

Cleveland Police Monitoring Team

Lutheran Metropolitan Ministry
4515 Superior Avenue, First Floor

Division of Police
1300 Ontario St., Fourth Floor

info@clevelandpolicemonitor.com

By email

August 20, 2018

Lynne Buck
Michelle Heyer
Heather Tonsing Volosin
U.S. Attorney's Office, Northern District of Ohio
801 West Superior Avenue, Suite 400
Cleveland, OH 44113

Rashida Ogletree
U.S. Department of Justice, Civil Rights Division
Special Litigation Section
950 Pennsylvania Avenue, NW
Washington, DC 20530

Barbara A. Langhenry
Gary Singletary
Sharon Dumas
City of Cleveland
601 Lakeside Avenue, Suite 106
Cleveland, OH 44114

RE: Cleveland Monitoring Team — July 2018 Invoice

I. INTRODUCTION

This document, and its attachments, represent the invoice of the Cleveland Monitoring Team (the "Team") invoice for services rendered while monitoring implementation of the Settlement Agreement in *U.S. v. City of Cleveland*.

The Team's invoice for services rendered in July 2018 totals \$42,170.32. The bill accounts for 481.15 hours of time worked on the Cleveland monitoring project from July 1, 2018 through July 31, 2018. Of this time, 218.95 hours were *pro bono*, e.g. unbilled and donated to the City of Cleveland. The Team's billing of more than 45 percent of its time for July 2018 as *pro bono* time saved the City \$54,737.50. During the month of July 2018, many Team members elected to donate all or a substantial amount of their time *pro bono*.

Team members do not bill for travel time, which provides additional savings. All activity operates within the confines of the total, five-year budget cap of \$4.95 million to which the City, Department of Justice, and Court agreed in December 2015.

Activities, work, and tasks conducted during July 2018 included but were not limited to:

- Review of and technical assistance on training curricula relating to:
 - Search and seizure;
 - Crisis intervention;
 - Bias-Free policing; and
 - Supervision.
- Auditing of training on bias-free policing and officer wellness;
- Drafting of Fifth Semiannual Report & Comprehensive Reassessment and discussion with stakeholders of same;
- Compilation of Decree-required annual outcome measures, statistical analysis, and summary of same;
- Revisions to Third-Year Monitoring Plan and filings re: same;
- Technical assistance, review, redlining, and drafting of new policies, processes, procedures, and structures relating to:
 - Reporting misconduct;
 - Anti-retaliation;
 - Investigatory stops and arrests;
 - Searches and seizures;
 - CPD's Bureau of Compliance ("BOC");
 - Supervisory response to use of force incidents;
 - Investigation and review of force incidents by Division chain of command;
 - Investigation and review of force incidents by a new Force Investigation Team ("FIT");
 - Review and analysis of use of force incidents by a new Force Review Board ("FRB");
 - Investigation of internal misconduct by Internal ("Internal Affairs");
 - Chain of command misconduct review process;
 - Discipline process; and
 - Memorandum of Understanding ("MOU") between CPD and Sherriff's Department re: investigation of officer-involved shootings.
- Community and stakeholder engagement related to:
 - Community and Problem-Oriented Policing ("CPOP");
 - District Policing Committees ("DPC"s);
 - Staffing; and
 - Recruitment and hiring.

- Ongoing discussions and coordination with individuals fulfilling Data Analysis and Coordinator role within CPD and monthly Administrative “COMPSTAT” meeting regarding status of outstanding administrative and internal investigations and functions;
- Continued, ongoing technical assistance to the Office of Professional Standards (“OPS”), including regular status calls with stakeholders and real-time review of civilian complaint investigations;
- Continued, ongoing technical assistance to Police Review Board (“PRB”) regarding review and adjudication of civilian complaints, including business practice review and development; provision of ongoing internal training; assistance in implementing PRB Manual, and regular, ongoing attendance of PRB meetings; and
- Ongoing communication and collaboration with Court, City, CPC, CPD, DOJ, MHRAC, police officer organizations, and community groups and organizations.

II. INVOICE SUMMARY

	July 2018
Billable Hours	\$40,502.50
Overhead	\$1,667.82
TOTAL	\$42,170.32

Breakdown of Billable Hours & Expenses

	Total Hours	Billed Hours	Pro Bono Hours	Total Billed	Expenses
Hassan Aden	22	18	4	\$4,500.00	\$0.00
Modupe Akinola	3	0	3	\$0.00	\$0.00
Jennifer Albright	0	0	0	\$0.00	\$0.00
Matthew Barge	51.6	47.6	4	\$11,900.00	\$0.00
Joe Brann	0	0	0	\$0.00	\$0.00

Brian Center	0	0	0	\$0.00	\$0.00
Christine Cole	7	0	7	\$0.00	\$0.00
Randy Dupont	18	6.9	11.1	\$1,725.00	\$377.67
Maggie Goodrich	0	0	0	\$0.00	\$0.00
Ayesha Hardaway	10.6	0	10.6	\$0.00	\$4.75
Tim Longo	0	0	0	\$0.00	\$0.00
Ganesha Martin	25	15	10	\$3,750.00	\$0.00
Policing Project NYU Law	83.5	43.2	40.3	\$10,800.00	\$0.00
Charles Ramsey	20	0	20	\$0.00	\$0.00
Richard Rosenthal	61.45	15	46.45	\$3,750.00	\$1,285.40
Victor Ruiz	2	0	2	\$0.00	\$0.00
Scott Sargent	6	0	6	\$0.00	\$0.00
Ellen Scrivner	0	0	0	\$0.00	\$0.00
Charles See	26.7	0	26.7	\$0.00	\$0.00
Sean Smoot	19.5	0	19.5	\$0.00	\$0.00
Tim Tramble	8.3	0	8.3	\$0.00	\$0.00
Melissa Bretz*	116.5	116.5	0	\$4,077.50	\$0.00
TOTAL	481.15	262.2	218.95	\$40,502.50	\$1,667.82

* Ms. Bretz, the Monitoring Team Coordinator, bills at a rate of \$35/hour on the Cleveland project.

III. INDIVIDUAL INVOICES & SUPPORTING DOCUMENTATION

The remainder of this document provides the individual invoices of all Team members, as well as receipts for travel, transportation, and accommodations.

The City and Monitoring Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Cleveland for work on the project will do so on the standard, federal scale, with fractions of days rounded to the nearest quarter-day. (Thus, for instance, flying to Cleveland at 4:00pm and staying through the end of the day would be compensated for the half day of \$34.50.) Some Team members have waived their *per diem* charges, or elected to receive them only for some but not all days while traveling to Cleveland. This constitutes an additional, ongoing savings to the City of Cleveland.

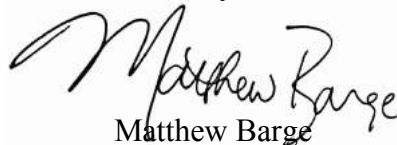
Finally, some Team member invoices or bills July contain reference to meals or other costs for which the Team is not seeking reimbursement from the City. In some instances, those items have been redacted by the team members. In others, the un-billed charges as part of a bill that contains billed charges are subtracted from the total. In these instances, the arithmetic should be clear.

IV. CONCLUSION

We submit this invoice for approval by the Department of Justice and City of Cleveland. Upon receiving such approval, we will submit the invoice to Judge Solomon Oliver for his review and approval.

Please do not hesitate to contact us for any reason whatsoever.

