

T A G

The Aden Group, LLC.

8022 Fairfax Road
Alexandria, VA 22308
(571) 274-7821
www.theadengroup.com

By email

August 25, 2020 (*revised August 27, 2020*)

Lynne Buck
Michelle Heyer
Heather Tonsing Volosin
U.S. Attorney's Office, Northern District of Ohio
801 West Superior Avenue, Suite 400
Cleveland, OH 44113

Tim Mygatt
U.S. Department of Justice, Civil Rights Division
Special Litigation Section
950 Pennsylvania Avenue, NW
Washington, DC 20530

Barbara A. Langhenry
Gary Singletary
Sharon Dumas
City of Cleveland
601 Lakeside Avenue, Suite 106
Cleveland, OH 44114

RE: Cleveland Monitoring Team — July 2020 Invoice

I. INTRODUCTION

This document, and its attachments, represent the invoice of the Cleveland Monitoring Team (the "Team") invoice for services rendered while monitoring implementation of the Settlement Agreement in *U.S. v. City of Cleveland*.

The Team's invoice for services rendered in July 2020 totals \$69,232.50. The bill accounts for 424.51 hours of time worked on the Cleveland monitoring project from July 1, 2020 through July 31, 2020. Of this time 65.26 hours were *pro bono*, e.g. unbilled and donated to the City of

Cleveland. The Team's billing 20 percent of its time for July 2020 as *pro bono* time saved \$16,315.00.

Team members do not bill for travel time, which provides additional savings. All activity operates within the confines of the total, five-year budget cap of \$4.95 million to which the City, Department of Justice, and Court agreed in October 2015.

**All work in July was conducted remotely due to COVID-19 precautions and all local meetings contemplated to be in-person, were suspended and replaced by teleconference or videoconference.

Activities, work, and tasks conducted during July 2020 included but were not limited to:

Continued, ongoing discussion, and technical assistance for upcoming and ongoing training addressing: (Audits were suspended)

Force Review Board;

Crisis intervention;

Bias-Free policing; and

Supervision.

Ongoing technical assistance, review, redlining, and drafting of new policies, processes, procedures, manuals, and reports, and/or structures relating to:

Supervisory response to use of force incidents;

Investigation and review of force incidents by Division chain of command;

Review and analysis of use of force incidents by Force Review Board ("FRB");

Investigation of internal misconduct by Internal Affairs ("IA");

Chain of command misconduct review process;

Discipline process and discipline matrix; and

Community and Problem-Oriented Policing ("CPOP").

Officer Intervention Program (OIP)

Continued, ongoing review, discussion, and provision of technical assistance regarding implementation of plans addressing Consent Decree requirements related to:

Crisis intervention;

Community and Problem-Oriented Policing ("CPOP");

District Policing Committees ("DPC"s);

Staffing;

Recruitment and hiring; and

Ongoing meetings and discussions with the CPC regarding proposed meetings and ways to better collaborate on deliverables.

Ongoing review of CPD officer discipline system;

Ongoing discussions and coordination with individuals fulfilling Data Analysis and Coordinator role within CPD and monthly Administrative "COMPSTAT" meeting regarding status of

outstanding administrative and internal investigations and functions;

Coordination with and technical assistance to City and CPD officials on outcome measurements; Continued, ongoing technical assistance to the Office of Professional Standards (“OPS”), including regular status calls with stakeholders and real-time review of civilian complaint investigations;

Ongoing technical assistance to Police Review Board (“PRB”) regarding review and adjudication of civilian complaints, including business practice review and development; provision of ongoing internal training; assistance in implementing PRB Manual, and regular, ongoing attendance of PRB meetings; and

Communication with Court, City, CPC, CPD, DOJ, MHRAC, police officer organizations, and community organizations.

Ongoing Use of Force outcome assessment.

Ongoing project management and coordination for deliverables (internal and with the City and DOJ)

Ongoing development and discussions of the consent decree timeline for the Court.

Ongoing discussions regarding training and methods of delivery during Covid-19 limitations.

