	0.30
emails and news					
05/23/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.50
updates to team, sending UOF assessment instructions to reviewers					
05/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Senior Advisor	0.80
Assessment Team meeting					
Hardaway Ayesha					31.50
05/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.80
Participate in MT logistics team meeting.					
Total					381.70

Date	Client	Project	Task	Roles	Hours
05/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	Stop and Search Assessment	Associate Consultant	1.20
			Prepare for and participate in CDP Training Section meeting.		
05/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	OPS/PRB (comp) Assessment	Associate Consultant	1.10
			Participate in meeting with DOJ.		
05/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	0.60
			Review and analyze scenario training from CDP.		
05/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50
			Discuss CPC training needs with R. Rosenthal.		
05/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	OPS/PRB (comp) Assessment	Associate Consultant	1.30
			Meeting with R. Rosenthal to review and analyze timeliness goals submitted by OPS, IA, and Case Prep.		
05/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
			Participate in meeting with Mayor, DOJ, and City.		
05/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	CIT (prelim) Assessment	Associate Consultant	0.50
			Participate in meeting regarding MT assessment of juvenile handcuffing.		
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	CPOP Assessment	Associate Consultant	0.30
			Participate in MT Logistics call.		
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	OPS/PRB (comp) Assessment	Associate Consultant	0.30
			Participate in MT Logistics call.		
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	Stop and Search Assessment	Associate Consultant	0.30
			Participate in MT Logistics call.		

Total 381.70

Date	Client	Project	Task	Roles	Hours
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	Stop and Search Assessment	Associate Consultant	2.30
			Draft Notice to Court regarding Annual In-Service Training and prepare filing.		
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	2.30
			Draft Notice to Court regarding Annual In-Service Training and prepare filing.		
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	2.30
			Draft Notice to Court regarding Annual In-Service Training and prepare filing.		
05/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.80
			Participate in meeting with DOJ.		
05/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CPOP Assessment	Associate Consultant	0.80
			Participate in bi-weekly meeting with DOJ and City.		
05/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CPOP Assessment	Associate Consultant	1.20
			Monitor and evaluate Fifth District Neighborhood Awareness training.		
05/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.00
			Prepare for and participate in meeting with City Law and DOJ.		
05/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	CPOP Assessment	Associate Consultant	1.00
			Complete evaluation of Neighborhood Awareness Training.		
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	CPOP Assessment	Associate Consultant	0.70
			Participate in Monitoring Team logistics call.		
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	0.70
			Prepare for and participate in meeting with CDP Training Section and DOJ.		

Total 381.70

Date	Client	Project	Task	Roles	Hours
05/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CPOP Assessment	Associate Consultant	0.50
		Participate in meeting with DOJ.			
05/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	OPS/PRB (comp) Assessment	Associate Consultant	0.50
		Participate in meeting with DOJ.			
05/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.80
		Prepare to provide Monitoring Team report at CPC meeting.			
05/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	CPOP Assessment	Associate Consultant	2.00
		Participate in and observe CPC meeting.			
05/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.90
		Participate in meeting with City Law and DOJ.			
05/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CPOP Assessment	Associate Consultant	0.40
		Review and analyze Bias-Free GPO.			
05/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.30
		Retrieve docket-stamp filings.			
05/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	OPS/PRB (comp) Assessment	Associate Consultant	0.80
		Prepare for and participate in meeting with OPS and DOJ.			
05/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	CPOP Assessment	Associate Consultant	1.00
		Prepare for and participate in meeting regarding Neighborhood Awareness assessments.			
05/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.80
		Participate in MT Logistics meeting.			

Total 381.70

Date	Client	Project	Task	Roles	Hours
05/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	OPS/PRB (comp) Assessment	Associate Consultant	0.50
Participate in meeting with DOJ.					
Lisa Fink					25.90
05/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.70
Prep for and attend MT logistics call; training follow-ups; Logistics call notes and follow-ups for Hassan; emails.					
05/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.40
Tracking items status and items needing follow-up from Monitoring Plan.					
05/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.50
Review of pending Monitoring Plan items; DOJ/MT Meeting; follow-ups re: IST and cultural humility trainings; baseline assessment skim for understanding; CPOP outline follow-up; additional follow-ups on Session II IST curriculum.					
05/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50
Training follow-ups - trying to finalize.					
05/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.40
Prep for call with Hassan; Catch up call with Hassan & Melissa; training follow-up; Prepping and sending final IST materials to Ayesha for filing; forwarding cultural humility materials; review response to CDP re methodologies; tracking follow-ups with Melissa.					
05/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.30
Review filed documents from last few years and determine which need to be posted on MT website and call with Hassan to discuss.					
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.30
Prep for MT meeting, review tasks/deadlines, prep and send weekly Monitoring Plan deadlines email to City/CDP; MT Logistics Meeting; review status document and update trackers, send CPOP outline w comments to CDP, review IST filing; Sending District Awareness Trainings to MT members; updating trackers with IST filing.					
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	Lateral Hires Assessment	Associate Consultant	0.50
Reviewing recruit background assessment report.					

Total 381.70

Date	Client	Project	Task	Roles	Hours
05/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.40
Prep for MT/DOJ meeting; attend MT/DOJ meeting; call with Ayesha to discuss the Community Engagement/CPOP outline and report.					
05/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
City/CDP/MT/DOJ meeting; follow-ups about promotions meeting; Follow-ups w Hassan re: Compstat and emails.					
05/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50
Past deliverables chart; follow-ups re: promotions meeting; filings for MT website inquiry.					
05/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50
Call w Melissa re: scheduling meetings and deliverables					
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.00
Review upcoming deadlines and prep agenda items for MT logistics meeting; MT Logistics Meeting, sent weekly deadlines email and follow-ups re District Awareness make-up sessions; Biweekly training call w CDP					
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (comp) Assessment	Associate Consultant	0.20
Follow-ups re: accessing pre-disciplinary hearing transcripts for CoP discipline assessment.					
05/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.30
DOJ/MT meeting; policy assignments; meeting follow-ups.					
05/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (comp) Assessment	Associate Consultant	0.60
Converting disciplinary transcripts into readable files.					
05/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.40
Tracking document status and updating trackers.					
05/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.40
Document assignment follow-ups; emails.					

