

T A G

The Aden Group, LLC.

8022 Fairfax Road
Alexandria, VA 22308
(571) 274-7821
www.theadengroup.com

By email

September 18, 2020

Lynne Buck
Michelle Heyer
Heather Tonsing Volosin
U.S. Attorney's Office, Northern District of Ohio
801 West Superior Avenue, Suite 400
Cleveland, OH 44113

Tim Mygatt
U.S. Department of Justice, Civil Rights Division
Special Litigation Section
950 Pennsylvania Avenue, NW
Washington, DC 20530

Barbara A. Langhenry
Gary Singletary
Sharon Dumas
City of Cleveland
601 Lakeside Avenue, Suite 106
Cleveland, OH 44114

RE: Cleveland Monitoring Team — August 2020 Invoice

I. INTRODUCTION

This document, and its attachments, represent the invoice of the Cleveland Monitoring Team (the "Team") invoice for services rendered while monitoring implementation of the Settlement Agreement in *U.S. v. City of Cleveland*.

The Team's invoice for services rendered in August 2020 was \$55,202.50. The bill accounts for 338.1 hours of time worked on the Cleveland monitoring project from August 1, 2020 through August 31, 2020. Of this time 53.45 hours were *pro bono*, e.g. unbilled and donated to the City of

Cleveland. The Team's billing 20 percent of its time for August 2020 as *pro bono* time saved \$13,362.50.

Team members do not bill for travel time, which provides additional savings. All activity operates within the confines of the total, five-year budget cap of \$4.95 million to which the City, Department of Justice, and Court agreed in October 2015.

**All work in August was conducted remotely due to COVID-19 precautions and all local meetings contemplated to be in-person, were suspended and replaced by teleconference or videoconference.

Activities, work, and tasks conducted during August 2020 included but were not limited to:

- Continued, ongoing discussion, and technical assistance for upcoming and ongoing training addressing: (Audits were suspended)
 - Force Review Board;
 - Crisis intervention;
 - Bias-Free policing; and
 - Supervision.
- Ongoing technical assistance, review, redlining, and drafting of new policies, processes, procedures, manuals, and reports, and/or structures relating to:
 - Supervisory response to use of force incidents;
 - Investigation and review of force incidents by Division chain of command;
 - Review and analysis of use of force incidents by Force Review Board (“FRB”);
 - Investigation of internal misconduct by Internal Affairs (“IA”);
 - Chain of command misconduct review process;
 - Discipline process and discipline matrix; and
 - Community and Problem-Oriented Policing (“CPOP”).
 - Officer Intervention Program (OIP)
- Continued, ongoing review, discussion, and provision of technical assistance regarding implementation of plans addressing Consent Decree requirements related to:
 - Crisis intervention;
 - Community and Problem-Oriented Policing (“CPOP”);
 - District Policing Committees (“DPC”s);

- Staffing;
 - Recruitment and hiring; and
- Ongoing meetings and discussions with the CPC regarding proposed meetings and ways to better collaborate on deliverables.
 - Ongoing review of CPD officer discipline system;
 - Ongoing discussions and coordination with individuals fulfilling Data Analysis and Coordinator role within CPD and monthly Administrative “COMPSTAT” meeting regarding status of outstanding administrative and internal investigations and functions;
 - Coordination with and technical assistance to City and CPD officials on outcome measurements;
 - Continued, ongoing technical assistance to the Office of Professional Standards (“OPS”), including regular status calls with stakeholders and real-time review of civilian complaint investigations;
 - Ongoing technical assistance to Police Review Board (“PRB”) regarding review and adjudication of civilian complaints, including business practice review and development; provision of ongoing internal training; assistance in implementing PRB Manual, and regular, ongoing attendance of PRB meetings; and
 - Communication with Court, City, CPC, CPD, DOJ, MHRAC, police officer organizations, and community organizations.
 - Ongoing Use of Force outcome assessment.
 - Ongoing project management and coordination for deliverables (internal and with the City and DOJ)
 - Ongoing development and discussions of the consent decree timeline for the Court.
 - Ongoing discussions regarding training and methods of delivery during Covid-19 limitations.
 - Significant drafting assignments regarding the 9th Semiannual Report (focusing on the May-June response to 2020 protests)
 - SME review of ICS, Use of Force (publicly available video), correspondence with CDP, community correspondence and internal/external meetings regarding the protest review protest.
 - Project management and planning for the next monitoring period and anticipated costs, resources and personnel needed to achieve the Court’s Consent Decree mandates.
 - Correspondence with the Court.