Sincerely,



Matthew Barge

cc: Michelle Heyer
Monica Madej
Kevin Preslan
Heather Tonsing Volosin

July 1-31, 2018

Billable Hours

Hassan Aden

To:
Matthew Barge
Meg Olsen
Via email

For:
Cleveland Monitoring

Description	Hours	Rate	Amount
Calls with city/DOJ/CDP, policy reviews, MT coordination calls and other monitoring activities. Review of major MT publications and audits and compliance reviews.	22	250	\$ 5,500.00
Total Billable Hours	22	250	\$ 5,500.00
Reimbursable Expenses			
No reimbursable expenses for July.			
Total Reimbursable Expenses			\$ -
Total (Hours and Reimbursable Expenses)			\$ 5,500.00
Pro Bono Hours (July pro-bono comprised 18% of hours worked)	4	250	\$ 1,000.00
Total Billed (includes Pro Bono Adjustment)			\$ 4,500.00

Cleveland Monitoring Reimbursement
Modupe Akinola

TO: Matthew Barge
Police Assessment Resource Center

FROM: Modupe Akinola

DATE: August 1, 2018

July 2018 INVOICE
BILLABLE HOURS

Date	Activity	Hours
7-1-18 through 7-31-18	Baseline Measures follow up work and team conference calls	3.0
	Total Hours Worked	3.0
	Total Billed Hours	0.0
	Rate: \$250/hour	
	TOTAL BILLED	\$0
	<i>Pro Bono</i> Hours	3.0
	<i>Travel</i> Hours	0.0

MATTHEW BARGE

JULY 2018 INVOICE

BILLABLE HOURS

Date	Activity	Hours
07-01-18	Communicate re: various monitoring issues.	0.6
07-02-18	Communicate re: various monitoring issues. Draft and review documents.	4.3
07-03-18	Communicate re: various monitoring issues.	0.7
07-04-18	Communicate re: various monitoring issues. Draft and review documents.	0.6
07-05-18	Communicate re: various monitoring issues. Draft and review documents.	3.3
07-06-18	Communicate re: various monitoring issues.	0.4
07-08-18	Communicate re: various monitoring issues.	0.1
07-09-18	Communicate re: various monitoring issues. Draft and review documents.	4.1
07-10-18	Communicate re: various monitoring issues. Draft and review documents.	5.5
07-11-18	Communicate re: various monitoring issues. Draft and review documents.	3.1
07-12-18	Communicate re: various monitoring issues. Draft and review documents.	3.4
07-13-18	Communicate re: various monitoring issues.	0.7
07-15-18	Communicate re: various monitoring issues. Draft and review documents.	0.5
07-16-18	Communicate re: various monitoring issues. Draft and review documents.	4.1
07-17-18	Communicate re: various monitoring issues. Draft and review documents.	3.0
07-18-18	Communicate re: various monitoring issues. Draft and review documents.	1.8
07-19-18	Communicate re: various monitoring issues. Draft and review documents.	1.4
07-20-18	Communicate re: various monitoring issues.	0.5
07-22-18	Communicate re: various monitoring issues.	0.1
07-23-18	Communicate re: various monitoring issues. Draft and review documents.	1.8
07-24-18	Communicate re: various monitoring issues. Draft and review documents.	4.1
07-25-18	Communicate re: various monitoring issues. Draft and review documents.	1.6
07-26-18	Communicate re: various monitoring issues.	0.3

07-27-18	Communicate re: various monitoring issues.	0.2
07-30-18	Communicate re: various monitoring issues. Draft and review documents.	1.8
07-31-18	Communicate re: various monitoring issues. Draft and review documents.	3.6
	Total Hours Worked	51.6
	Total Billed Hours	47.6
	Rate: \$250/hour	
	TOTAL BILLED	\$11,900.00
	<i>Pro Bono</i> Hours	4.0

REIMBURSABLE EXPENSES

Mr. Barge does not bill for travel/transport time, meals, or miscellaneous personal expenses associated with the project and/or traveling for the project. Whenever feasible to do so, he coordinates ground transportation with other Monitoring Team members.

INVOICE

CHRISTINE M. COLE at COMMUNITY RESOURCES FOR JUSTICE

PARC Attn: Matthew Barge Date: August 9, 2018		
Re: Cleveland Monitoring		
Invoice Period: July 2018		
Date	Description of Activities	Hours
7/10/18	DOJ Call, survey report, emails	2.00
7/11/18	finalizing survey report	0.50
7/12/18	reading and commenting on materials, emails	0.50
7/13/18	reading and commenting on materials, emails	1.50
7/18/18	Compstat Meeting participation	1.00
7/19/18	Discussion around data and next steps	1.50
Total hours worked		7.00
Pro Bono hours		7.00
Total hours billed		0.00
Expenses	Rate \$250.00 hour	\$ -
	See Reimbursement Sheet for Detail	\$ -
Total Invoice		\$ -

Remit payment to:

8/9/18

Signature

Date

Randolph Dupont

TO: Matthew Barge, Monitor
Cleveland Police Monitoring Team
FROM: Randolph Dupont
DATE: August 5, 2018

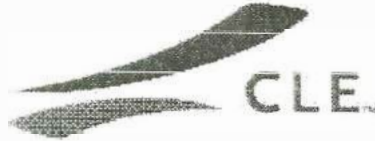
July 2018 Invoice
Billable Hours

Date	Activity	Hours
07-01-18	Writing for Feedback on Monitoring Team Semi-Annual Report	1.5
07-08-18	Review of Materials, Minutes and Curriculum for Mental Health Response Advisory Committee (MHRAC), Written Revision of CPD Crisis Intervention In-Service Combined Course Outline and Instructors Manual	2.5
07-09-18	MHRAC Meeting on Site, MHRAC Follow Up Meeting with CPD, ADAMHS, DOJ	4.4
07-11-18	Development of Draft Memorandum for Federal Court, Written Revision of In-Service Curriculum	3.5
07-12-18	Correspondence regarding CPD Crisis In-Service Curriculum, Revisions to Curriculum and completion of Combined Course Outline and Instructors Manual (40 pages total)	3.5
07-14-18	Review additional feedback to CPD Wellness and Policy Curriculum, Revisions to final draft	2.0
07-16-18	Discussion of In-Service Curriculum	0.5
07-24-18	Review of MHRAC Community Engagement Progress	0.1
	Total Hours Worked	18.0
	Total Billed Hours	6.9
	Rate: \$250/hour	
	TOTAL BILLED	\$1725
	<i>Pro Bono</i> Hours	11.1
	Travel Time Not Billed	15.0

Randolph Dupont

July 2018 Invoice
Reimbursable Expenses

Date	#	Expense	Amount
		<i>Transportation</i>	\$109.90
07-08-18	#1	Local Transportation: Taxicab	
	#1a	Airport to Marriott Key Hotel	\$42.00
07-09-18	#1b	Marriott Key Hotel to ADAMHS Board	\$15.00
07-09-18	#1c	Marriott Key Hotel to Airport	\$42.00
		Mileage to/from airport 20.0 x \$0.545 =	\$10.90
		<i>Total</i>	<i>\$109.90</i>
		<i>Accommodations</i>	\$164.27
07-08-18	#2	Marriott Key – one night lodging	\$164.27
		<i>Per Diem</i>	\$103.50
07-08-18		Start time: 03:00 PM 0.5 days x \$69.00=	\$34.50
07-09-18		Return time 10:00 PM 1.0 days x \$69.00=	\$69.00
07-09-18		<i>Total</i> 1.5 days x \$69.00=	<i>\$103.50</i>
Total Reimbursable Expenses			\$377.67



MARRIOTT KEY CENTER
127 PUBLIC SQUARE
CLEVELAND, OH 44114

7/8/2018 11:13:16 PM
Cab Number: 241
Cost: \$36.00 Distance: 12.86 Miles
Gratuity Not Included
Phone #: 216-265-7816

+ 1p
\$6 = \$42.00

Out of County

Out of State

ABC TAXI RECEIPT

Cleveland, Ohio
216-651-7777

Date: _____, 201 8

From: MARRIOTT KEY HOTEL

To: ADAMS BOULEVARD 2012 W 25th ST

Amount: \$ 15.00

Driver: C. Sign Cab# 418

Thanks
for
your
Business!

SCHEDULE YOUR RETURN NOW!

Out of County

Out of State

ABC TAXI RECEIPT

Cleveland, Ohio
216-651-7777

Date: _____, 201 8

From: MARRIOTT KEY HOTEL

To: AIRPORT

Amount: \$ 42.00

Driver: C. Sign Cab# 418

Thanks
for
your
Business!