Significant drafting assignments regarding the the 9th Semiannual Report (focusing on the May-June response to 2020 protests)

II. INVOICE SUMMARY

	July 2020
Billable Hours	\$69,232.50
Overhead	\$0.00
TOTAL	\$69,232.50

Breakdown of Billable Hours & Expenses

	Total Hours	Billed Hours	Pro Bono Hours	Total Billed	Expenses
Hassan Aden	77.5	63.5	14	\$15,875.00	\$0.00

Modupe Akinola	15	11	4	\$2,750.00	\$0.00
Jennifer Albright	0	0	0	\$0.00	\$0.00
Matthew Barge	14.2	13.2	1	\$3,300.00	\$0.00
Christine Cole	19.75	16.75	3	\$4,187.50	\$0.00
Randy Dupont	16	11	5	\$2,750.00	\$0.00
Ayesha Hardaway	42.2	37.20	5	\$9,300.00	\$0.00
Brian Maxey	28.16	25	3.16	\$6,250.00	\$0.00
Charles Ramsey	9	9	0	\$2,250.00	\$0.00
Richard Rosenthal	36.5	25.25	11.25	\$6,312.50	\$0.00
Victor Ruiz	8	7	1	\$1,750.00	\$0.00
Scott Sargent	5	4	1	\$1,000.00	\$0.00
Charles See	19.2	9.6	9.6	\$2,400.00	\$0.00
Sean Smoot	36	28.75	7.25	\$7,187.50	\$0.00
Tim Tramble	0	0	0	\$0.00	\$0.00
Melissa Bretz*	98	98	0	\$3,920.00	\$0.00
TOTAL	424.51	359.25	65.26	\$69,232.50	\$0.00

* Ms. Bretz, the Monitoring Team Coordinator, bills at a rate of \$40/hour on the Cleveland project.

III. INDIVIDUAL INVOICES & SUPPORTING DOCUMENTATION

The remainder of this document provides the individual invoices of all Team members, as well as receipts for travel, transportation, and accommodations.

The City and Monitoring Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Cleveland for work on the project will do

so on the standard, federal scale, with fractions of days rounded to the nearest quarter-day. (Thus, for instance, flying to Cleveland at 4:00pm and staying through the end of the day would be compensated for the half day of \$34.50.) Some Team members have waived their *per diem* charges or elected to receive them only for some but not all days while traveling to Cleveland. This constitutes an additional, ongoing savings to the City of Cleveland.

Finally, some Team member invoices, or bills contain reference to meals or other costs for which the Team is not seeking reimbursement from the City. In some instances, those items have been redacted by the team members. In others, the un-billed charges as part of a bill that contains billed charges are subtracted from the total. In these instances, the arithmetic should be clear.

IV. CONCLUSION

We submit this invoice for approval by the Department of Justice and City of Cleveland. Upon receiving such approval, we will submit the invoice to Judge Solomon Oliver for his review and approval.

Please do not hesitate to contact us for any reason whatsoever.

Sincerely,



Hassan Aden
Monitor

cc: Michelle Heyer
Monica Madej
Kevin Preslan
Heather Tonsing Volosin

July 1-31, 2020	Billable Hours		
Hassan Aden [REDACTED]			
To: Meg Olsen Via email	For: Cleveland Monitoring		
Description	Hours	Rate	Amount
July 1: Calls with B. Maxey re: Discipline Audit (x3). Call with C. Ramsey re: Discipline Audit and other discipline system related matters and upcoming audits. Final review/edits and preparation for distribution of Discipline Audit to the parties. Review and final preparation for the 8th Semiannual Report to be distributed to the parties. Email and correspondence re: CD related matters. Call with M. Bretz re: deliverables, logistics, timelines and upcoming meetings/calls etc.. Correspondence with University of Toronto re: arrested persons report (logistics and administrative). Call with Department of Public Safety Director Howard re: various CD related topics.	8	250	\$ 2,000.00
July 2: Call with USAO re: 8th Semiannual report. Call with G. White re: several CD related matters and deliverables. Email and correspondence re: 8th Semiannual Report and DPS Audit.	2.5	250	\$ 625.00
July 6: All-team meeting (preparation for Status Conference). Call with G. White re: various CD related matters.	3	250	\$ 750.00
July 7: Weekly update call with DOJ. Email and correspondence re: several sections of the 8th Semiannual Report that remained to be completed. Email and correspondence with the parties re: various reports. Review of several documents nearing filing timelines.	2	250	\$ 500.00
July 8: Final drafting of 8th Semiannual Report section. Review of edited/updated DPS Audit Report. Email and correspondence re: coordination on final edits to the reports pending filing. Preparation for Status Conference.	3	250	\$ 750.00
July 9: Review of City and DOJ comments to DPS Audit and 8th Semiannual Report. Coordination of MT editing/acceptance process and redrafting final versions of each report. Email and correspondence re: various CD related matters. Continued preparation for the upcoming Status Conference. Review of the filing notices for the reports. Calls with MT workgroups.	6	250	\$ 1,500.00
July 10: Calls with MT workgroups finalizing/editing/formatting reports for filing. Call with G. White re: CD related matters. Coordination, communication with stakeholders re: status conference logistics for the public/community. Calls with B. Maxey, A. Hardaway, M. Barge-re: final report drafts.	5	250	\$ 1,250.00