Total 381.70

Date	Client	Project	Task	Roles	Hours
05/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.30
		Reviewed updated bias-free policing policy.			
05/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (comp) Assessment	Associate Consultant	0.50
		COP discipline assessment transcript collection.			
05/23/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.10
		Meeting w Hassan & Melissa; emails & Monitoring Plan tracking; deliverable follow-ups.			
05/23/2022	City of Cleveland	Cleveland December 2021 - November 2022	Lateral Hires Assessment	Associate Consultant	0.50
		Hiring assessment review, chat w Christine re hiring assessment and prepping/sending hiring assessment memo to CDP and DOJ.			
05/23/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	0.40
		COP discipline assessment - Discipline transcripts, kick-off meeting info, chat w Richard			
05/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.70
		Emails and communications pre-DOJ meeting; DOJ/MT Meeting; City/CDP/DOJ/MT Meeting; follow-ups re: OPS/PRB manual, recruitment assessment memo, document tracking; additional emails.			
05/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	0.30
		Transferring final transcripts for CoP Discipline Assessment, review CoP Assessment kickoff instructions and review tool.			
05/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.30
		OIP policy call scheduling/prepping.			
05/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.30
		Catch up call with Hassan re Comstat and pending deliverables.			
05/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.40
		Session III IST materials - transfer, skim, assignments inquiry.			

Total 381.70

Date	Client	Project	Task	Roles	Hours
05/30/2022	City of Cleveland	Cleveland December 2021 - November 2022 Assigning session III IST.	Pro Bono Hours	Associate Consultant	0.20
McDonough Megan					22.50
05/02/2022	City of Cleveland	Cleveland December 2021 - November 2022 MT Logistics Call	Associate Consultant Professional Fees	Associate Consultant	0.70
05/03/2022	City of Cleveland	Cleveland December 2021 - November 2022 Weekly MT/DOJ call	Associate Consultant Professional Fees	Associate Consultant	1.10
05/04/2022	City of Cleveland	Cleveland December 2021 - November 2022 Draft review	Lateral Hires Assessment	Associate Consultant	0.30
05/05/2022	City of Cleveland	Cleveland December 2021 - November 2022 Weekly compliance assessment call	Associate Consultant Professional Fees	Associate Consultant	1.50
05/06/2022	City of Cleveland	Cleveland December 2021 - November 2022 Handcuffing methodology updates and assessment kickoff; follow up items (share policies, alchemer update)	Associate Consultant Professional Fees	Associate Consultant	1.30
05/06/2022	City of Cleveland	Cleveland December 2021 - November 2022 Assessment correspondence (discipline)	Associate Consultant Professional Fees	Associate Consultant	0.10
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022 Handcuffing assessment update	Pro Bono Hours	Associate Consultant	0.20
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022 Weekly MT logistics call	Associate Consultant Professional Fees	Associate Consultant	1.10
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	Lateral Hires Assessment	Associate Consultant	0.40
Total					381.70

Date	Client	Project	Task	Roles	Hours
		Review summary			
05/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees	Associate Consultant	1.40
		Weekly DOJ call, MT/DOJ/City call			
05/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees	Associate Consultant	1.00
		Assessment team meeting. Check in on hiring assessment document			
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	Lateral Hires Assessment	Associate Consultant	0.40
		Recruit hiring draft			
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	1.30
		Notify CoP reviewers; convert tool to alchemer			
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	0.90
		Revise sample			
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees	Associate Consultant	1.20
		Weekly Logistics Call; handcuffing assessment access issues			
05/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.40
		Assessment Correspondence			
05/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees	Associate Consultant	1.10
		MT/DOJ Meeting			
05/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees	Associate Consultant	1.60
		Compstat meeting and review of prepared materials			
05/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.50

Total 381.70

Date	Client	Project	Task	Roles	Hours
Weekly Assessment check in					
05/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	Use of Force Assessment	Associate Consultant	0.20
Survey setup					
05/23/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.40
CoP Discipline Assessment Emails; hiring assessment doc					
05/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	0.80
City/CDP/MT call					
05/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Lateral Hires Assessment	Associate Consultant	0.20
05/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees	Associate Consultant	0.90
Weekly assessment call; follow up items					
05/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees	Associate Consultant	1.90
Handcuffing assessment					
05/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees	Associate Consultant	1.00
Logistics meeting; follow-up items; handcuffing assessment troubleshooting					
05/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Associate Consultant Professional Fees	Associate Consultant	0.60
Weekly DOJ Call					
Melissa Bretz					94.50
05/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	8.00
MT Logistics Meetings and Bi-Weekly Training Call. Work on Tracking Sheets, BOX documents, and Task Lists. Emails to parties regarding contact information, deadlines, documents, agendas, reports, tasks, status updates, and other information.					
05/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	4.50

Total 381.70

Date	Client	Project	Task	Roles	Hours
					CompStat Meeting. Emails to parties regarding scheduling, status updates, documents, deadlines, confirmations, agendas, cancellations, and other information.
05/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	4.50
					Emails to parties regarding documents, deadlines, tasks, cancellations, reports, status updates, and other information.
05/23/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	7.50
					MT Logistics Meetings and Chief of Police Discipline Assessment Meeting. Work on Task Lists, Tracking Sheets, and BOX documents. Emails to parties regarding agendas, meeting information, status updates, documents, deadlines, and other information.
05/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	5.50
					DOJ/MT Meeting and City/CDP/DOJ/MT Meeting. Work on Tracking Sheet and BOX documents. Emails to parties regarding status updates, meeting information, agendas, documents, deadlines, scheduling, reports, and other information.
05/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	4.50
					Bi-Weekly Call with DOJ/Law/MT. Emails to parties regarding status updates, deadlines, meeting information, scheduling, agendas, audit evaluations, contact information, and other information.
05/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	2.50
					Emails to parties regarding status updates, scheduling, meeting information, documents, and other information.
05/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Administrative Costs	Associate Consultant	5.50
					MT Logistics Meeting and DOJ/MT Meeting. Work on Tracking documents and BOX documents. Emails to parties regarding status updates, deadlines, documents, agendas, scheduling, and other information.
					Randolph Dupont
					17.10
05/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.30
					MHRAC Bi-Monthly Meeting, preparation time
05/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.40
					Monitoring Team Meeting, Correspondence and Discussion with CPD, Monitor H. Aden regarding Policy timeline and filing process.
05/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00