SCHEDULE YOUR RETURN NOW!



CLEVELAND MARRIOTT DOWNTOWN

GUEST FOLIO

[REDACTED] DUPONT/RANDOLPH/MR 141.00 07/09/18 14:00 [REDACTED]
 ROOM NAME RATE DEPART TIME ACCT#
 NKNK PARC 07/08/18 16:22
 TYPE ARRIVE TIME
 64 [REDACTED] PASSPORT: [REDACTED]
 ROOM CLERK ADDRESS PAYMENT MRW#: X [REDACTED]

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
07/08	ROOM-TR	905, 1	141.00	
07/08	SALESTAX	905, 1	11.28	
07/08	CTY TAX	905, 1	7.76	
07/08	CITY TAX	905, 1	4.23	
				164.27

See our "Privacy & Cookie Statement" on Marriott.com



CLEVELAND MARRIOTT DOWNTOWN
127 PUBLIC SQUARE
CLEVELAND, OH 44114

Treat yourself to the comfort of Marriott Hotels in your home. Visit ShopMarriott.com.

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X

Clear

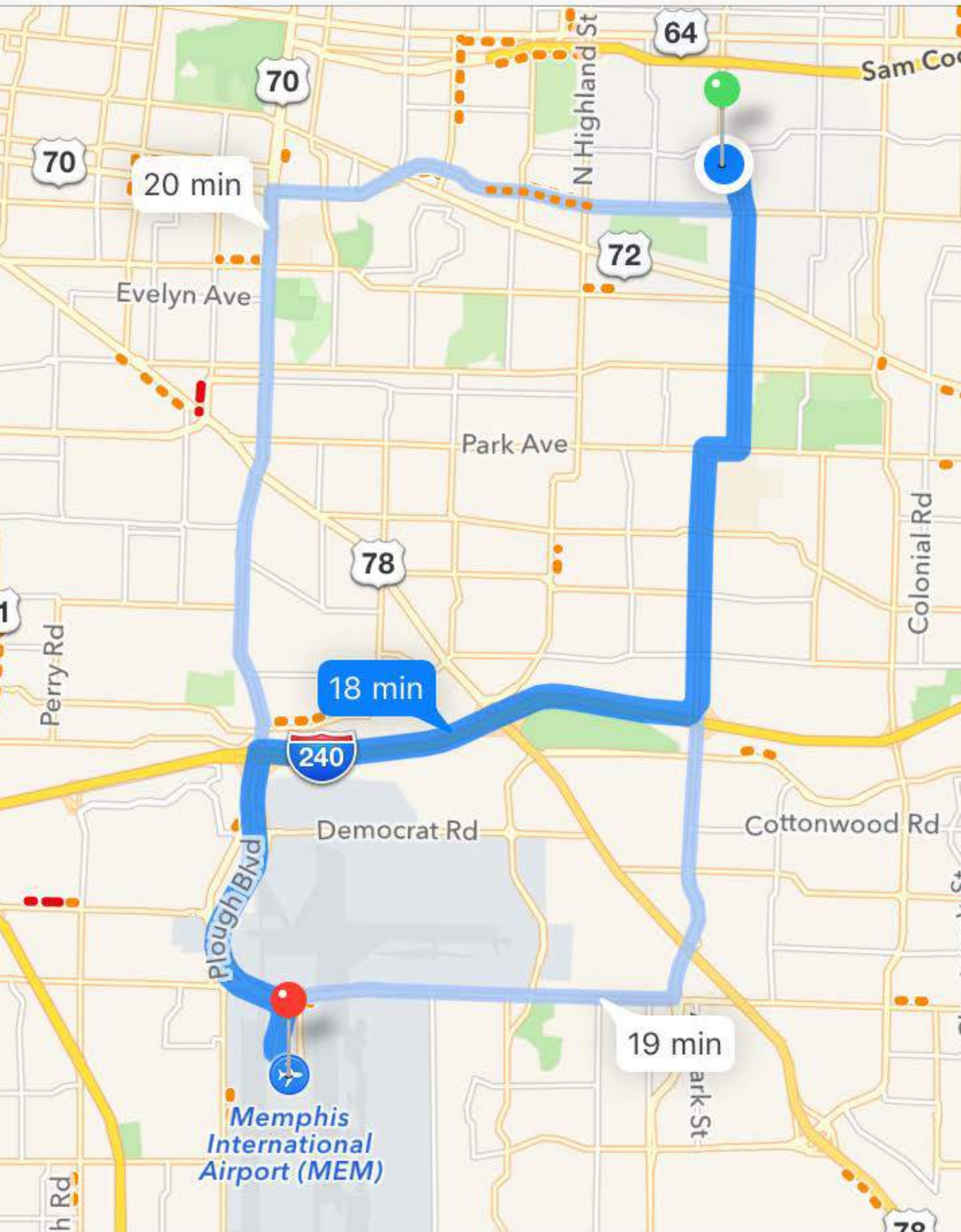
To Memphis International Airport



Drive

Walk

Transit



18 minutes

10 mi · I-240 W

[Details](#)

INVOICE

From: Ayesha Bell Hardaway

To: 21 CP Solutions



Billable Hours and Expenses for July 2018

DATE	DESCRIPTION	HOURS
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7/3/18	Email correspondence	.4
7/10/18	Prepare for and participate in conference calls	2.8
7/11/18	Prepare for and participate in conference call	.6
7/13/18	Participate in conference call; email correspondence	.7
7/14/18	Participate in conference call	.5
7/18/18	Prepare for and attend meetings	3.5
7/19/18	Prepare for and participate in conference calls; email correspondence	1.5
7/25/18	Prepare for participate in conference call	.6

Total Hours Worked **10.6**

Pro Bono Hours 10.6

Travel Hours 1.3

Total Hours Billed (0.0) x Rate \$250.00/hour **\$00.00**

REIMBURSABLE EXPENSES

7/18/18	Parking	4.75
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City of Cleveland
 Cleveland 44114
 Receipt 091160821160
 PLEASE TAKE TICKET WITH YOU
 Before returning to your vehicle, pay
 parking fee at the pay station or pay
 in lane with credit card only. To open
 exit gate, insert ticket. Thank you!

Short-term parking tkt
 2 - No. 058989
 07/18/18 08:34
 07/18/18 10:02
 Period 0d1h29'
 (Ust.)

\$4.75

Total

 \$4.75

Payment Received

CARD *****9455
 AUTHORIZATION 06924C
 PURCHASE USD4.75

APPROVED

Sub Total

\$4.75

All Amounts in USD.
 Deliv. Date=Receipt Date

DZEAB66C - 1/1

493167

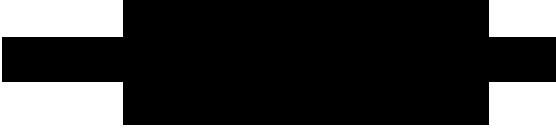
Willard E
 SOUTHLAND PRINTING
 SHREVEPORT, LA.