July 11: Email and correspondence with USAO re: 8th Semiannual Report. Coordination with the Court re: Status Conference logistics, filings, etc..	1	250	\$ 250.00
July 13: Call with Judge Oliver to discuss logistics for Status Conference and other matters pertaining to the CD. Call with J. Goodrick re: CPD matters and status conference tomorrow. Call with B. Maxey and email and correspondence with MT workgroups re: filings and upcoming reports, including the Protest Review report. Review and preparation for the status conference, including logistics and coordination of MT presentations. Call with USAO re: Status Conference	5.5	250	\$ 1,375.00
July 14: Call with G. White re: CD related matters and the upcoming status conference. Status Conference and associated preparation, email and correspondence and last minute fine tuning of MT presentations for the Court. Email and correspondence re: CD related matters, deliverables, upcoming deadlines and ongoing reviews.	6.5	250	\$ 1,625.00
July 15: Call with Mayor Jackson re: various CD related matters. Email and correspondence with the parties and MT workgroups.	2	250	\$ 500.00
July 16: Update call with the DOJ/USAO re: various matters pertaining to the status conference and other follow ups. Email and correspondence with MT workgroups.	2	250	\$ 500.00
July 20: MT All-Team call re: CD related matters, upcoming reports, reviews, deliverables and ongoing matters with regard to the CD. Call with B. Maxey and M. Bretz re: Protest Review organization and assignments. Email and correspondence. Project management.	4.5	250	\$ 1,125.00
July 21: Weekly update call with DOJ/USAO. Review of training documents and timelines. Email and correspondence. Beginning to draft portions of the Protest Review.	3	250	\$ 750.00
July 22: Call with M. Olsen and M. Bretz re: administrative matters and project management. Call with G. White re: several CD related matters. Email and correspondence. Video reviews for the Protest Review. Review of CPC Training Review response from DOJ/MT.	5	250	\$ 1,250.00
July 23: Email and correspondence/follow ups re: audits and assessments, 5th Year Monitoring Plan, Protest Audit and various project management tasks/priorities. Call with US Attorney J. Herdman re: various CD related matters.	2	250	\$ 500.00
July 24: Email and correspondence with MT workgroups. Bi-weekly call with MT Community Engagement workgroup. Review of progress on Protest Review work.	1.5	250	\$ 375.00
July 27: Call with parties re: CPOP Supervisory training (edits/comments/overall training themes on curriculum). Call with M. Bretz re: deliverables, deadlines, project management and immediate priorities. Call with MT leadership re: logistics (weekly logistics call). Review and drafting of sections for the protest review (9th Semiannual report). Reviewed Bias Free Training Powerpoint and 2020 Training Plan.	6	250	\$ 1,500.00
July 28: Call with parties re: Bias Free LMS Curriculum. Weekly update call with DOJ. Bi-weekly call with City/CDP/DOJ/MT. Review and drafting of portions of the Protest Review.	2.5	250	\$ 625.00

July 29: Planning and logistics calls with M. Bretz and other MT members. Final review of CPC training memo feedback. Email and correspondence re: project management. Document/video review re: May 30 Protest review.	4	250	\$ 1,000.00
July 30: Call with M. Bretz re: logistics, assigned tasks and deliverables. Review of UF Training PPT. Call with M. Barge re: Outcome Assessments (recent memo in draft form for City and DOJ) and updates to the CDP 5th Year task list.	2.5	250	\$ 625.00
		250	\$ -
Total Billable Hours	77.5	250	\$ 19,375.00
Reimbursable Expenses			
None.			
Total Reimbursable Expenses			\$ -
Total (Hours and Reimbursable Expenses)			\$ 19,375.00
Pro Bono Hours (July pro-bono comprised 20% of hours worked)	14	250	\$ 3,500.00
Total Billed (includes Pro Bono Adjustment)			\$ 15,875.00

Cleveland Monitoring Reimbursement
Modupe Akinola

TO: Hassan Aden
21 CP Solutions

FROM: Modupe Akinola

DATE: August 2, 2020

July 2020 INVOICE
BILLABLE HOURS

Date	Activity	Hours
7-1-20 through 7-31-20	Outcome Measures follow up work	15.0
	Total Hours Worked	15.0
	Total Billed Hours	11.0
	Rate: \$250/hour	
	TOTAL BILLED	\$2750
	<i>Pro Bono</i> Hours	4.0
	<i>Travel</i> Hours	0.0