Total 381.70

Date	Client	Project	Task	Roles	Hours
					Discussion of On-going progress of Monitoring Plan progress with parties, includes preparation time.
05/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.60
					Discussion with Cuyahoga County Board of Developmental Disabilities regarding MHRAC role, follow up with CPD and Monitor H. Aden.
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.90
					Monitoring Team Meeting to review progress towards Monitoring Plan schedule.
05/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.50
					Meeting with parties and Monitoring Team to review Monitoring plan progress, including preparation time and follow up.
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
					Discussion with MHRAC Leadership re: MHRAC Bi-Monthly Meeting
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.80
					Monitoring Team Planning Meeting to assess progress towards items in Annual Monitoring List
05/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	3.00
					MHRAC QI Subcommittee Meeting to review CPD Data Report, Meeting with Parties to discuss Consent Decree Progress, including preparation time for both meetings.
05/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.80
					Meeting with Parties to discuss progress towards on-going issues covered in annual Monitoring Plan, including meeting preparation time.
05/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.80
					Meeting and discussion on Monitoring Team and Crisis Intervention goals with Monitoring Team member C. See.
05/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.50
					Meeting with Consent Decree Parties to review progress towards items in annual Monitoring Plan, including preparation time.
05/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.30

Total 381.70

Date	Client	Project	Task	Roles	Hours
Monitoring Team Meeting to discuss progress towards completing Monitoring Team Annual Schedule, including preparation time.					
Richard Rosenthal					27.60
05/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.70
Monitoring Team Weekly Logistics call.					
05/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.80
Monitoring Team/DOJ meeting; Correspondence review, including review of IAU monthly status reports, review of timelines (Case Prep, IA, OPS), review and comment on OPS policy recommendations.					
05/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.10
Discussion re: CPC training & OPS/IA/Case Prep timelines; Correspondence review; Correspondence review, recommendations for agenda for next City/DOJ/MT meeting.					
05/05/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	0.30
Assessment methodology correspondence review.					
05/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	0.10
COP Assessment methodology correspondence review.					
05/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.20
correspondence responses – City/MT/DOJ agenda; Weekly upload of discipline letters to BOX.					
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.60
Monitoring Team biweekly logistics call; Review of arbitration decision and follow up correspondence; correspondence review, including review of Case Prep Unit Status Reports.					
05/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.80
Monitoring Team/DOJ weekly meeting;; City/CPD/DOJ/Monitoring Team meeting; Correspondence review, including 12 charge letters.					
05/11/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.00
Biweekly meeting: City Law/DOJ/Monitoring Team.					

Total 381.70

Date	Client	Project	Task	Roles	Hours
05/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.50
OPS biweekly meeting (joined late); Correspondence review, including DN re: WCS, 2 COP letters; preliminary review of OPS outreach plan.					
05/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.70
Correspondence review and response; Weekly discipline download; Review and comment on OPS outreach plan.					
05/13/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	0.10
Assessment correspondence and review of correspondence and database.					
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	1.80
Assessment correspondence; Review of transcripts and correspondence re: assessment; drafting of assessor instructions; Memorandum preparation.					
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.80
Weekly Monitoring Team logistics review meeting.					
05/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.20
DOJ/Monitoring Team meeting; Review of CDP 2021-0042 IA report (DPS discipline); Review and documentation of daily upload of pre-disciplinary hearing transcripts.					
05/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	1.00
Correspondence re assessment; Transcript receipt documentation.					
05/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	0.10
Assessment correspondence					
05/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.60
Correspondence review, including review and documentation of arbitration reinstatement, 6 discipline letters.					
05/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.50
Research and correspondence re: OPS Administrator recruitment; Review of DPS Charge letters; weekly discipline letter upload to BOX.					

Total 381.70

Date	Client	Project	Task	Roles	Hours
05/20/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	0.50
Pre-disciplinary transcript download, review and documentation.					
05/23/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.20
Correspondence review and response.					
05/23/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	2.90
Preparation for assessment kick off meeting; Assessment kick off meeting; Follow up correspondence and documentation; Review and documentation of final upload of transcripts; documentation of OPS chief hearings received.					
05/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	0.60
Assessment kick off email and follow up.					
05/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.20
Preparation for meeting with City/CDP; Monitoring Team /DOJ weekly meeting; City/CDP/DOJ/Monitoring Team biweekly meeting; Meeting follow up correspondence.					
05/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	0.30
Call with assessor re: assessment.					
05/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.00
Biweekly meeting: City Law/DOJ/Monitoring Team; Meeting follow up & documentation of tasks.					
05/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.90
Review of OPS bi-weekly report; OPS biweekly meeting; Debrief re: OPS.					
05/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.90
Review of civil claim & IA Pro search of defendant officer; Follow up correspondence to IA & OPS; review of DPS discipline letters; Weekly Discipline letter upload.					
05/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.20

Total 381.70

Date	Client	Project	Task	Roles	Hours
Monitoring Team Logistics Meeting; DOJ/Monitoring Team weekly call.					
Rick Myers					12.20
05/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.60
weekly Logistics meeting					
05/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.20
weekly Logistics meeting					
05/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.20
Bi weekly training meeting					
05/02/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.80
bi weekly training					
05/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.90
weekly MT/DOJ meeting					
05/03/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.20
weekly MT/DOJ meeting					
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.20
weekly logistics meeting					
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.80
weekly logistics meeting					
05/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.30
weekly DOJ meeting and bi weekly DOJ/MT/CDP meeting					
Total					381.70

Date	Client	Project	Task	Roles	Hours
05/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.30
		weekly DOJ meeting and bi weekly DOJ/MT/CDP meeting			
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.60
		weekly logistics			
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.20
		weekly logistics			
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.10
		bi weekly training meeting			
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.40
		bi weekly training meeting			
05/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.80
		weekly meeting, MT an DOJ			
05/17/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.20
		weekly meeting, DOJ and MT			
05/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.20
		Monthly CompStat meeting			
05/18/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.80
		monthly comp stat meeting			
05/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.40
		weekly MT/DOJ and bi weekly MT/DOJ/CDP meeting			