GANESHA MARTIN - JULY CPMT INVOICE

Date	Activity	Hours
7/9/18	Communicate re CD Issues/Review Documents	1
7/8/18	Communicate re CD Issues/Review Documents	1
7/10/18	Communicate re CD Issues/Review Documents	2
7/14/18	Communicate re CD Issues/Review Documents	3
7/18/18	Communicate re CD Issues/Review Documents	2
7/19/18	Communicate re CD Issues/Review Documents	2
7/21/18	Review Documents	2
7/24/18	Communicate re CD Issues/Review Documents	3
7/26/18	Review Documents	2
7/30/18	Communicate re CD Issues	2
7/31/18	Communicate re CD Issues/Review Documents	5
Total Hours Worked		25
Total Billed Hours	40% pro bono	10
	Rate: \$250.00/hr	15
TOTAL BILLED		3,750.00

REIMBURSABLE EXPENSES

Policing Project



**Police Assessment Resource Center (PARC)
Attention: Matthew Barge**

Invoice Date: August 3, 2018

July 2018 Invoice

Policing Project Staff Hours

Date	Billor	Description of Work Performed	Time
07/02/2018	BC	Correspondence	1
07/02/2018	BC	Training curricula	3
07/02/2018	CD	June Invoice	1.4
07/05/2018	BC	Correspondence	1
07/06/2018	BC	Training curriculum	2
07/06/2018	BC	Correspondence	1
07/09/2018	BC	Call with monitoring team	.7
07/09/2018	BC	Correspondence	1
07/10/2018	BC	Correspondence	1
07/10/2018	BC	Community engagement training	1.5
07/10/2018	BC	Call with DOJ	.8
07/10/2018	BC	Comprehensive reassessment	3
07/11/2018	BC	Correspondence	1
07/11/2018	BC	Comprehensive reassessment	2
07/11/2018	BC	Call re: District Policing Committees	1
07/11/2018	BC	Filing motion	2.5
07/12/2018	BC	Filing motion	2
07/12/2018	BC	Comprehensive reassessment	1.5

07/12/2018	BC	Correspondence	.8
07/13/2018	BC	Correspondence	1.5
07/13/2018	BC	Filing motion	2.2
07/13/2018	BC	Comprehensive reassessment	3
07/14/2018	BC	Comprehensive reassessment	2
07/15/2018	BC	Comprehensive reassessment	1
07/16/2018	BC	Call with monitoring team	.8
07/16/2018	BC	Comprehensive reassessment	3
07/16/2018	BC	Filing motion	.5
07/16/2018	BC	Reviewing DPC strategy	1
07/16/2018	BC	Correspondence	.8
07/17/2018	BC	Correspondence	.8
07/17/2018	BC	Reviewing DPC strategy	2
07/17/2018	BC	Drafting website update	1.5
07/18/2018	BC	Correspondence	.8
07/18/2018	BC	COMPSTAT call	1
07/18/2018	BC	Reviewing DPC strategy	2
07/18/2018	CE	Editing blog post on new officer training	1.5
07/19/2018	BC	Correspondence	.7
07/19/2018	BC	Reviewing DPC strategy	1
07/19/2018	BC	Call with DOJ	.8
07/19/2018	CE	Final edits, publication, social promotion of Cleveland blog	1
07/20/2018	BC	Supervisory training plan	1
07/20/2018	BC	Correspondence	1

07/23/2018	BC	Call with monitoring team	1
07/23/2018	BC	Correspondence	1
07/23/2018	BC	Drafting filing	1.5
07/24/2018	BC	Correspondence	1
07/24/2018	BC	Semiannual report	.5
07/24/2018	BC	Call with DOJ	1.2
07/24/2018	BC	Call with City/CDP	1.7
07/24/2018	BC	DPC Strategy	.8
07/25/2018	BC	Call re: training	1
07/25/2018	BC	Correspondence	1
07/26/2018	BC	Correspondence	1
07/26/2018	BC	Semiannual report	1
07/27/2018	CD	Start July Invoice	.7
07/30/2018	BC	Call with monitoring team	1.5
07/30/2018	BC	Semiannual report	3.3
07/31/2018	BC	Correspondence	.8
07/31/2018	BC	Call with City re: semiannual report	2
07/31/2018	BC	Training feedback	1
07/31/2018	BC	Call with DOJ	.4
07/31/2018	BC	Call with City/DOJ	1
07/31/2018	BC	Semiannual report	1
	Total Hours:		83.5
	Total Hours Billed (Rate: \$250/hour):		43.2
	Total Billed:		\$10,800.00
	Pro Bono Hours:		40.3
	Brian Chen Travel Expenses*:		\$0.00

	Total Cost:	\$10,800.00
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*Paid separately.

Charles H Ramsey & Associates

DATE

7/31/18

INVOICE #

CUSTOMER ID

BILL TO Matthew Barge

SHIP TO Charles H. Ramsey

JOB

PAYMENT TERMS

Due on receipt

DESCRIPTION

AMOUNT

Invoice for July 2018

Weekly Conference Calls

2 hrs x \$250 per hour = pro bono

Review of CDP Directives and reports

18hrs x \$250 per hour = pro bono

Airfare Change fee early departure

Airfare

Taxi/Uber

Hotel

Food

Travel time

Invoice for July 2018

Total

\$0.00

Make all checks payable to Charles H. Ramsey. Thank you for your business

JULY 2018 INVOICE
BILLABLE HOURS

Date	Activity	Hours
7/3/18	Review of Chief's letters to PRB & technical assistance; Correspondence review & response;	1.0
7/5/18	Calls with DOJ & Monitoring Team re: OPS backlog process; Call with OPS Administrator re: PRB cases and OPS investigations	1.45
7/6/18	Correspondence Review.	0.1
7/7/18	Semi-annual report editing	2.75
7/8/18	Review of Chief's letters; FIT policy analysis.	0.2
7/9/18	Monitoring Team Logistics meeting; Correspondence Review & Correspondence with OPS, DOJ & CDP IAU; FRB policy review & edits, comments and correspondence; Monitoring Team calls; review of Chief's letters; Supervisory review policy edits.	5.0
7/10/18	Telephone meeting with DOJ; preliminary review of OPS investigative reports; Call re: 3 rd party vendor w/DOJ & City; calls with Monitoring Team & OPS Administrator.	3.45
7/11/18	Call with 3 rd party vendor re: OPS backlogged cases; calls with DOJ & IAU Superintendent.	0.65
7/12/18	Correspondence review & response; preparation of report for MT; call with OPS Administrator & Monitor	1.8
7/13/18	IA Manual review.	0.3
7/16/18	Monitoring Team Logistics meeting; Correspondence review; FIT policy meeting preparation; Semi-annual report editing; FRB policy review and editing; OPS investigation report review in preparation for July PRB meeting.	5.3
7/17/18	CLE on-the-ground: Meetings with CDP/DOJ/OPS re: FIT manual; OPS Case discussions with OPS; PRB counsel discussion with Law Department; Meeting with DOJ re: PRB; Monitoring of CDP training in Bias Free policing; FRB policy manual edits; Meeting with PS Administrator; Correspondence review.	9.7
7/18/18	CLE on-the-ground: meeting with DOJ & PRB Chair; monitoring of July PRB meeting; PRB follow-up conversations.	7.6
7/19/18	Monitoring Team/DOJ meeting; Bi-weekly OPS workgroup meeting; IA related policies review.	1.65
7/23/18	Monitoring Team Logistics meeting; review of IA manual edits; Correspondence review; IA related policy review and editing; call with OPS Administrator & DOJ re: OPS annual report; call with Judge White.	3.7
7/24/18	Monitoring Team/DOJ meeting; Semi-weekly meeting Monitoring Team/DOJ/City/CDP; call with Monitor; documentation of work; correspondence review.	3.5
7/25/18	CDP training debrief with Monitoring Team; correspondence review and documentation of activities; call with OPS Administrator re: Semi-Annual report and status of OPS initiatives; edits to Semi-Annual report.	3.5

Rosenthal PARC Invoice

7/26/18	Call with MT staff support re: meeting scheduling/OPS weekly check-in (on phone 9 minutes – no one else joined).	0.15
7/28/18	OPS annual report review and correspondence.	1.1
7/30/18	Logistics meeting; IA manual review; semi-annual report editing; OPS annual report review & comment.	2.7
7/31/18	Monitoring Team/City re: Semi-Annual report; documentation of meeting; Monitoring Team/DOJ meeting; Chief’s hearing protocol editing; City/CDP/Monitoring Team/DOJ meeting; Semi-annual report editing; call with OPS Administrator re: Annual Report.	5.85

Total Hours Worked: 61.45

Total Hours Billed: 15.0

Rate: \$250/hour

TOTAL BILLED: **3,750**

Pro Bono Hours 46.45

REIMBURSABLE EXPENSES

Date	Expense	Amount
6/23/18	Airfare United Airlines (July 16-18 trip) [\$852.86 CAD]	\$640.96
7/15/18	Long-term airport parking (YVR) [\$38.25 CAD]	\$28.75
7/16/18	Mileage from home to Airport (43.8 miles) @ \$0.535	\$23.43
7/16/18	Cab from Airport to Hotel	\$36.00
7/17/18	1 day per Diem	\$65.00
7/17/18	Uber from Hotel to downtown meetings	\$8.96
7/18/18	Uber from Hotel to downtown meetings	\$7.34
7/18/18	Hilton Garden Inn (7/16/18-7/18/18)*	\$427.16
7/18/18	Uber from downtown meetings to airport	\$24.37
7/18/18	Mileage from home to Airport (43.8 miles) @ \$0.535	\$23.43
	Total:	\$1,285.40

*Due to Taylor Swift concert, all downtown hotels with special rates for Monitoring Team were booked. Hilton Garden Inn had the lowest rate of all available hotels in the downtown area.