II. INVOICE SUMMARY

| | |
|----------------|--------------------|
| | August 2020 |
| Billable Hours | \$55,202.50 |
| Overhead | \$0.00 |
| TOTAL | \$55,202.50 |

Breakdown of Billable Hours & Expenses

| | Total Hours | Billed Hours | Pro Bono Hours | Total Billed | Expenses |
|-------------------|--------------------|---------------------|-----------------------|---------------------|-----------------|
| Hassan Aden | 51.5 | 43.5 | 8 | \$10,875.00 | \$0.00 |
| Modupe Akinola | 0 | 0 | 0 | \$0.00 | \$0.00 |
| Jennifer Albright | 0 | 0 | 0 | \$0.00 | \$0.00 |
| Matthew Barge | 6.7 | 6 | 0.7 | \$1,500.00 | \$0.00 |
| Christine Cole | 13.5 | 9.75 | 3.75 | \$2,437.50 | \$0.00 |
| Randy Dupont | 16 | 11.8 | 4.2 | \$2,950.00 | \$0.00 |
| Ayesha Hardaway | 18.4 | 16.4 | 2 | \$4,100.00 | \$0.00 |
| Brian Maxey | 22.6 | 19.2 | 3.4 | \$4,800.00 | \$0.00 |
| Charles Ramsey | 2 | 2 | 0 | \$500.00 | \$0.00 |
| Richard Rosenthal | 25.3 | 19.25 | 6.05 | \$4,812.50 | \$0.00 |
| Victor Ruiz | 13.25 | 9.25 | 4 | \$2,312.50 | \$0.00 |
| Scott Sargent | 42.75 | 38.75 | 4 | \$9,687.50 | \$0.00 |

| | | | | | |
|----------------|-------|--------|-------|-------------|--------|
| Charles See | 18.7 | 10.6 | 8.1 | \$2,650.00 | \$0.00 |
| Sean Smoot | 31.4 | 22.15 | 9.25 | \$5,537.50 | \$0.00 |
| Tim Tramble | 0 | 0 | 0 | \$0.00 | \$0.00 |
| Melissa Bretz* | 76 | 76 | 0 | \$3,040.00 | \$0.00 |
| TOTAL | 338.1 | 284.65 | 53.45 | \$55,202.50 | \$0.00 |

* Ms. Bretz, the Monitoring Team Coordinator, bills at a rate of \$40/hour on the Cleveland project.

III. INDIVIDUAL INVOICES & SUPPORTING DOCUMENTATION

The remainder of this document provides the individual invoices of all Team members, as well as receipts for travel, transportation, and accommodations.

The City and Monitoring Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Cleveland for work on the project will do so on the standard, federal scale, with fractions of days rounded to the nearest quarter-day. (Thus, for instance, flying to Cleveland at 4:00pm and staying through the end of the day would be compensated for the half day of \$34.50.) Some Team members have waived their *per diem* charges or elected to receive them only for some but not all days while traveling to Cleveland. This constitutes an additional, ongoing savings to the City of Cleveland.


Finally, some Team member invoices, or bills contain reference to meals or other costs for which the Team is not seeking reimbursement from the City. In some instances, those items have been redacted by the team members. In others, the un-billed charges as part of a bill that contains billed charges are subtracted from the total. In these instances, the arithmetic should be clear.