Total 381.70

Date	Client	Project	Task	Roles	Hours
05/24/2022	City of Cleveland	Cleveland December 2021 - November 2022 weekly MT/DOJ and bi weekly MT/DOJ/CDP	Pro Bono Hours	Associate Consultant	0.40
05/28/2022	City of Cleveland	Cleveland December 2021 - November 2022 complete box assignment on Bias Free Policing review	Pro Bono Hours	Associate Consultant	0.10
05/28/2022	City of Cleveland	Cleveland December 2021 - November 2022 complete Box Assignment, Bias Free Policing review	CLE MT Member Rate	Associate Consultant	0.40
05/31/2022	City of Cleveland	Cleveland December 2021 - November 2022 weekly logistics AND DOJ meeting	CLE MT Member Rate	Associate Consultant	0.90
05/31/2022	City of Cleveland	Cleveland December 2021 - November 2022 weekly logistics and DOJ meeting	Pro Bono Hours	Associate Consultant	0.20
Ronnie Dunn					47.50
05/02/2022	City of Cleveland	Cleveland December 2021 - November 2022 Juvenile Handcuffing Assessment review	CIT (prelim) Assessment	Associate Consultant	0.50
05/03/2022	City of Cleveland	Cleveland December 2021 - November 2022 MT/DOJ mtg	CLE MT Member Rate	Associate Consultant	1.00
05/05/2022	City of Cleveland	Cleveland December 2021 - November 2022 Recruit hires assessment summary review	Lateral Hires Assessment	Associate Consultant	0.90
05/06/2022	City of Cleveland	Cleveland December 2021 - November 2022 MT/DOJ meeting w/Mayor	CLE MT Member Rate	Associate Consultant	1.00
05/08/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.00
Total					381.70

Date	Client	Project	Task	Roles	Hours
Prep for District Neighborhood Awareness Training Assessment					
05/08/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.50
4th District Neighborhood Awareness Training Assessment					
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
MT Logistics mtg.					
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.50
District Awareness Training (5/8) Summary Writeup					
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.20
4th District Awareness Training Assessment					
05/09/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.00
District Awareness Training (5/9) Summary Writeup					
05/10/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.90
Parties Meeting					
05/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.80
2nd Review of Recruit Hiring Assessment Summary					
05/12/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.50
Review, edit, & upload District Awareness Training Assessments					
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
MT Logistics Mtg.					
05/16/2022	City of Cleveland	Cleveland December 2021 - November 2022	CIT (prelim) Assessment	Associate Consultant	1.80

Total 381.70

Date	Client	Project	Task	Roles	Hours
Emails, May CDP Stats & MHRAC meeting/CIT Homeless data review					
05/17/2022	City of Cleveland MHRAC mtg.	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
05/17/2022	City of Cleveland DOJ/MT mtg.	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
05/18/2022	City of Cleveland Juvenile Handcuffing BWC video assessment	Cleveland December 2021 - November 2022	CIT (prelim) Assessment	Associate Consultant	2.00
05/19/2022	City of Cleveland Assessment Team Meeting	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50
05/19/2022	City of Cleveland Juvenile Handcuffing Review	Cleveland December 2021 - November 2022	CIT (prelim) Assessment	Associate Consultant	2.50
05/19/2022	City of Cleveland Juvenile Handcuffing Review	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.50
05/20/2022	City of Cleveland Juvenile Handcuffing Review	Cleveland December 2021 - November 2022	CIT (prelim) Assessment	Associate Consultant	3.00
05/22/2022	City of Cleveland Juvenile Handcuffing BWC Review	Cleveland December 2021 - November 2022	CIT (prelim) Assessment	Associate Consultant	3.00
05/22/2022	City of Cleveland Juvenile Handcuffing BWC Review	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.60
05/23/2022	City of Cleveland	Cleveland December 2021 - November 2022	CIT (prelim) Assessment	Associate Consultant	3.00

Total 381.70

Date	Client	Project	Task	Roles	Hours
Juvenile Handcuffing BWC Review					
05/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.90
DOJ/MT mtg. & Parties mtg					
05/25/2022	City of Cleveland	Cleveland December 2021 - November 2022	CIT (prelim) Assessment	Associate Consultant	3.20
Juvenile Handcuffing BWC Review					
05/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.80
CLE Assessment Team meeting					
05/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	CIT (prelim) Assessment	Associate Consultant	3.00
Juvenile Handcuffing BWC Review					
05/26/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.50
Juvenile Handcuffing BWC Review					
05/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
Bi-weekly Community Engagement Meeting: District Awareness Training Assessment					
05/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	0.90
Community Engagement Meeting: District Awareness Training Assessment Prep					
05/31/2022	City of Cleveland	Cleveland December 2021 - November 2022	CIT (prelim) Assessment	Associate Consultant	2.50
Juvenile Handcuffing BWC Review					
Tammy Hooper					16.50
05/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	Lateral Hires Assessment	Associate Consultant	1.00
Review of Assessment Report					
Total					381.70

Date	Client	Project	Task	Roles	Hours
05/06/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50
		Zoom meeting ref Juvenile Handcuffing Review			
05/14/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.50
		Juvenile Handcuffing Assessment			
05/23/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	2.50
		Juvenile Handcuffing Assessment			
05/23/2022	City of Cleveland	Cleveland December 2021 - November 2022	IA (prelim) Assessment	Associate Consultant	0.50
		Chief of Police Discipline Assessment Kick Off Zoom			
05/29/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	4.00
		Juvenile Handcuffing Assessment			
05/30/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	5.00
		Juvenile Handcuffing Assessment			
05/30/2022	City of Cleveland	Cleveland December 2021 - November 2022	Pro Bono Hours	Associate Consultant	1.50
		Juvenile Handcuffing Assessment			
Victor Ruiz					3.50
05/04/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	0.50
		Recruit officer background review report			
05/19/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
		CPC monthly meeting			
05/24/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
Total					381.70

Date	Client	Project	Task	Roles	Hours
		Meeting with CDP, City, DOJ, and MT			
05/27/2022	City of Cleveland	Cleveland December 2021 - November 2022	CLE MT Member Rate	Associate Consultant	1.00
		Meeting between MT and DOJ to discuss CDP trainings			
				Total	381.70

Expense report

Timeframe	05/01/2022 – 05/31/2022	1 Client	City of Cleveland
Total	\$757.47	Projects	All projects
		Categories	All categories
		Team	Everyone