✓ A confirmation email has been sent to: [REDACTED]

Citizens of the United States must hold a valid passport to depart the U.S. and enter Canada. Passports must be signed unless certain exceptions apply. More information is available in International Travel Document Requirements (<http://www.united.com/web/en-US/content/travel/destination/international/passport.aspx>)

All customers are required to hold a valid passport or resident card to enter or transit through the United States. Many customers are also required to hold a valid visa. More information is available in International Travel Document Requirements (<http://www.united.com/web/en-US/content/travel/destination/international/passport.aspx>)

Visa Waiver Program (VWP) nationals must obtain an ESTA in lieu of a U.S. visa and comply with all other VWP (<https://travel.state.gov/content/travel/en/us-visas/tourism-visit/visa-waiver-program.html>) rules.

Trip information

Confirmation number: Vancouver, BC, CA (YVR) to Cleveland, OH, US (CLE)

DJ1TBG

Purchase summary

1 adult (18-64)	CA \$693.00
Taxes and fees	CA \$159.86
1 adult (18-64):	CA \$159.86 /person
Canada Goods and Services Tax	CA \$10.00
Canada Goods and Services Tax	CA \$24.65
Canadian Security Charge	CA \$12.10
Canada Goods and Services Tax	CA \$0.61
U.S. Transportation Tax	CA \$24.30
Canada Goods and Services Tax	CA \$1.00
Canada Airport Improvement Fee	CA \$20.00
U.S. APHIS User Fee	CA \$5.30
U.S. Customs User Fee	CA \$7.50
U.S. Immigration User Fee	CA \$9.30
September 11th Security Fee	CA \$7.40
September 11th Security Fee	CA \$7.40
U.S. Passenger Facility Charge	CA \$6.00
U.S. Transportation Tax	CA \$24.30

Total CA \$852.86

Credit card payment: CA \$727.13 [REDACTED]

Electronic travel certificate CA \$125.73

Trip summary

Monday, 16 July, 2018

2:05 pm ✈	11:41 pm	1 Connection
Vancouver, BC, CA (YVR)	Cleveland, OH, US (CLE)	6h 36m total
Vancouver, BC, CA (YVR) to Chicago, IL, US (ORD - O'Hare)		United Economy (L)
2:05 pm - 8:02 pm (3h 57m)		Meals for purchase

UA 298 | Airbus A320

1h 23m connection

Chicago, IL, US (ORD - O'Hare) to Cleveland, OH, US (CLE)

United Economy (L)

9:25 pm - 11:41 pm (1h 16m)

Refreshments

UA 976 | Boeing 737-700

Wi-Fi

Wednesday, 18 July, 2018

5:39 pm
Cleveland, OH, US (CLE)



10:17 pm
Vancouver, BC, CA (YVR)

1 Connection

7h 38m total

Cleveland, OH, US (CLE) to Chicago, IL, US (ORD - O'Hare)

United Economy (Q)

5:39 pm - 6:12 pm (1h 33m)

Refreshments

UA 1704 | Boeing 737-700

Wi-Fi

1h 35m connection

Chicago, IL, US (ORD - O'Hare) to Vancouver, BC, CA (YVR)

United Economy (Q)

7:47 pm - 10:17 pm (4h 30m)

Meals for purchase

UA 563 | Boeing 737-800

Wi-Fi

Travelers

Richard Rosenthal	YVR to ORD	21F	Economy Plus®
	ORD to CLE	21F	Economy Plus®
	CLE to ORD	21F	Economy Plus®
	ORD to YVR	7A	Economy Plus®

Date of birth:

Gender: M

Known Traveler/P

Frequent flyer: U

Email address: j

Home phone: 4

Important travel information

The U.S. government raised the security alert level and implemented extra restrictions to assure the security of air travel. Certain changes in airport procedures and restrictions on items allowed on board aircraft are detailed on the Travel Alert: Elevated Security (<http://www.united.com/web/en-US/content/news/travelnoticesecurity.aspx>) page.

Any changes to your flight reservations may incur additional charges.

Airlines require government issued photo identification upon check-in, such as a driver's license or passport.

Passport, visa and health requirements (<http://www.united.com/web/en-US/content/travel/destination/international/passport.aspx>) may apply for this itinerary. Each passenger must ensure that he or she has all required travel documents as stated in Rule 19 of the Contract of Carriage (<http://www.united.com/web/en-US/content/contract.aspx>). Information on this site is provided as a courtesy and should be verified by the passenger before travel. Other resources include the consulate of the destination country and the U.S. Department of State (<http://www.travel.state.gov/>)

~\$MOBILEPASS~



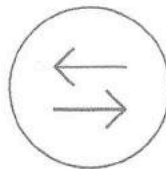
Foreign Exchange Currency Converter

Our Foreign Exchange Currency Converter allows you to quickly convert over 30 foreign currencies.

[Foreign Exchange](#) [FAQs](#)

Currency I Have:

Canadian Dollar (CAD) ▼



Currency I Want:

U. S. Dollar (USD) ▼

\$852.86

\$640.96

Rate: 0.75154

Rate: 1.33060

Non-Cash Rates as of August 01, 2018

Foreign Exchange cash transactions are available to RBC clients only.

Ready to Get Your Foreign Currency?

Learn how to purchase it through RBC Online Banking and pick it up at a branch of your choice.

[Sign in to purchase](#)

[View Legal Disclaimers](#)

Thank you for your reservation. Please print this confirmation as it contains the details of your reservation and additional practical information. In addition, an email confirmation will be sent to (r.rosenthal@shaw.ca) (if you have not received this email please be sure to check your spam or junk folder).



FV966

Parking Space

Reference No.	FV966
Car Park	Value Long Term
Arrive	Mon 16 July 2018 12:00
Depart	Wed 18 July 2018 23:00
Parking Sales Tax	6.32
GST on Parking Sales Tax	0.32
GST	1.51
Price	\$38.25
BCAA Card No	6202738780907018
Saving	\$6.75
Primary Access Method	License Plate
Secondary Access Method	QR Code

Name	Mr Richard Rosenthal
Daytime Telephone	
Email address	
License Plate	
Credit Card Type	
Credit Card Number	

TOTAL \$38.25

About your chosen car park



Foreign Exchange Currency Converter

Our Foreign Exchange Currency Converter allows you to quickly convert over 30 foreign currencies.

[Foreign Exchange](#) [FAQs](#)

Currency I Have:

Canadian Dollar (CAD) ▼

\$38.25

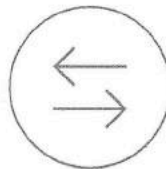
Rate: 0.75154

Currency I Want:

U. S. Dollar (USD) ▼

\$28.75

Rate: 1.33060



Non-Cash Rates as of August 01, 2018

Foreign Exchange cash transactions are available to RBC clients only.

Ready to Get Your Foreign Currency?

Learn how to purchase it through RBC Online Banking and pick it up at a branch of your choice.

[Sign in to purchase](#)

[View Legal Disclaimers](#)



Receipt from CLE AIRPORT TAXI

From : CLE AIRPORT TAXI via Square <receipts@messaging.squareup.com>
Subject : Receipt from CLE AIRPORT TAXI
To : [Redacted]
Reply To : CLE AIRPORT TAXI via Square <r_mfzdgvrzkjjuiqt wobdde4kqnntuunbtjgwm5kniy.rYUZ.pfC3a4xSEeHKDjDk.36b1a0a04d24afdab0ea647cb6d68af8120b029c@reply.squareup.cc

Square automatically sends receipts to the email address you used at any Square seller. [Learn more](#)

CLE AIRPORT TAXI

How was your experience?