IV. CONCLUSION

We submit this invoice for approval by the Department of Justice and City of Cleveland. Upon receiving such approval, we will submit the invoice to Judge Solomon Oliver for his review and approval.

Please do not hesitate to contact us for any reason whatsoever.

Sincerely,



Hassan Aden
Monitor

cc: Michelle Heyer
Monica Madej
Kevin Preslan
Heather Tonsing Volosin

| August 1-31, 2020 | Billable Hours | | |
|--|-------------------------------------|-------------|---------------|
| Hassan Aden [REDACTED] | | | |
| To: Meg Olsen Via email | For: Cleveland Monitoring | | |
| Description | Hours | Rate | Amount |
| August 3: Call with M. Bretz re: logistics call and All-team call with Director Howard as a guest for introductory purposes. Review of progress on Protest review. | 2.5 | 250 | \$ 625.00 |
| August 4: Weekly update call with DOJ re: project progress, CD updates, deliverables, documents under review and upcoming audits. Call with with G. White re: training, protest review, and other CD related matters. Call with B. Maxey re: protest review, FRB Audit assessment tool and other CD related matters. Call with USAO. | 4.5 | 250 | \$ 1,125.00 |
| August 5: Call with the MT workgroup re: protest review updates, needed information and progress as well as drafting process. Email and correspondence. | 1.5 | 250 | \$ 375.00 |
| August 6: Video review from protests. Email and correspondence with MT and parties (various workgroups) | 3 | 250 | \$ 750.00 |
| August 7: Community Engagement MT workgroup bi-weekly call. Call with M. Bretz re: project management and status updates on deadlines and deliverables. Review of CD paragraphs to be considered for the MT review of the May 30-June 12 protests. | 3 | 250 | \$ 750.00 |
| August 10: Email and correspondence. Weekly MT logistics call. | 1.5 | 250 | \$ 375.00 |
| August 11: weekly update call with DOJ re: training, Tesser Report (CPC), technical assistance and other CD related matters. Monthly Stakeholders Meeting with the parties. Email and correspondence re various CD related matters. Call with M. Bretz re: logistics and project management. Call with C. Cole re: semiannual report addendum. | 3.5 | 250 | \$ 875.00 |
| August 17: Email and correspondence with MT leadership re: Protest Review memo, documents received and documents outstanding. Review of deliverables and timelines. | 2.5 | 250 | \$ 625.00 |
| August 18: Logistics call with M. Bretz. Review of the in-progress protest review report. Email and correspondence. | 2 | 250 | \$ 500.00 |