MATTHEW BARGE

JULY 2020 INVOICE

BILLABLE HOURS

Date	Activity	Hours
07-02-20	Conference call w/ A. Hardaway, R. Rosenthal re: OPS, various Consent Decree issues.	0.7
07-06-20	Participate in conference call w/ MT re: various Consent Decree issues.	1.1
07-07-20	Conference call w/ A. Haraway re: OPS, semiannual report, discipline audit report. Various email communications w/ MT re: discipline audit report, deliverables.	0.9
07-08-20	Conference call w/ C. Cole re: annual outcome assessments, semiannual report.	0.2
07-09-20	Conference call w/ H. Aden re: discipline audit report, semiannual report. Email communications w/ H. Aden, C. Cole, J. Albright re: use of force assessment.	0.3
07-10-20	Conference calls w/ H. Aden, A. Hardaway, C. See re: semiannual report. Revise, edit, and format semiannual report. Conference call w/ C. Cole re: use of force assessment, sampling methodology; revise and edit memorandum re: same. Various email communications w/ MT re: semiannual report, use of force assessment and methodology.	3.6
07-15-20	Participate in monthly administrative COMPSTAT call w/ CPD, DOJ, MT; conference call w/ H. Aden re: same, status conference, semiannual report, protest review.	1.2
07-20-20	Participate in conference call w/ MT re: various Consent Decree issues. Various email communications w/ MT re: various deliverables, Monitoring Plan.	1.1
07-21-20	Conference call w/ DOJ, MT re: various Consent Decree issues. Various email communications w/ MT re: Training Review Committee.	1.1
07-22-20	Conference call w/ CPD, DOJ, MT re: Fifth-Year Monitoring Plan.	1.0
07-23-20	Various email communications w/ MT re: outcome assessments, monitoring plan.	0.2
07-27-20	Participate in weekly internal MT conference call. Conference calls w/ H. Aden, B. Maxey re: monitoring plan.	0.7
07-28-20	Conference call w/ DOJ, MT re: various Consent Decree issues. Conference call w/ CDP, DOJ, MT re: various Consent Decree issues. Draft memorandum re: outcome assessments; email communications w/ H. Aden, B. Maxey, A. Hardaway, C. Cole re: same.	1.1
07-29-20	Review FRB assessment instrument; email communications w/ H. Aden, C. Cole, A. Hardaway, B. Maxey re: same; conference call	0.8

	w/ A. Hardaway re: same, various Consent Decree issues. Various email communications w/ MT re: UOF assessment.	
07-30-20	Various email communications w/ MT re: FRB assessment instrument, 2019 CDP UOF report, three-year training plan. Conference call w/ H. Aden re: FRB assessment instrument, outcome assessment plan.	0.2
	Total Hours Worked	14.2
	Total Billed Hours	13.2
	Rate: \$250/hour	
	TOTAL BILLED	\$3,300.00
	<i>Pro Bono</i> Hours	1.0

Mr. Barge does not bill for travel/transport time, meals, or miscellaneous personal expenses associated with the project and/or traveling for the project. Whenever feasible to do so, he coordinates ground transportation with other Monitoring Team members.

INVOICE

CHRISTINE M. COLE at COMMUNITY RESOURCES FOR JUSTICE

Hassan Aden The Aden Group		
August 10, 2020		
Re: Cleveland Monitoring		
Invoice Period: July 2020		
Date	Description of Activities	Hours
7/6/20	MT Meet ng	1.00
7/7/20	DOJ Meet ng	1.00
7/8/20	UOF Data and Annua Report Rev ew	1.00
7/9/20	DOJ Meet ng	0.50
7/12/20	Rev ew and comment of tra n ng mater a s	0.50
7/14/20	Rev ew and comment of tra n ng mater a s	2.50
7/15/20	Compstat and fo ow up	1.00
7/16/20	DOJ Meet ng	0.50
7/20/20	MT Meet ng	1.00
7/21/20	DOJ Meet ng	1.00
7/22/20	5th year mon tor ng p an rev ew	0.50
7/27/20	MT Meet ng and rev ew and comment of bas free	2.00
7/28/20	D scuss on on assessment of Bas Free Tra n ng and DOJ Meet ng	2.25
7/29/20	Meet ng on outcome measures updates	1.00
	da y checks on data, random read ng of reports, ema , commun cat ons and news	4.00
Total hours worked		19.75
Pro Bono hours		3.00
Total hours b ed		16.75
	Rate \$250.00 hour	\$ 4,187.50
Expenses	See Re mbursement Sheet for Deta	\$
Total Invoice		\$ 4,187.50

Rem t payment to:

C ndy Kassanos
Commun ty Resources for Just ce

8/10/20

Signature

Date

Randolph Dupont

TO: Hassan Aden, Monitor
Cleveland Police Monitoring Team
FROM: Randolph Dupont
DATE: August 12, 2020