\$43.20

Custom Amount	\$36.00
Purchase Subtotal	\$36.00
Tip	\$7.20
Total	\$43.20

no change



CLE AIRPORT TAXI
14219 Triskett Rd, 104 D
Cleveland, OH 44111
614-902-8348



Jul 16 2018 at 11:57 PM

#3V9R

RICHARD ROSENTHAL

Auth code: 011543

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1455 Market Street, Suite 600
San Francisco, CA 94103

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[Manage preferences](#) for digital receipts



Your Tuesday morning trip with Uber

From : Uber Receipts <uber.us@uber.com>

Tue, Jul 17, 2018 08:18 AM

Subject : Your Tuesday morning trip with Uber

To : [Redacted]

1 attachment



\$8.96

Thanks for choosing Uber, Richard

July 17, 2018 | UberX

● 08:11am | 1100 Carnegie Ave, Cleveland, OH

● 08:18am | 1275 Ontario St, Cleveland, OH



You rode with Konstantinos

1.08 00:07:07 UberX
miles Trip time Car



ADD A TIP

Did you know you can order food delivery through Uber? Try Uber Eats and get 20% off your first order with the code 20ubereats. Download the app today.

Your Fare

Trip Fare	\$6.16
Subtotal	\$6.16
Tolls, Surcharges, and Fees	\$2.80



\$8.96

A temporary hold of \$8.96 was placed on your payment method Personal **** 9783 at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly.

[Learn More](#)



Your Wednesday morning trip with Uber

From : Uber Receipts <uber.us@uber.com>

Wed, Jul 18, 2018 08:26 AM

Subject : Your Wednesday morning trip with Uber

1 attachment

To : [Redacted]



\$7.34

Thanks for choosing Uber, Richard

July 18, 2018 | UberX

● 08:18am | 1100 Carnegie Ave, Cleveland, OH

● 08:25am | 777 St Clair Ave NE, Cleveland, OH



You rode with Tearra

1.04
miles

00:07:25
Trip time

UberX
Car



ADD A TIP

Did you know you can order food delivery through Uber? Try Uber Eats and get 20% off your first order with the code 20ubereats. Download the app today.

Your Fare

Trip Fare	\$4.40
Subtotal	\$4.40
Tolls, Surcharges, and Fees	\$2.80
Wait Time (?)	\$0.14



\$7.34

A temporary hold of \$7.20 was placed on your payment method Personal **** 9783 at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly.

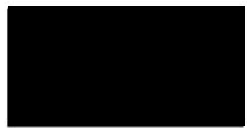
[Learn More](#)



HILTON GARDEN INN CLEVELAND DOWNTOWN
 1100 CARNEGIE
 CLEVELAND, OH 44115
 United States of America
 TELEPHONE 216-658-6400 • FAX 216.658.6405
 Reservations
 www.hilton.com or 1 800 HILTONS

ROSENTHAL, RICHARD
 12797 PILGRIM ST
 MISSION BC V4S1C5
 CANADA

Room No: 1003/K1
 Arrival Date: 7/16/2018 12:07:00 AM
 Departure Date: 7/18/2018 8:08:00 AM
 Adult/Child: 1/0
 Cashier ID: TNK
 Room Rate: 183.33
 AL:
 HH #
 VAT #
 Folio No/Che



Confirmation Number: 3461050631

HILTON GARDEN INN CLEVELAND DOWNTOWN 7/18/2018 8:08:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
7/16/2018	3895056	GUEST ROOM	\$183.33
7/16/2018	3895056	STATE TAX	\$14.67
7/16/2018	3895056	COUNTY TAX	\$8.25
7/16/2018	3895056	CITY TAX	\$5.50
7/16/2018	3895056	COUNTY EXCISE TAX	\$1.83
7/17/2018	3895685	GUEST ROOM	\$183.33
7/17/2018	3895685	STATE TAX	\$14.67
7/17/2018	3895685	COUNTY TAX	\$8.25
7/17/2018	3895685	CITY TAX	\$5.50
7/17/2018	3895685	COUNTY EXCISE TAX	\$1.83
7/18/2018	3896122		(\$427.16)
BALANCE			\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,000 hotels and resorts in 100 countries, please visit Honors.com

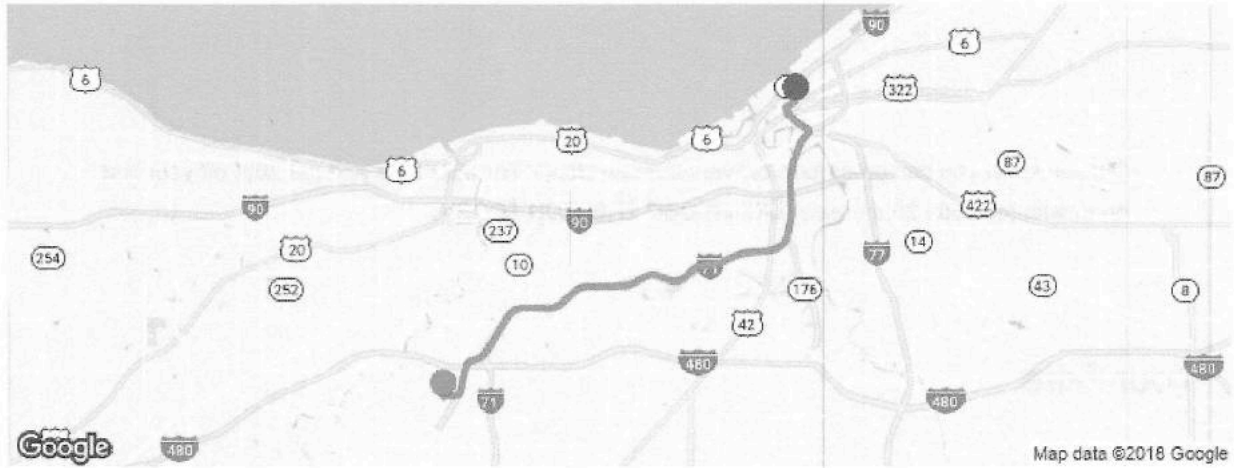


Your Wednesday afternoon trip with Uber

From : Uber Receipts <uber.us@uber.com>
Subject : Your Wednesday afternoon trip with Uber
To : [Redacted]

Wed, Jul 18, 2018 04:42 PM

1 attachment



\$24.37

Thanks for choosing Uber, Richard
July 18, 2018 | UberX

- 04:16pm | 777 St Clair Ave NE, Cleveland, OH
- 04:42pm | Concourse B, 5300 Riverside Dr, Cleveland, OH



You rode with Tayseer

12.52
miles

00:25:23
Trip time

UberX
Car



ADD A TIP

Did you know you can order food delivery through Uber? Try Uber Eats and get 20% off your first order with the code 20ubereats. Download the app today.

Your Fare

Trip Fare	\$17.57
Subtotal	\$17.57
Tolls, Surcharges, and Fees	\$6.80



\$24.37

A temporary hold of \$24.37 was placed on your payment method Personal **** 9783 at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly.