| | | | |
|---|-------------|------------|---------------------|
| August 19: Compstat call with CDP/City. Call with B. Maxey re: Protest review documents and progress, assignments and requested and not yet delivered documents. Calls with MT members re: deliverables as well as the protest report sections. Call with R. Rosenthal re: IA investigations related to the protests from May 30-June 12, 2020. Call with M. Barge re: various CD related matters. Call with M. Bretz re: logistics, meetings and deliverables. Drafting and reviewing several sections of the Protest Review memo. | 6 | 250 | \$ 1,500.00 |
| August 21: Review of numerous protest related documents sent by CDP and coordination with MT members' review and analysis of those documents. Call with M. Bretz to coordinate agendas for multiple meetings next week with the parties. Bi-weekly call with the MT Community Engagement workgroup to discuss community feedback and perspective re: protests and overall handling of incidents since the death of George Floyd. | 3 | 250 | \$ 750.00 |
| August 24: CLE MT logistics call with MT leadership to discuss deliverables, meeting agendas for the week and other matters related to policies under review and reports being drafted. Call with B. Maxey re: documents and video for protest review and anticipated timelines associated with the 9th Semi-annual report. | 3.5 | 250 | \$ 875.00 |
| August 25: Call with G. White re: upcoming budget, project management, CPC retreat, training and various other CD related matters. Project management (assignments, upcoming priorities, protest review and budget prep for discussion with the parties.). Call with M. Bretz for meeting logistics assistance and status update on current deliverables. | 4.5 | 250 | \$ 1,125.00 |
| August 26: Call with MT workgroup re: budget preparation for next two years. Call with G. White to determine next steps for the budget process. Review and adjustments to Budget for 2021 and 2022. | 4 | 250 | \$ 1,000.00 |
| August 28: Worked on the Protest Review memo, video reviews, newspaper articles and progress on assignments and priorities. Calls with MT workgroups re: protest review. | 3.5 | 250 | \$ 875.00 |
| August 31: Call with CPD IG re: OPS Audit methodology as well as the MT and the IG can work together on certain audits and assessments. MT All-Team meeting. Call with B. Maxey and M. Bretz re: ongoing administrative and project management priorities. | 3 | 250 | \$ 750.00 |
| Total Billable Hours | 51.5 | 250 | \$ 12,875.00 |
| Reimbursable Expenses | | | |
| None. | | | |
| | | | |
| Total Reimbursable Expenses | | | \$ - |
| Total (Hours and Reimbursable Expenses) | | | \$ 12,875.00 |
| Pro Bono Hours (August pro-bono comprised 16% of hours worked) | 8 | 250 | \$ 2,000.00 |
| Total Billed (includes Pro Bono Adjustment) | | | \$ 10,875.00 |

MATTHEW BARGE

AUGUST 2020 INVOICE

BILLABLE HOURS

| Date | Activity | Hours |
|-------------|---|--------------|
| 08-03-20 | Conference call w/ MT, K. Howard re: various issues re: Department of Public Safety, Consent Decree. Various email communications w/ MT re: protest review/Ninth Semiannual Report. | 1.3 |
| 08-04-20 | Participate in weekly conference call w/ DOJ, MT re: various Consent Decree issues. | 0.6 |
| 08-05-20 | Conference call w/ H. Aden re: protest review/Ninth Semiannual Report. | 0.2 |
| 08-10-20 | Participate in weekly internal conference call w/ MT re: various Consent Decree issues. | 0.5 |
| 08-19-20 | Attend monthly administrative COMPSTAT meeting; various email communications w/ MT re: same. | 0.7 |
| 08-24-20 | Participate in weekly internal call w/ MT re: various consent decree issues. Various email communications w/ C. Cole, M. Bretz re: assessment memorandum, performance evaluation policy/matrices. | 0.9 |
| 08-25-20 | Participate in conference call w/ DOJ, MT re: various Consent Decree issues. | 0.7 |
| 08-26-20 | Review memorandum re: OPS assessment; email communications w/ MT re: same. | 0.1 |
| 08-31-20 | Conference call w/ IG, MT re: OPS assessment instrument. Participate in weekly internal conference call w/ MT re: various Consent Decree issues. | 1.7 |
| | Total Hours Worked | 6.7 |
| | Total Billed Hours | 6.0 |
| | Rate: \$250/hour | |
| | TOTAL BILLED | \$1,500.00 |
| | <i>Pro Bono</i> Hours | 0.7 |

Mr. Barge does not bill for travel/transport time, meals, or miscellaneous personal expenses associated with the project and/or traveling for the project. Whenever feasible to do so, he coordinates ground transportation with other Monitoring Team members.