Date	Project	Category	Roles	Person	Amount
City of Cleveland					\$757.47
05/07/2022	Cleveland December 2021 - November 2022	Transportation	Senior Advisor	Aden Hassan	\$50.00
	Parking at DCA for meeting with Mayor Bibb, DOJ and MT members.				
05/07/2022	Cleveland December 2021 - November 2022	Transportation	Senior Advisor	Aden Hassan	\$470.20
	Airfare RT DCA/CLE				
05/07/2022	Cleveland December 2021 - November 2022	Lodging	Senior Advisor	Aden Hassan	\$160.98
	Hotel (Room and Tax)				
05/07/2022	Cleveland December 2021 - November 2022	Transportation	Senior Advisor	Aden Hassan	\$33.89
	Uber from CLE Hopkins to Hotel				
05/07/2022	Cleveland December 2021 - November 2022	Transportation	Senior Advisor	Aden Hassan	\$8.75
	Lyft from hotel to City Hall. This Lyft was ordered due to severe rainfall. I am only billing for the normal rate of \$8.20. plus the fuel surcharge of .55. I am not billing for the priority pick up Upgrade charge (all detailed in the receipt).				
05/07/2022	Cleveland December 2021 - November 2022	Transportation	Senior Advisor	Aden Hassan	\$33.65
	Lyft to CLE Hopkins from Hotel. Only invoicing for regular fee and fuel surcharge totaling \$33.65.				
Total					\$757.47

05/07/2022

\$50.00

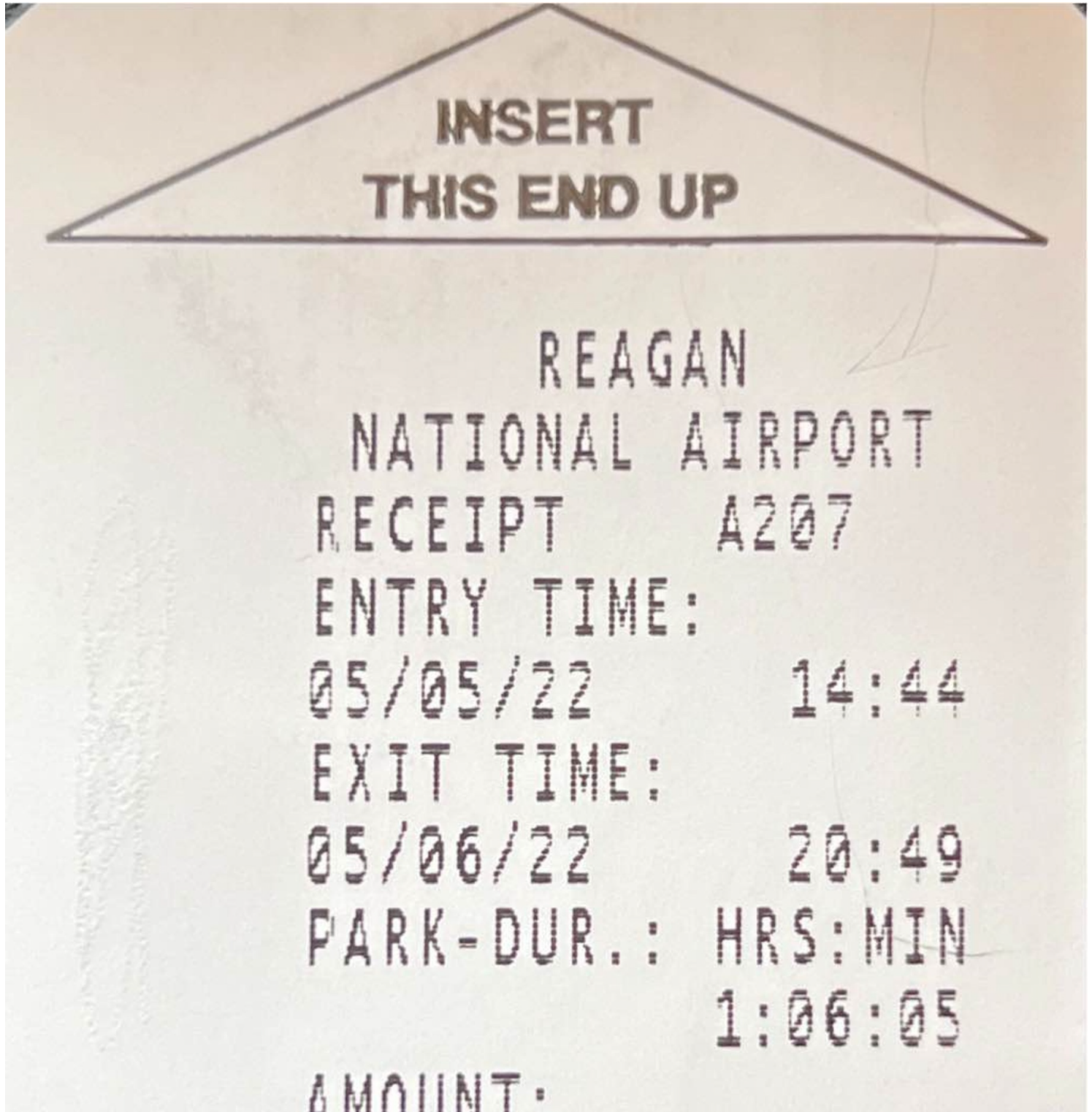
Client **City of Cleveland**

Project **Cleveland December 2021 -
November 2022**

Category **Transportation**

Person **Aden Hassan**

Parking at DCA for meeting with Mayor Bibb,
DOJ and MT members.



AMOUNT:

\$ 50.00

KIND OF PAYMENT:



00000 201

05/07/2022

\$470.20

Client **City of Cleveland**

Project **Cleveland December 2021 -
November 2022**

Category **Transportation**

Person **Aden Hassan**

Airfare RT DCA/CLE

Subject: Your trip confirmation (DCA - CLE)

Date: Tuesday, April 26, 2022 at 2:00:47 PM Eastern Daylight Time

From: American Airlines

To: [REDACTED]



Issued: April 26, 2022



Your trip confirmation and receipt

Record Locator: ZMOZWR

We charged \$470.20 for your ticket purchase.

You'll need your record locator to find your trip at the kiosk and when you call Reservations.

[Manage your trip](#)

Thursday, May 5, 2022

DCA

3:50 PM

Washington Reagan

CLE

5:16 PM

Cleveland

Seat:

Class: Economy (V)

Meals:

AA 5197

Operated by PSA AIRLINES as AMERICAN EAGLE

Friday, May 6, 2022

CLE

5:50 PM

Cleveland

DCA



7:12 PM

Washington Reagan

Seat:

Class: Economy (G)

Meals:

AA 5197

Operated by PSA AIRLINES as AMERICAN EAGLE

Earn up to \$200 Back

Plus, 40,000 bonus miles. Terms Apply.