[Learn More](#)

YOUR TRIP TO:

Vancouver International Airport (YVR)

















1 HR 25 MIN | 43.8 MI


Est. fuel cost: \$4.34


Trip time based on traffic conditions as of 3:06 PM on May 1, 2018. Current Traffic: Moderate





Print a full health report of your car with HUM vehicle diagnostics (800) 906-2501


-  1. Start out going **south** on ██████ St toward Dewdney Trunk Rd.
Then 0.71 miles 0.71 total miles
-  2. Turn **right** onto Dewdney Trunk Rd.
Then 10.86 miles 11.37 total miles
-  3. Turn **left** onto 224 St.
224 St is just past Fraser St.
If you reach Garden St you've gone a little too far.
Then 0.25 miles 11.62 total miles
-  4. Turn **right** onto Lougheed Hwy/BC-7.
Lougheed Hwy is just past Selkirk Ave.
If you reach North Ave you've gone a little too far.
Then 6.42 miles 18.04 total miles
-  5. Merge onto Mary Hill Bypass/BC-7B toward **Vancouver**.
Then 4.57 miles 22.62 total miles
-  6. Turn **slight left** to take the TC-1 W ramp.
0.9 miles past Shaughnessy St.
Then 0.29 miles 22.91 total miles
-  7. Merge onto TC-1 W.
Then 2.16 miles 25.07 total miles
-  8. Take the **Brunette Ave S** exit, EXIT 40B, toward New Westminster.
Then 0.26 miles 25.32 total miles
9. Take the **Brunette Ave S** exit, EXIT 40A, on the **left** toward New Westminster.
Then 0.50 miles 25.82 total miles
-  10. Turn **right** onto Brunette Ave.
Then 1.15 miles 26.97 total miles
-  11. Turn **slight left** onto E Columbia St.
E Columbia St is 0.2 miles past Keary St.
Then 0.10 miles 27.07 total miles
-  12. Take the 1st **right** onto Cumberland St.
If you are on E Columbia St and reach Richmond St you've gone about 0.2 miles too far.
Then 0.55 miles 27.62 total miles
-  13. Turn **left** onto E 6th Ave.
E 6th Ave is just past Beth St.
If you reach E Seventh Ave you've gone about 0.1 miles too far.
Then 0.20 miles 27.83 total miles
-  14. E 6th Ave becomes Sixth Ave.
Then 2.03 miles 29.86 total miles
-  15. Sixth Ave becomes Marine Way.
Then 0.12 miles 29.98 total miles


-  16. Merge onto BC-91A S/Queensborough Connector.
If you are on 22nd St and reach Twenty-Second St you've gone about 0.2 miles too far.


Then 2.29 miles 32.27 total miles
-  17. Merge onto BC-91 N/Richmond Fwy N/East-West Connector toward Richmond/Vancouver.


Then 6.69 miles 38.96 total miles
-  18. Merge onto BC-99 N via EXIT 23B toward Vancouver International - YVR/Vancouver.


Then 1.11 miles 40.08 total miles
-  19. Take the Bridgeport Rd exit, EXIT 39, toward Vancouver International - YVR.


Then 0.35 miles 40.43 total miles
-  20. Keep left at the fork in the ramp.

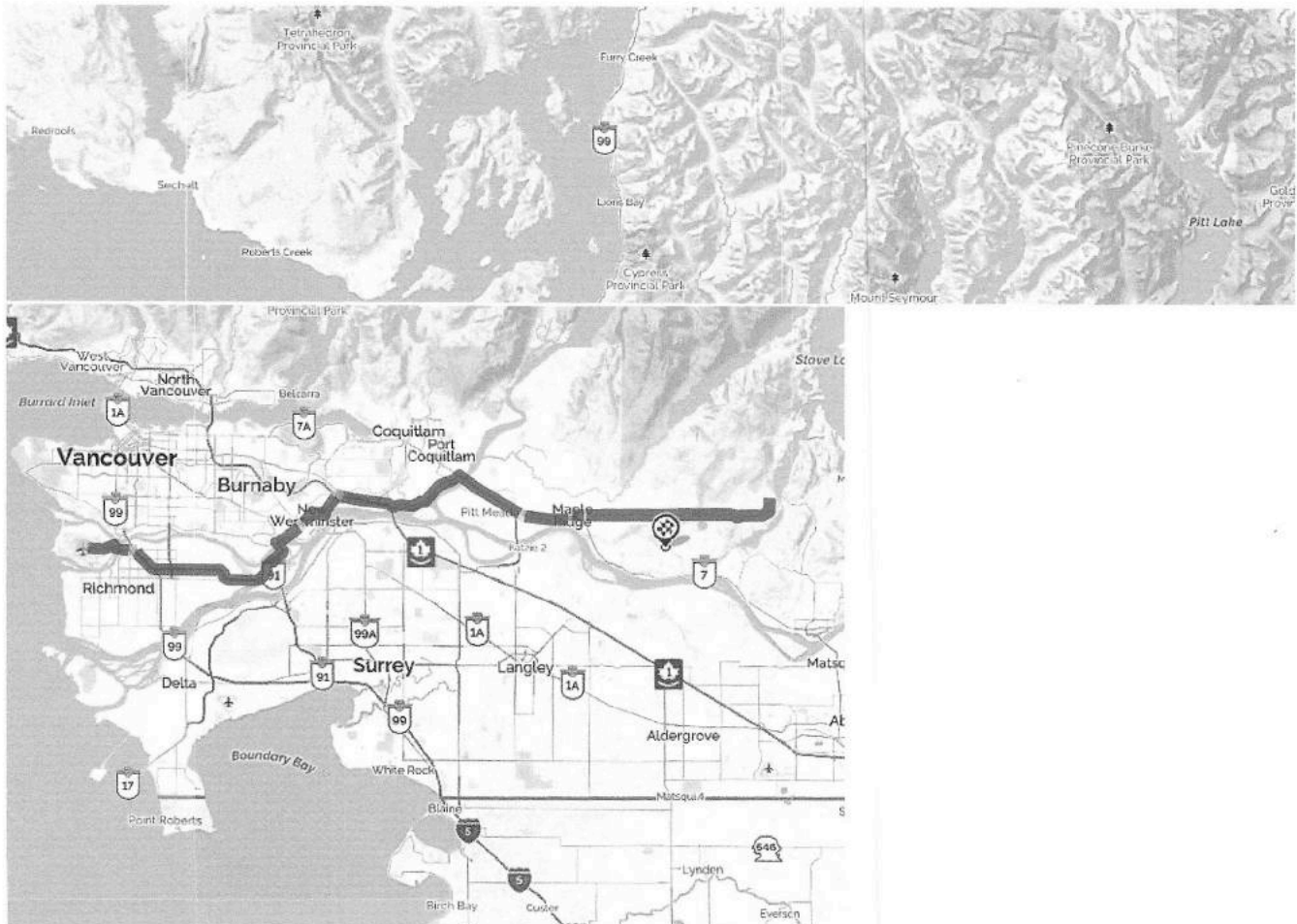
Then 0.02 miles 40.45 total miles
-  21. Turn left onto Bridgeport Rd.

Then 1.08 miles 41.53 total miles
-  22. Take the ramp toward Main Terminal.

Then 0.57 miles 42.10 total miles
-  23. Merge onto Grant McConachie Way.

Then 1.20 miles 43.30 total miles
-  24. Take Grant McConachie Way toward Departures/Fairmont Hotel/Gateway Valet.

Then 0.50 miles 43.81 total miles
-  25. Vancouver International Airport (YVR), Grant McConachie Way, Vancouver, BC, GRANT MCCONACHIE WAY.
If you reach Service Rd you've gone about 0.3 miles too far.