[Randolph Dupont](#)

TO: Hassan Aden, Monitor
Cleveland Police Monitoring Team
FROM: Randolph Dupont
DATE: September 6, 2020

August 2020 Invoice

Billable Hours

| Date | Activity | Hours |
|-------------|--|---------------|
| 08-03-20 | Discussion with team member on increasing reliance on community resources, Monitoring Team Meeting | 1.2 |
| 08-04-20 | MHRAC QI Subcommittee Meeting, review of CPD events | 1.8 |
| 08-11-20 | Discussion of local behavioral health system with state SME, ADAMHS administration, Review of CIT 40 hour curriculum | 1.7 |
| 08-12-20 | Discussion with parties, ADAMHS staff of CIT 40 hour material | 2.5 |
| 08-13-20 | Review of proposed revisions to CIT 40 hour curriculum, new instructional staff with parties, MHRAC and ADAMHS Board | 2.3 |
| 08-14-20 | Meeting with parties on CIT 40 Hour Curriculum | 0.6 |
| 08-17-20 | MHRAC Training Subcommittee Meeting | 1.5 |
| 08-18-20 | Meeting and working session on revisions to CIT 40 Hour training | 1.7 |
| 08-20-20 | Discussion with subject matter experts on instructor needs for CPD CIT 40 hour training, review of CPD critical events | 0.6 |
| 08-24-20 | Discussion with parties on training schedule, challenges in moving to virtual training for all activities | 0.8 |
| 08-31-20 | Discussion of revised CIT 40 hour curriculum with parties | 1.3 |
| | Total Hours Worked | 16.0 |
| | Total Billed Hours | 11.8 |
| | Rate: \$250/hour | |
| | TOTAL BILLED | \$2950 |
| | <i>Pro Bono</i> Hours | 4.2 |



INVOICE

From: Ayesha Bell Hardaway

To: The Aden Group LLC

Billable Hours and Expenses for August 2020

| DATE | DESCRIPTION | HOURS |
|---|--|-------------------|
| 8/3/20 | Participate in conference call | 1.3 |
| 8/4/20 | Prepare for and participate in conference call; document review and analysis; correspondence | 1.7 |
| 8/5/20 | Prepare for and participate in conference calls | 1.8 |
| 8/7/20 | Prepare for and participate in conference call | .9 |
| 8/10/20 | Participate in conference call | .5 |
| 8/11/20 | Prepare for and participate in conference calls | 2.9 |
| 8/13/20 | Prepare for and participate in conference calls | 1.6 |
| 8/17/20 | Prepare for and participate in conference call | .8 |
| 8/20/20 | Participate in conference call | .5 |
| 8/21/20 | Document review and analysis; conference calls | 2.4 |
| 8/24/20 | Participate in conference call | .9 |
| 8/25/20 | Prepare for and participate in conference calls | 1.0 |
| 8/31/20 | Prepare for and participate in conference calls; document review and analysis | 2.1 |
| Total Hours Worked | | 18.4 |
| Pro Bono Hours | | 2.0 |
| Travel Hours | | 0.0 |
| Total Hours Billed (16.4) x Rate \$250.00/hour | | \$4,100.00 |

BRIAN MAXEY - CLEVELAND - timesheet_report_2020-08-01_thru_2020-08-31-2

| local_date | hours | notes |
|-----------------------|--------|---|
| 8/2/20 | 1.3 | Review CDP protest document response |
| 8/3/20 | 1.3 | MT all team w/Dir. Howard |
| 8/6/20 | 1.2 | Draft updated requests to CDP/internal discussion about same |
| 8/8/20 | 0.9 | Redraft workplan for Ninth Semiannual |
| 8/10/20 | 0.5 | MT weekly call |
| 8/10/20 | 1.2 | Review district neighborhood awareness training |
| 8/17/20 | 1.8 | Call w/CDP re: protest documents, prep, and follow-up |
| 8/18/20 | 0.5 | MT call |
| 8/19/20 | 0.8 | Update requests for protest related IA files |
| 8/19/20 | 1.2 | Compatat/review stata |
| 8/24/20 | 1.3 | Review of protest documents |
| 8/24/20 | 0.8 | MT weekly logistice call |
| 8/24/20 | 0.8 | Review of stops training and forms |
| 8/25/20 | 0.3 | Review CDP/CPC facilitation notes |
| 8/25/20 | 0.8 | Review Animal Control policy |
| 8/25/20 | 0.5 | MT/DOJ/CDP call |
| 8/25/20 | 0.7 | MT/DOJ call |
| 8/26/20 | 0.7 | Review ABLE documents |
| 8/26/20 | 0.7 | Review assessments plan memorandum |
| 8/27/20 | 1.2 | Website/transparency consent decree review/email to workgroup |
| 8/31/20 | 0.7 | Call re: OPS audit w/IG |
| 8/31/20 | 1 | MT weekly |
| 8/31/20 | 2.4 | Ninth semiannual report review/drafting |
| | | |
| Total hours | 22.6 | |
| @\$250 | 5650 | |
| | | |
| 85% | 19.2 | |
| @\$250 | 4800 | |
| | | |
| Expenses | | |
| Hotel | | |
| Airfare | | |
| Uber | | |
| Airport parking | | |
| | | |
| Expenses total | | |
| | | |
| Total due | 4034.1 | |