July 2020 Invoice

Billable Hours

Date	Activity	Hours
07-02-20	Discussion of decreasing police involvement in crisis events	0.5
07-06-20	Meeting to f/u of community crisis events, Review of CPD critical events	1.2
07-07-20	MHRAC QI Subcommittee Meeting	1.5
07-13-20	MHRAC Community Committee Meeting, Discussion of police role in crisis events with CPD, planning to decrease police role in crisis events with Monitoring Team, follow up on QI case discussion, preparation and review of materials for court hearing	3.1
07-14-20	Federal Court Hearing	2.0
07-20-20	MHRAC Training Subcommittee Meeting, Monitoring Team Meeting	2.5
07-21-20	Discussion with ADAMHS Board staff on CIT remote learning options, review of CPD critical events	1.5
07-22-20	Meeting with parties to discuss change on CPD dispatch system, impact on dispatch curriculum, in-service curriculum development	1.3
07-27-20	Meeting with CPD, MHRAC leadership to review issues of delivering CIT curriculum, progress on in-service curriculum, changes to dispatch system	2.4
	Total Hours Worked	16.0
	Total Billed Hours	11.0
	Rate: \$250/hour	
	TOTAL BILLED	\$2750
	<i>Pro Bono</i> Hours	5.0

INVOICE

From: Ayesha Bell Hardaway

To: The Aden Group LLC

Billable Hours and Expenses for July 2020

DATE	DESCRIPTION	HOURS
7/1/20	Prepare for and participate in conference call; review and analyze materials, and draft document	2.1
7/2/20	Prepare for and participate in conference calls; email correspondence	1.2
7/3/20	Prepare for and participate in conference calls	1.5
7/6/20	Prepare for and participate in conference calls	1.6
7/7/20	Document review, analysis and revisions; participate in conference calls	2.5
7/8/20	Prepare for and participate in conference calls; review and analyze documents; draft documents	4.8
7/10/20	Prepare for and participate in conference calls	1.3
7/13/20	Document review, analysis and filing	.9
7/14/20	Prepare for and participate in status conference and conference calls	5.1
7/15/20	Document review and analysis; conference calls	1.3
7/16/20	Document review and analysis; conference calls	2.2
7/17/20	Prepare for and participate in conference calls	1.1
7/20/20	Prepare for and participate in conference calls; document review and analysis	3.1
7/21/20	Document review and analysis; participate in conference call	1.9
7/22/20	Document review and analysis; participate in conference call	1.7
7/23/20	Document review and analysis; email correspondence	.8
7/24/20	Participate in conference call	1.1

7/27/20	Prepare for and participate in conference calls; document review and analysis	3.8
7/28/20	Prepare for and participate in conference calls; document review and analysis	1.7
7/30/20	Prepare for and participate in conference calls; document review and analysis	1.1
7/31/20	Prepare for and participate in conference calls; document review and analysis	1.4

Total Hours Worked **42.2**

Pro Bono Hours 5.0

Travel Hours 0.0

Total Hours Billed (37.20) x Rate \$250.00/hour **\$9,300.00**

local_date	hours	notes	approved_status
7/1/20	3.00	Comprehensive review of DPS memo	unapproved
7/6/20	0.33	Update Eighth Semiannual	unapproved
7/6/20	0.50	Review UOF e-learning	unapproved
7/6/20	1.17	MT All team	unapproved
7/6/20	1.33	Review CPC Training Report & draft response; review CDP response	unapproved
7/7/20	1.00	CPC Training report response; circulate; revise	unapproved
7/7/20	1.00	Draft Ninth Semiannual TOC and work plan	unapproved
7/8/20	2.33	Review 2019 DOJ legal cases	unapproved
7/9/20	1.67	Draft notices for Eighth Semiannual and DPS report; incorporate DOJ comments into Semiannual	unapproved
7/9/20	2.50	Review/incorporate CDP feedback on DPS audit	unapproved
7/13/20	1.83	Finalize notice filings and documents- 8th semiannual/DPS	unapproved
7/14/20	2.50	Prep/Court conference	unapproved
7/15/20	1.00	Compstat	unapproved
7/16/20	0.50	Call with DOJ/MT	unapproved
7/20/20	1.17	MT All-Team	unapproved
7/20/20	1.83	Revise and circulate Ninth Semiannual TOC/work plan	unapproved
7/21/20	1.00	MT/DOJ weekly	unapproved
7/22/20	1.17	Fifth Year Monitoring plan discussion with parties	unapproved
7/30/20	0.50	Review FRB survey instrument	unapproved
7/30/20	1.00	Review CDP UOF report	unapproved
7/31/20	0.83	Review CDP 2020 Training Plan	unapproved