[Learn more](#)



Your purchase

HASSAN ADEN



New ticket	\$470.20
Ticket #: 0012422571686	
[\$410.23 + Taxes and fees \$59.97]	

Total	\$470.20
--------------	-----------------

Total cost (all passengers)	\$470.20
------------------------------------	-----------------

Your payment

Credit Card [REDACTED]	\$470.20
Total paid	\$470.20

Bag information

Checked bags

Online*

1st bag

No charge

2nd bag

No charge

Airport

1st bag

No charge

2nd bag

No charge

Maximum dimensions: 62 inches or 158 centimeters calculated as (length + width + height)

Maximum weight: 50 pounds or 23 kilograms

Bag fees apply at each Check-in location. Additional allowances and/or discounts may apply. [Bag and optional fees](#)

If your flight is operated by a partner airline, see the [other airline's](#) website for carry-on and checked bag policies.

*Online payment available beginning 24 hours (and up to 4 hours) before departure.

Carry-on bags

1st carry-on: Includes purse, briefcase, laptop bag, or similar item that must fit under the seat in front of you.

2nd carry-on: Maximum dimensions not to exceed: 22" long x 14" wide x 9" tall (56 x 35 x 23 cm).



[Book a hotel »](#)



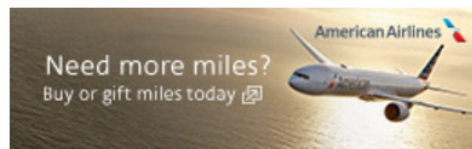
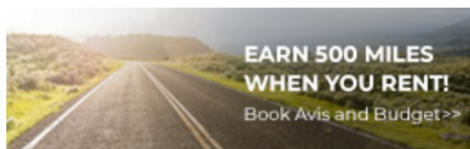
[Book a car »](#)



[Buy trip insurance »](#)



[Things to do »](#)





[Contact us](#) | [Privacy policy](#)

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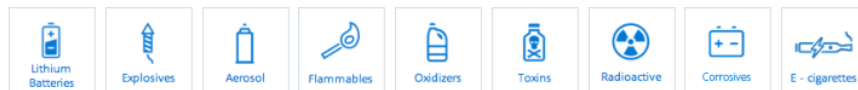
Additional Services are subject to credit card approval at time of ticketing. Additional Services may appear on multiple accompanied documents as a matter of reference.

If you have purchased a NON-REFUNDABLE fare, the itinerary must be canceled before the ticketed departure time of the first unused coupon or the ticket has NO VALUE. If the fare allows changes, a fee may be assessed for changes and restrictions may apply.

You have up to 24 hours from the time of ticket purchase to receive a full refund if you booked at least 2 days before departure. You must [log in](#) on aa.com or [Contact Reservations](#) to cancel. Once cancelled, your refund will be processed automatically. [Refunds](#).

Some American Airlines check-in counters do not accept cash as a form of payment. For more information, visit our [Airport Information](#) page.

The policy for traveling with Emotional Support and Service animals has changed. Visit [Traveling with Service Animals](#) for more information.



Some everyday products, like e-cigarettes and aerosol spray starch, can be dangerous when transported on the aircraft in carry-on and/or checked baggage. Changes in temperature or pressure can cause some items to leak, generate toxic fumes or start a fire. Carriage of prohibited items may result in fines or in certain cases imprisonment. Please ensure there are no forbidden hazardous materials in your baggage like:

Some Lithium batteries (e.g. spares in checked baggage, batteries over a certain size), Explosives / Fireworks, Strike anywhere matches/ Lighter fluid, Compressed gases / Aerosols Oxygen bottles/ Liquid oxygen, Flammable liquids, Pesticides/ Poison, Corrosive material.

There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage, spare lithium batteries for most consumer electronic devices in carry-on baggage, and certain smoking materials carried on your person.

Certain items are required to be carried with you onboard the aircraft. For example, spare lithium batteries for portable electronic devices, cigarette lighters and e-cigarettes must be

removed from checked or gate-checked baggage and carried onboard the aircraft. However, e-cigarettes may not be used on-board the aircraft.

Traveling with medical oxygen, liquid oxygen, mobility aids and other assistive devices may require airline pre-approval or be restricted from carriage entirely. Passengers requiring these items should contact the airline operator for information on use of such devices.

To change your reservation, please call 1-800-433-7300 and refer to your record locator.

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Air Transportation, whether it is domestic or international (including domestic portions of international journeys), is subject to the individual terms of the transporting air carriers, which are herein incorporated by reference and made part of the contract of carriage. Other carriers on which you may be ticketed may have different conditions of carriage. International air transportation, including the carrier's liability, may also be governed by applicable tariffs on file with the U.S. and other governments and by the Warsaw Convention, as amended, or by the Montreal Convention. Incorporated terms may include, but are not restricted to: 1. Rules and limits on liability for personal injury or death, 2. Rules and limits on liability for baggage, including fragile or perishable goods, and availability of excess valuation charges, 3. Claim restrictions, including time periods in which passengers must file a claim or bring an action against the air carrier, 4. Rights on the air carrier to change terms of the contract, 5. Rules on reconfirmation of reservations, check-in times and refusal to carry, 6. Rights of the air carrier and limits on liability for delay or failure to perform service, including schedule changes, substitution of alternate air carriers or aircraft and rerouting.

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05/07/2022

\$160.98

Client **City of Cleveland**

Project **Cleveland December 2021 -
November 2022**

Category **Lodging**

Person **Aden Hassan**

Hotel (Room and Tax)



CLEVELAND MARRIOTT DOWNTOWN

GUEST FOLIO

409 ROOM ADEN/HASSAN 137.00 RATE 05/06/22 DEPART 17:32 TIME
 KSTE NAME [REDACTED] 05/05/22 ARRIVE 17:56 TIME
 TYPE [REDACTED]
 111
 ROOM ADDRESS [REDACTED] PASSPORT: [REDACTED] MBV#: [REDACTED]
 CLERK PAYMENT

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
05/05	ROOM 409, 1	137.00		
05/05	SALESTAX 409, 1	10.96		
05/05	CTY TAX 409, 1	8.91		
05/05	CITY TAX 409, 1	4.11		
05/06	CCARD-MC		160.98	
	PAYMENT RECEIVED BY [REDACTED]			.00

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Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy Account Statement for updated activity. See members.marriott.com for new Marriott Bonvoy benefits.