Charles H Ramsey & Associates

DATE

8/31/20

INVOICE #

CUSTOMER ID

..

BILL TO

Hassan Aden

Monitor

CDP Consent Decree Implementation

SHIP TO

Charles H. Ramsey

JOB

PAYMENT TERMS

Due on receipt

DESCRIPTION

AMOUNT

Invoice for August 2020

All time is calculated at a rate of \$250 per hour

All Team Zoom Call 1 hr

\$250.00

MT/DOJ/CDP Call 1hr

\$250.00

Invoice for August 2020

Total

\$500.00

Make all checks payable to Charles H. Ramsey. Thank you for your business

AUGUST 2020 INVOICE
BILLABLE HOURS

| Date | Activity | Hours |
|---------|--|-------|
| 8/1/20 | All Team meeting with Director of Public Safety; Correspondence review (including PRB appeal decisions from DPS, 12 Chief's letters & OPS bi-weekly report). | 2.15 |
| 8/4/20 | DOJ/Monitoring Team meeting; Monitoring Team logistics call-in; follow-up on discipline cases. | 0.95 |
| 8/5/20 | Monitoring Team Logistics meeting; correspondence with DOJ; Correspondence review (including charge letters & review of UOF training). | 1.35 |
| 8/7/20 | Protest review correspondence; Termination letter review and comment. | 0.35 |
| 8/10/20 | Monitoring team logistics call; correspondence review (including DPS suspension letters & COP charge letters); review of OPS protest-related cases in IA Pro; documentation and follow-up. | 1.7 |
| 8/11/20 | Monitoring Team/DOJ call; monitoring of PRB meeting; Stakeholder meeting; Training meeting; documentation of PRB-OPS review workplan. | 3.7 |
| 8/13/20 | OPS bi-weekly meeting; Call with OPS. | 1.75 |
| 8/18/20 | Correspondence review and follow-up (including review of 17 Chief's letters & documentation of PRB appeals letters, review of OPS bi-weekly report, correspondence with Monitoring Team). | 1.2 |
| 8/19/20 | Correspondence review and follow-up calls with Monitoring Team members; draft correspondence. | 1.0 |
| 8/20/20 | Review of draft 9 th semi-annual; review of Use of Force case; correspondence review; review and edits to FRB Assessment form. | 0.55 |
| 8/21/20 | Correspondence review (including 14 Chief's letters); documentation of project work for next week. | 0.3 |
| 8/24/20 | Correspondence with Monitoring Team members; Monitoring Team logistics call; review of CDP IA protest response & OPS documentation and correspondence; review of edits to assessment memo; correspondence re: OPS assessment; review of Social media policy; Call with Monitoring Team member; call with OPS; Correspondence review. | 5.7 |
| 8/25/20 | DOJ/Monitoring Team meeting; Monitoring Team/DOJ/City/CDP meeting. | 0.9 |
| 8/27/20 | OPS bi-weekly meeting; Correspondence review (including 9 Chief's letters); OPS audit review; call with OPS. | 1.9 |
| 8/31/20 | Monitoring Team meeting with IG; follow up call; Monitoring Team All-Team Meeting & Logistics call; follow up call with IG. | 2.2 |