Total hours 28.16
 @\$250 7040.00

85% 25.00
 @\$250 6250.00

Expenses
 Hotel
 Airfare
 Uber
 Airport parking

Expenses total

Total due 0.00

Charles H Ramsey & Associates

DATE 7/31/20
INVOICE #
CUSTOMER ID

BILL TO Hassan Aden
Monitor
CDP Consent Decree Implementation

SHIP TO Charles H. Ramsey
Charles H. Ramsey & Associates

JOB	PAYMENT TERMS
	Due on receipt

DESCRIPTION	AMOUNT
Invoice for July 2020	
All time is calculated at a rate of \$250 per hour	
All Team Zoom Call 1 hr	\$250.00
Zoom MT Call 7/7 1hr	\$250.00
Review Semi Annual Report 7/9-10 2hours	\$500.00
Court Hearing 7/14 1hr	\$250.00
All Team Zoom Call 1 hr	\$250.00
MT/DOJ Conference Call 1hr	\$250.00
Community Team Meeting 1 hr 7/24	\$250.00
MT/DOJ Zoom call 7/28 1/2hr	\$125.00
MT/DOJ/CDP Conference Call 7/28 1/2 hr	\$125.00
Invoice for July 2020	
Total	\$2,250.00

Make all checks payable to Charles H. Ramsey. Thank you for your business

JULY 2020 INVOICE
BILLABLE HOURS

Date	Activity	Hours
7/1/20	Calls with Monitoring Team members.	0.4
7/2/20	Review of edits to DPS discipline audit memos and correspondence to monitoring team; calls with Monitoring Team members; Correspondence review & review of OPS case in IA Pro; call with OPS.	2.8
7/3/20	Call with Monitoring Team member.	0.6
7/6/20	Correspondence review; Monitoring Team All Team call; call with OPS; call with DOJ re: revised discipline audit and addendum; follow-up documentation and correspondence.	3.9
7/7/20	Monitoring Team/DOJ all; calls re: semi-annual report and CDP discipline; follow up correspondence; review of audit report; review of CDP response to CPC training assessment.	3.0
7/9/20	Review of City comments to and edits to DPS audit report; review of 31 Chief's letters received between 7/8 & 7/9; OPS bi-weekly meeting; call re: discipline audit; call with OPS; final edits to audit report and supplemental report.	5.55
7/10/20	Final revisions to discipline audit.	0.65
7/12/20:	Review of Black Shield Complaint; IA Pro inquiry and correspondence to IA.	0.3
7/13/20	Court audit preparation; call with OPS.	2.0
7/14/20	Court presentation preparation; Court status conference; call with OPS.	6.8
7/16/20	DOJ/Monitoring Team call; Correspondence review (including 25 Chief's letters & IA Pro case review of UOF case); OPS workgroup meeting; call with CLE IT re: blue team access & review of Blue Team case.	2.35
7/20/20	Monitoring Team All-Team meeting; follow up review of documentation and correspondence re: OIS investigations; Correspondence review (OIS charge letter inquiry and review of assignments for 9 th semi-annual report and preliminary review of CDP documents.	2.0
7/21/20	DOJ/Monitoring Team meeting; review of Chief's letters; Correspondence re: protest review & FIT case status inquiry; call with IA; call with OPS.	2.75
7/22/20	Correspondence with Monitoring Team re: IA/FIT issues; Protest report preparation; call with City re: 5 th year monitoring plan; follow up call with Monitoring Team member.	1.6
7/23/20	Review of GANNT timeline and correspondence re: assessment timelines; review of OIS charge letter and correspondence re: OIS charge letter and timeline; Correspondence review.	0.8
7/27/20	Correspondence review (including 13 Chief's letters; Monitoring Team Logistics call.	1.0

Total Hours Worked:	36.5
Total Hours Billed:	25.25
Rate: \$250/hour	
TOTAL BILLED:	\$6312.50
Pro Bono Hours	11.25

Invoice

Tuesday, August 4, 2020

Victor A. Ruiz

Bill To:

Customer Name Hassan Aden
Customer Address
City, State, Zip

Invoice Number

July 2020

Date Worked	Work Description	Billable Hours	Billing Rate	Amount
7/1/2020	Call with Charles and Brian M	0.75	\$250.00	\$187.50
7/3/2020	Call with Charles re Use of Force Report	0.75	\$250.00	\$187.50
7/6/2020	Team Call	1	\$250.00	\$250.00
7/10/2020	Team Call	1	\$250.00	\$250.00
7/12/2020	Protest Response Feedback Report	1	\$250.00	\$250.00
7/14/2020	Status Conference	2	\$250.00	\$500.00
7/24/2020	Team Call	1	\$250.00	\$250.00
7/28/2020	Monthly call with cdp and doj	0.5	\$250.00	\$125.00
			Total Billables	\$2,000.00

Payment Date	Payment Method	Payment Amount	
8/4/2020	Pro Bono	\$250.00	
		Total Payments	\$250.00

Total Billables	\$2,000.00
Total Expenses	\$0.00
Total Pro Bono	\$250.00
Outstanding	\$1,750.00

Make all checks payable to Victor A. Ruiz.