CLEVELAND MARRIOTT DOWNTOWN
127 PUBLIC SQUARE
CLEVELAND OH 44114

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Signature X

OPERATED UNDER LICENSE FROM MARRIOTT INTERNATIONAL, INC. OR ONE OF ITS AFFILIATES

05/07/2022

\$33.89

Client **City of Cleveland**

Project **Cleveland December 2021 -
November 2022**

Category **Transportation**

Person **Aden Hassan**

Uber from CLE Hopkins to Hotel

Subject: [The Aden Group LLC] Your Thursday evening trip with Uber

Date: Friday, May 6, 2022 at 4:30:20 AM Eastern Daylight Time

From: Uber Receipts

To: [REDACTED]

CC: receipts@expensify.com

Uber

Total **\$33.89**
May 5, 2022

Thanks for riding, Hassan

We're glad to have you as an Uber Rewards Platinum Member.



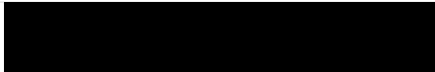
Total

\$33.89

◆ You earned 67 points on this trip

Trip Fare	\$22.97
<hr/>	
Subtotal	\$22.97
State Sales Tax ?	\$2.51
Temporary Fuel Surcharge ?	\$0.55
Tolls, Surcharges, and Fees ?	\$7.86

Payments



\$33.89

5/6/22 4:30 AM

[Download PDF](#)

◆ **Uber Rewards**

Base points [?](#)

67

2 points per eligible \$ on UberX

You rode with LINCHAND

4.99★ Rating

Has passed a multi-step safety screen

Drivers are critical to communities right now. Say thanks with a tip.

[Rate or tip](#)

When you ride with Uber, your trips are insured in case of a covered accident.

[Learn more >](#)

UberX

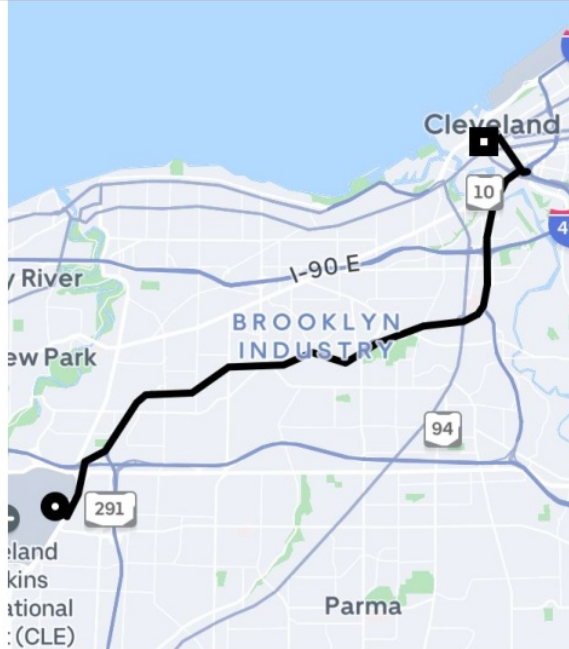
13.23 miles | 18 min

5:35 PM

Cleveland Hopkins
International Airport (CLE),
Cleveland, OH 44181, US

5:54 PM

1360 W Mall Dr, Cleveland,
OH 44114, US



[Report lost item >](#)

[Contact support >](#)

[My trips >](#)

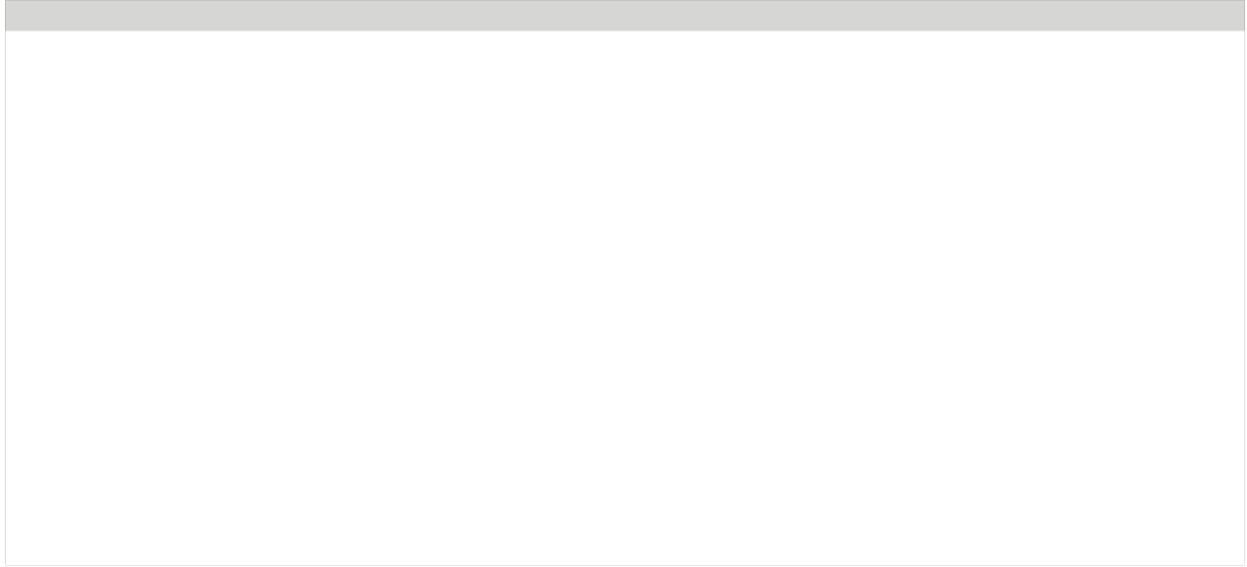
Uber

[Forgot password](#)

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Uber Technologies
1515 3rd Street
San Francisco, CA 94158



05/07/2022

\$8.75

Client **City of Cleveland**

Project **Cleveland December 2021 -
November 2022**

Category **Transportation**

Person **Aden Hassan**

Lyft from hotel to City Hall. This Lyft was ordered due to severe rainfall. I am only billing for the normal rate of \$8.20. plus the fuel surcharge of .55. I am not billing for the priority pick up Upgrade charge (all detailed in the receipt).