| | |
|-----------------------|-------------------|
| Total Hours Worked: | 25.3 |
| Total Hours Billed: | 19.25 |
| Rate: \$250/hour | |
| TOTAL BILLED: | \$4,812.50 |
| <i>Pro Bono Hours</i> | <i>6.05</i> |

INVOICE

Victor A. Ruiz

Invoice #: 08/2020
Invoice date: Sep 5, 2020
Due date: Sep 5, 2020

Amount due:
\$2,312.50

Bill To:

The Aden Group
Hassan Aden

aden@theadengroup.com
+1 571-274-7821

| Date | Description | Hours | Rate | Amount |
|--------------|---|-------|--------------|-----------------------|
| Aug 3, 2020 | Team call with Director Howard | 1.25 | \$250.00 | \$312.50 |
| Aug 7, 2020 | Team Call | 0.75 | \$250.00 | \$187.50 |
| Aug 10, 2020 | Call with UW and NAACP | 0.75 | \$250.00 | \$187.50 |
| Aug 12, 2020 | Panel Series Framework | 0.5 | \$250.00 | \$125.00 |
| Aug 12, 2020 | Protest Response Survey Executive Summary | 1 | \$250.00 | \$250.00 |
| Aug 15, 2020 | Protest Response Survey Executive Summary | 2 | \$250.00 | \$500.00 |
| Aug 17, 2020 | Protest Response Survey Executive Summary | 2 | \$250.00 | \$500.00 |
| Aug 18, 2020 | United Way Call | 0.75 | \$250.00 | \$187.50 |
| Aug 21, 2020 | Team Call | 1 | \$250.00 | \$250.00 |
| Aug 24, 2020 | Protest Response Survey Executive Summary | 2 | \$250.00 | \$500.00 |
| Aug 25, 2020 | Call with CDP and DOJ | 0.25 | \$250.00 | \$62.50 |
| Aug 31, 2020 | Team Call | 1 | \$250.00 | \$250.00 |
| | | | Subtotal | \$3,312.50 |
| | | | Pro Bono | -\$1,000.00 |
| | | | Total | \$2,312.50 USD |

Invoice

Re: Cleveland Project 8-2020
 To: Meg Olsen
 From: Scott Sargent
 Period: Aug-20

| Date | Activity | Hours |
|-----------------|---|------------------|
| 8/3/2020 | Zoom Team Meeting re: Protest docs | 1.00 |
| | Follow up research/review | 1.00 |
| 8/12/2020 | Review videos/ media/ docs re: protests | 4.00 |
| 8/15/2020 | Begin ICS background portion of report | 3.00 |
| | Review CDP docs | 2.00 |
| 8/16/2020 | Review begin Chrono May 30th video (D3) | 5.00 |
| 8/18/2020 | ICS Portion continue | 4.50 |
| 8/21/2020 | Review of Cleveland.com coverage/FU Correspond with CDP | 2.00 |
| 8/23/2020 | Begin review of EAPs and Gos | 3.50 |
| 8/25/2020 | Review EAPs and notes for report | 4.00 |
| 8/26/2020 | Conference Call with Capt Butler | 0.75 |
| | F/Up with EAPs and note of interview | 3.00 |
| 8/30/2020 | Video reviews (Sandes et al) Policy research LL/OC UOF | 1.00 |
| 8/31/2020 | Zoom MT Meeting 8-9 | 1.00 |
| | FU on policy UOF docs and emails/ Requests for Hassan/ DC Oneil et al | 3.00 |
| Total | TL | 38.75 |
| <i>Pro Bono</i> | <i>ie. research, emails correspondence or review time</i> | 4.00 |
| | <i>Total hours worked</i> | 42.75 |
| Billed | 38.75 @ 250 | \$9687.50 |