2020-7 Cleveland Project Invoice - Scott Sargent

Jul-20



To: Meg Olsen

Date		Hours
7/23/2020	Review protest/ civ disturbance docs	2.00
7/9/2020	Rreview protest docs and articles	2.00
Total		4.00
<i>Pro Bono</i>	<i>Emails/ doc review</i>	<i>1.00</i>
	<i>Total worked</i>	<i>5.00</i>
Billed	4 hours@250	\$1000.00

Cleveland Monitoring Reimbursement
2020 Cleveland Project Bill – Charles R. See

TO: Hassan Aden

Meg Olsen

21CP Solutions

FROM: Charles R. See

DATE: 08/03/2020

2020 INVOICE
BILLABLE HOURS

Date	Activity	Hours
07/01/20	Conference call	.8 Hrs.
07/01/20	Monitoring Team conference call	1.5 Hrs.
07/06/20	All Team Conference call	1 Hr.
07/10/20	Engagement Team conference call	1.3 Hrs.
07/13/20	MHRAC Committee meeting	.5 Hrs.
07/13/20	MHRAC Community Engagement Subcommittee	1.3 Hrs.
07/13/20	Conference call	.5 Hrs.
07/14/20	Consent Decree Status conference meeting.	2.3 Hrs.
07/20/20	All Team Conference call	1 Hr.

Total hours Worked: 19.2

Total Billed Hours: 9.6

Rate: \$250 Per hour

Total Billed: \$2,400

Pro Bono Hours:

Pro Bono hours consisted of: travel, phone calls, meetings, correspondence, mileage expense, planning and various document review, and e-mails

Page (2)
Hassan Aden
Meg Olsten
July Invoice
August 3, 2020

Please make check payable to Charles R. See and forward it to:

Charles R. See,

Charles R. See

Director of Community Engagement
Cleveland Police Monitoring Team

Smoot Consulting, Inc.

TO: Hassan Aden
CLE Monitor
FROM: Sean M. Smoot
DATE: AUGUST 1, 2020

JULY 2020 INVOICE

BILLABLE HOURS

Date	Activity	Hours
7/1/20	Review Disciplinary and Charging Docs (1 case rec'd 7/1) & MT correspondence	0.5
7/6/20	MT Conf Call, review CPC transgender policy edits, CPD response re CPC training doc	2.0
7/8/20	Review Disciplinary and Charging Docs (18 cases rec'd 7/8)	4.0
7/9/20	Review Disciplinary and Charging Docs (11 cases rec'd 7/9)	2.25
7/14/20	Monthly stakeholders Zoom mtg inc prep	1.5
7/15/20	Review Disc Charging Letters (18 cases rec'd 7/14-15), MT Conf Call, Rev CompStat data	5.5
7/16/20	Review Disciplinary and Charging Docs (3 cases rec'd 7/16)	0.75
7/21/20	Conf call MT & DOJ, Review Disciplinary and Charging Docs (7 cases rec'd 7/21)	2.5
7/22/20	Conf Call re 5 th year monitoring plan	1.0
7/24/20	Review Disciplinary and Charging Docs (5 cases rec'd 7/24)	1.25
7/27/20	Review Disciplinary and Charging Docs (12 cases rec'd 7/27)	2.5
7/28/20	Review Disciplinary and Charging Docs (2cases rec'd 7/28), Conf Call City, CDP, MT, & DOJ	1.25
7/31/20	Review Disciplinary and Charging Docs (5 cases rec'd 7/30) Review Directors Response to OPS cases (5 cases rec'd 7/31)	2.75
7/1-31/20	Emails, calls, research, review of files, <i>pro bono</i>	8.25
	Total Billed Hours @ \$250/hour	28.75
	<i>Non-Billed Pro Bono Travel hours</i>	<i>-0-</i>
	<i>Additional Pro Bono hours</i>	<i>7.25</i>
	Total Pro Bono Hours	7.25
	TOTAL DUE FOR HOURS BILLED	\$ 7,187.50