Subject: Your ride with Terry on May 6
Date: Friday, May 6, 2022 at 3:39:55 PM Eastern Daylight Time
From: Lyft Receipts
To: [REDACTED]



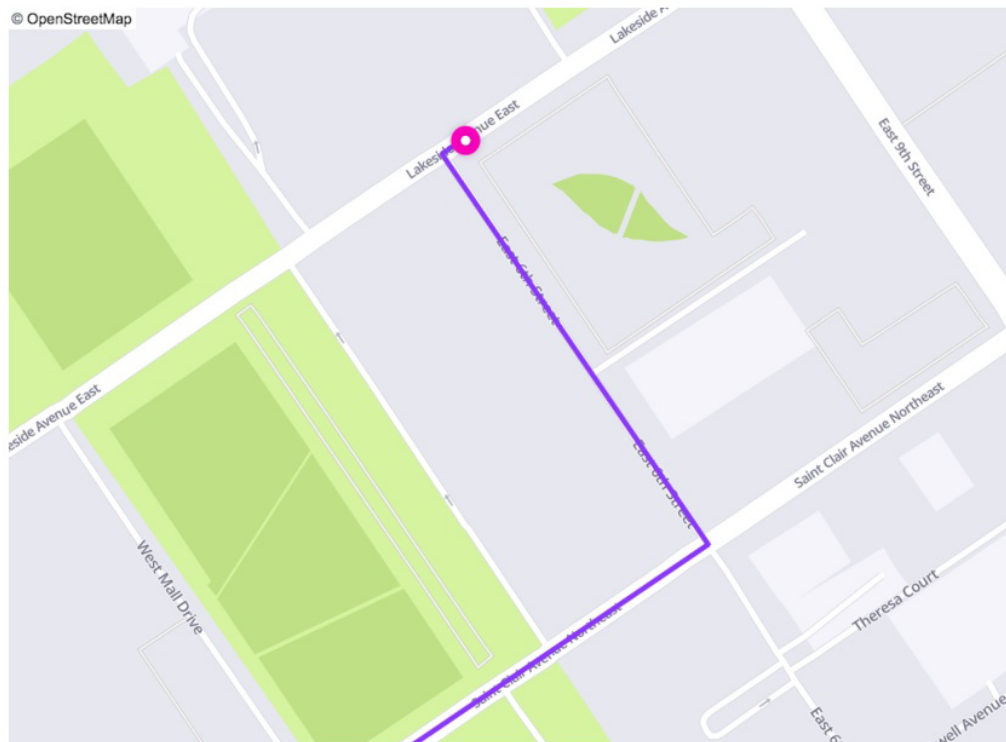
MAY 6, 2022 AT 10:43 AM

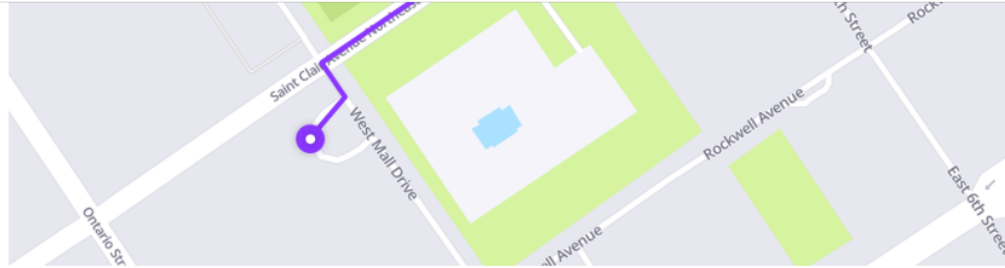
Thanks for riding with Terry!



Lyft fare (0.29mi, 2m 31s)	\$8.20
Fuel Surcharge	\$0.55
Priority Pickup Upgrade	\$5.54

[REDACTED] **\$14.29**





● **Pickup 10:43 AM**
1360 Public Sq Cleveland, OH

● **Drop-off 10:45 AM**
601 Lakeside Ave E, Cleveland, OH

TIP DRIVER

FIND LOST ITEM

REQUEST REVIEW

[Help Center](#)

Receipt #1673077760930087680

We never share your address with your driver after a ride.
[Learn more](#) about our commitment to safety.

© [OpenStreetMap](#)

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548 Market St., P.O. Box 68514
San Francisco, CA 94104
CPUC ID No. TCP0032513 - P

Work at Lyft
Become a Driver



05/07/2022

\$33.65

11:24 ↶



Client **City of Cleveland**
 Project **Cleveland December 2021 - November 2022**
 Category **Transportation**
 Person **Aden Hassan**

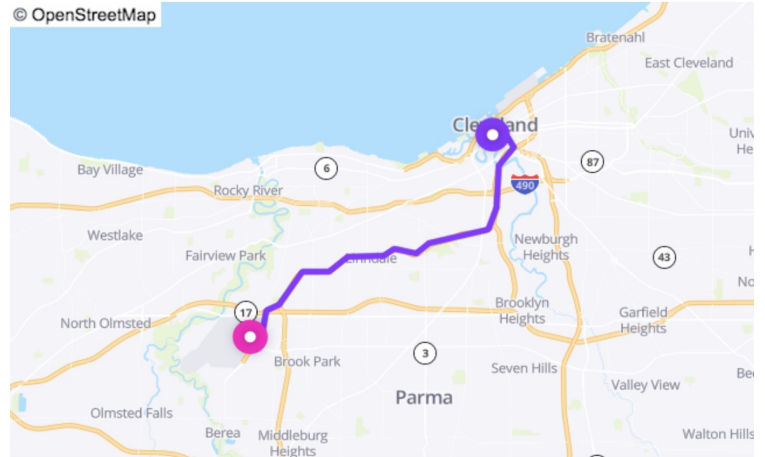
Lyft to CLE Hopkins from Hotel. Only invoicing for regular fee and fuel surcharge totaling \$33.65.



May 06, 2022, 3:50 PM

\$41.33

Thanks for riding with Aaron



Your Trip

	1360 Public Sq Cleveland	Pickup 3:50 PM
	Lower Dr Cleveland	Drop-off 4:08 PM

Payment

\$41.33

Lyft fare (12.59mi, 18m 0s)	\$33.10
Fuel Surcharge	\$0.55
Priority Pickup Upgrade	\$7.68