Victor A. Ruiz

Bill To:

Customer Name Matthew Barge
 Customer Address ██████████
 City, State, Zip New York, NY, 10011

Invoice Number

July 2018

Date Worked	Work Description	Billable Hours	Billing Rate	Amount
7/10/2018	Team Call re CPC	1	\$250.00	\$250.00
7/11/2018	Team Call re DPCs	0.5	\$250.00	\$125.00
7/25/2018	Team Call re CDP Trainings	0.5	\$250.00	\$125.00
Total Billables				\$500.00

Payment Date	Payment Method	Payment Amount
8/2/2018	Pro Bono	\$500.00
Total Payments		\$500.00

Total Billables	\$500.00
Total Expenses	\$0.00
Total Pro Bono	\$500.00
Outstanding	\$0.00

2018 - 7 Cleveland Project Bill - Scott Sargent

DATE Jul - 2018



To: Matthew Barge
Police Assessment Resource Center

Invoice

Date	Activity	Hours
	TL	
Pro-Bono Hours		
7/18/2018	Coordinate files, assess Online reports and register/use evidence .com, sample cases	5.00
to		
7/25/2018	Conf Calls/Emails	1.00
	Total Hours	6.00
Billed		\$0.00

Cleveland Monitoring Reimbursement
2018 07 Cleveland Project Bill – Charles R. See

TO: Matthew Barge

Meg Olsen

Police Assessment Resource Center

FROM: Charles R. See

DATE: 08/01/2018

2018 INVOICE
BILLABLE HOURS

Date	Activity	Hours
07/02/18	Meeting with Black Shield Association	3 hrs.
07/03/18	Coordination and planning of community meetings	1.5 hrs.
07/03/18	Feedback to 4th District Commander Kutz	.8 hrs.
07/10/18	Team conference call	1 hr.
07/18/18	Attended CDP CPOP training	7 hrs.
07/19/18	Attended CDP Crises Intervention and Bias-Free training	4.3 hrs.
07/20/18	Attended CDP Bias-Free training	5.8 hrs.
07/23/18	Attended Public meeting re: police and Glenville rebellion	2.5 hrs.
07/25/18	Team conference call	.8 hrs.

Total hours Worked: 26.7

Total Billed Hours: 0

Rate: \$250 Per hour

Total Billed: \$6,675 (Pro-Bono)

Pro Bono Hours:

Pro Bono hours consisted of: travel, phone calls, meetings, correspondence, mileage expense, planning and various document review, and e-mails

Please make check payable to Charles R. See [REDACTED]
[REDACTED]

Charles R. See,

Charles R. See

Director of Community Engagement
Cleveland Police Monitoring Team

Smoot Consulting, Inc.

TO: Matthew Barge
CLE Monitor
FROM: Sean M. Smoot
DATE: August 2, 2018

JULY 2018 INVOICE

BILLABLE HOURS

Date	Activity	Hours
7/1-30/18	Emails, calls, research, review of disciplinary files, & PS Items <i>pro bono</i>	(19.5)
	Total Non-Travel Hours	19.5
	Total Billed Hours @ \$250/hour	-0-
	<i>Non-Billed Pro Bono Travel hours</i>	-0-
	<i>Additional Pro Bono hours</i>	19.5
	Total Pro Bono Hours	19.5
	TOTAL DUE FOR HOURS BILLED	\$---0---

2018 7 CLEVELAND PROJECT BILL - TIMOTHY TRAMBLE

August 12, 2018

July 2018 EXPENSES

Matthew Barge
 Police Assessment Resource Center (PARC)

Invoice # 18-007

SUMMARY OF HOURS WORKED				
Date	Service			Hrs.
07/02/18	Black Shields Meeting			2
07/10/18	Community Engagement Team call			0.9
07/18/18	Anthony Houston			0.65
07/25/18	Charles See			0.5
07/27/18	CDP Bias Free Policing Observation			4
07/30/18	Report on Training Observation			0.25
Total Hours Worked (excluding travel)				8.3
<i>Pro Bono Work Hours</i>	<i>Rate:</i>	<i>\$250.00 /hour</i>	<i>\$2,075.00</i>	<i>8.3</i>
<i>Pro Bono Travel Hours</i>	<i>Rate:</i>	<i>\$250.00 /hour</i>	<i>\$125.00</i>	<i>0.5</i>
<i>Pro Bono Mileage & Parking</i>	<i>Rate:</i>	<i>0.535 /mile</i>	<i>\$10.70</i>	
Total Billed	Rate:	\$250.00 /hour	<u>\$0.00</u>	0.00

SUMMARY OF REIMBURSABLE EXPENSES			
Date	Reimbursable Expense	REF	Amount Paid
	Transportation		\$0.00
	Total Transportation		\$0.00
	Accommodations		
	None this month		\$0.00
			\$0.00
	Total Accommodations		\$0.00
	Per Diem		
	None this month		\$0.00
			\$0.00
	Total Per Diem		\$0.00
	Other Expense		
			\$0.00
	Total Other Expense		\$0.00
	Total Billed Reimbursable Expenses		\$0.00

Pro Bono Contributions	\$2,210.70
Billed Hours	\$0.00
Billed Reimbursable Exp	\$0.00
Total Amount Due	\$0.00

July 1-31, 2018

Billable

Melissa Bretz
[REDACTED]

To:
Matthew Barge
Meg Olsen
Tim Shugrue
Via email

For:
Cleveland Monit

Description	Hours	Rate
July 2: Emails to parties regarding new MT email addresses, invoices, trainings, and other information.	2	35
July 3: Work on Deadline Spreadsheet. Emails to parties regarding agendas, meetings, and other information.	2	35
July 6: Work on Deadline Spreadsheet. Emails to parties regarding meetings, agendas, and other information?	1.5	35
July 8: Work on the Internal Tracking Sheet. Email to team regarding tracking sheet.	1	35
July 9: MT Logistics Meeting. Emails to parties on documents, meetings, meeting locations, agendas, deadlines, and other documents.	5.5	35
July 10: Improvement of CPC Operation Discussion and DOJ/MT Call. Emails to parties about new email addresses, meetings, agendas, and other information.	6	35

July 11: DPC Meeting. Work on Internal Tracking sheet. Emails to the parties regarding meetings, documents, deadlines, training schedules, agendas, and other information	7	35
July 13: Work on bi-weekly MT update email, deadline spreadsheet, and internal tracking. Emails to parties regarding updates, documents, deadlines, and other information.	7.5	35
July 14: Emails to parties regarding scheduling, meeting locations, agendas, and other information.	3	35
July 15: Work on Deadline Spreadsheet. Emails to parties regarding meetings, agendas, and other information.	3	35
July 16: MT Logistics Meeting. Calls with Ganesha Martin, Brian Chen, and Richard Rosenthal. Work on MT update email. Emails to parties regarding updates, meetings, new email addresses, documents, deadlines, agendas, and	9	35
July 17: Work on Internal Tracking Sheet. Emails to parties regarding meetings, email addresses, agendas, meeting documents, documents, deadlines, meeting conference lines, and other informaion.	7.5	35
July 18: CompStat Meeting. Call with Hassan Aden. Work on Deadline Spreadsheet. Emails to parties regarding documents, status updates, conference lines, agendas, spreadsheets, deadlines, and other informaion.	7	35
July 19: DOJ/MT Call and OPS Workgroup Call. Emails to parties on meetings, agendas, documents, and other information.	5.5	35
July 20: Work on Internal Tracking Sheet and Deadline Spreadsheet. Emails to parties regarding agendas, meetings, and other information.	3.5	35
July 22: Emails to parties regarding updates, documents, and other inforamtion.	1.5	35
July 23: MT Weekly Logistics Meeting. Call with Hassan Aden. Emails to parties regarding conference call lines, documents, deadlines, agendas, meetings, cancellations, email addressesand other information. Work on deadline spreadsheet and internal tracking sheet	7.5	35
July 24: DOJ/MT Call. City/CDP/DOJ/MT (Search & Seizure) Meeting. Work on Emails to parties regarding agendas, trainings schedule, invoices, documents, deadlines, MT intern, and other information.	8	35
July 26: OPS Call. Work on Deadline Spreadsheet and Internal Tracking Sheet. Emails with parties regarding meeting locations, agendas, cancellations, training attendance, scheduling, and other information.	6	35
July 27: Work on Internal Tracking Sheet and Deadline Spreadsheet. Emails to parties regarding scheduling, documents, MT intern information, agendas, spreadsheets, and other information.	8	35
July 30: MT Logistics Meeting. Work on Internal Tracking Sheet. Emails to parties regarding MT intern, training schedules, documents, email addresses, agendas, and other information.	7	35
July 31: Semiannual Report Discussion, DOJ/MT Call, City/CDP/DOJ/MT Call. Work on Deadline Spreadsheet and Internal Tracking Sheet. Emails to parties regarding agendas, training schedules, meetings, and other information.	7.5	35

Total Reimbursable Expenses		\$0.00
Total (Hours and Reimbursable Expenses)		\$ 4,077.50