REIMBURSABLE EXPENSES

Date	Expense	Amount
	N/A	
	EXPENSES SUBMITTED FOR REIMBURSEMENT	\$ -0-
	TOTAL DUE	<u>\$7,187.50</u>

July 1-31, 2020

Billable Hours

Melissa Bretz

To: Hassan Aden
Meg Olsen
Via email

For: Cleveland Monitoring

Description	Hours	Rate	Amount
July 1: Call with Hassan Aden. Work on Internal Tracking Sheet and Box Documents. Emails to parties regarding invoices, documents, deadlines, status updates, and other information.	5	40	\$ 200.00
July 2: Work on Internal Tracking Sheet and Box Documents. Emails to parties regarding feedback, documents, deadlines, invoices, and other information.	2.5	40	\$ 100.00
July 4: Work on Forthcoming Sections of the Semiannual Report. Emails to parties regarding same.	1	40	\$ 40.00
July 6: All Team Meeting. Emails to parties regarding agendas, confirmations, documents, and other information.	3.5	40	\$ 140.00
July 7: All Team Meeting. Work on Internal Tracking Sheet and Box Documents. Emails to parties regarding reports, documents, deadlines, agendas, scheduling, status updates, feedback, how to open certain documents, and other information.	8	40	\$ 320.00
July 8: Emails to parties regarding status updates and other information.	2	40	\$ 80.00
July 9: Call with Hassan Aden. Work on merging DOJMT Semiannual Report comments. Call with Michele Heyer. Call with Brian Maxey. Work on Internal Tracking Sheet and Box documents. Emails to parties regarding status updates.	6.5	40	\$ 260.00
July 13: Emails with parties regarding meeting information, cancellations, and other information.	1	40	\$ 40.00
July 14: Call with Charles See. Work on Internal Tracking Sheet, Task Lists, and Box documents. Emails to parties regarding cancellations, documents, deadlines, status updates, status conference information, document requests.	9	40	\$ 360.00
July 15: CompStat Meeting. Work on Internal Tracking Sheet, Task Lists, and Box documents. Call with Hassan Aden. Emails to parties regarding cancellations, meeting information, agendas, scheduling, and other information.	8	40	\$ 320.00
July 16: DOJMT Meeting and OPS Workgroup Call. Call with Hassan Aden. Work on Internal Tracking Sheet. Emails to parties regarding documents, deadlines, status updates, and other information.	4.5	40	\$ 180.00
July 20: All Team Meeting. Work on Internal Tracking Sheet, Task List, and Box documents. Emails to parties regarding ability to open documents, documents deadlines, meeting information, scheduling, agendas, and other information.	7	40	\$ 280.00
July 21: DOJMT Meeting. Work on Internal Tracking Sheet, Task List, and Box documents. Emails to parties regarding report assignments, scheduling, documents, deadlines, and other information.	5	40	\$ 200.00
July 22: 5th Year Monitoring Plan Discussion. Emails to parties regarding documents, meeting information, and other information.	2.5	40	\$ 100.00
July 23: Emails to parties regarding scheduling, task lists, status updates, and other information.	2	40	\$ 80.00
July 24: Check-in Meeting with Hassan Aden. Work on Internal Tracking Sheet, Task List, and Box documents. Emails to parties regarding meeting information, agendas, documents, deadlines, and other information.	3.5	40	\$ 140.00
July 27: CPOP Supervisor Training Discussion and MT Logistics Meeting. Call with Hassan Aden. Work on Internal Tracking Sheet, Task List, and Box documents. Emails to parties regarding scheduling, issues opening documents, agendas, deadlines, status updates, meeting information, agendas, and other information.	9	40	\$ 360.00
July 28: Bias Free Training Discussion, DOJMT Meeting, and City/CPD DOJMT Meeting. Work on Internal Tracking Sheet, Task List, and Box documents. Emails to parties regarding meeting information, documents, agendas, deadlines, and other information.	6.5	40	\$ 260.00
July 29: Call with Hassan Aden. Work on Internal Tracking Sheet and Box documents. Emails to parties regarding documents, cancellations, status updates, issues opening documents, deadlines, feedback, scheduling, and other information.	7.5	40	\$ 300.00
July 31: Work on Internal Tracking Sheet, Task List, and Box documents. Emails to parties regarding scheduling, documents, deadlines, and other information.	4	40	\$ 160.00
		40	\$ -
		40	\$ -
		40	\$ -
		40	\$ -
		40	\$ -
		40	\$ -
		40	\$ -
Total Billable Hours	98	40	\$ 3,920.00
Reimbursable Expenses			
Total Reimbursable Expenses			\$ -
Total (Hours and Reimbursable Expenses)			\$ 3,920.00