Cleveland Monitoring Reimbursement
2020 Cleveland Project Bill – Charles R. See

TO: Hassan Aden

Meg Olsen

21CP Solutions

FROM: Charles R. See

DATE: 09/02/2020

2020 INVOICE
BILLABLE HOURS

| Date | Activity | Hours |
|-------------|---|--------------|
| 08/03/20 | All Team meeting | 1.3 Hrs. |
| 08/07/20 | Community Engagement Team meeting | 1 Hr. |
| 08/10/20 | Meeting with United Way staffers | .8 Hrs. |
| 08/11/20 | Stakeholders meeting | 1.5 Hrs. |
| 08/18/20 | Meeting with MT and United Way | 1 Hr. |
| 08/20/20 | Conference call Re: citizen's complaint | .3 Hrs. |
| 08/20/20 | Review and comment on report documents | 1.5 Hrs. |
| 08/21/20 | Engagement Team meeting | 1 Hr. |
| 08/24/20 | Conference call | .8 Hrs. |
| 08/25/20 | Conference call | 1 Hr. |
| 08/26/20 | Planning meeting United Way/MT | 1 Hr. |
| 08/28/20 | Community Engagement report preparation | 1 Hr. |
| 08/31/20 | Meeting with US Attorney and Black Shield Association | 1.5 Hrs. |

Total hours Worked: 18.7

Total Billed Hours: 10.6

Rate: \$250 Per hour

Total Billed: \$ 2,650

Pro Bono Hours:

Pro Bono hours consisted of: travel, phone calls, meetings, correspondence, mileage expense, planning and various document review, and e-mails

Hasan Aden
Meg Olsen
August Invoice
09/02/20
Page (2)

Please make check payable to Charles R. See and forward it to: 1

[REDACTED]

[REDACTED]

Charles R. See,

Charles R. See

Director of Community Engagement
Cleveland Police Monitoring Team

Smoot Consulting, Inc.

TO: Hassan Aden
CLE Monitor
FROM: Sean M. Smoot
DATE: SEPTEMBER 1, 2020

AUGUST 2020 INVOICE

BILLABLE HOURS

| Date | Activity | Hours |
|---|--|--------------------|
| 8/3/20 | All Team Conf Call inc Prep | 1.5 |
| 8/4/20 | MT Conf Call w/ DOJ parties doc review | 2.0 |
| 8/5/20 | Conf call re logistics, protest review, doc review and prep | 2.0 |
| 8/11/20 | Review Disciplinary and Charging Docs (4 cases rec'd 8/10-11) Conf call MT, CPC Stakeholders | 2.25 |
| 8/13/20 | Review Disc Charging Letters (13 cases rec'd 8/13) | 2.75 |
| 8/19/20 | Review Comp Stat data and Conf Call | 2.0 |
| 8/21/20 | Review Disciplinary and Charging Docs (14 cases rec'd 8/20-21) | 2.5 |
| 8/25/20 | MT Conf Call w/ DOJ and Conf call w/ parties doc review & prep | 2.0 |
| 8/26/20 | Review Disciplinary and Charging Docs (8 cases rec'd 8/25-26) | 1.9 |
| 8/28/20 | Review Disciplinary and Charging Docs (9 cases rec'd 8/26) | 2.25 |
| 8/31/20 | All Team Conf Call inc Prep | 1.0 |
| 8/1-31/20 | Emails, calls, research, review of files, <i>pro bono</i> | 9.25 |
| Total Billed Hours @ \$250/hour | | 22.15 |
| <i>Non-Billed Pro Bono Travel hours</i> | | <i>-0-</i> |
| <i>Additional Pro Bono hours</i> | | <i>9.25</i> |
| Total Pro Bono Hours | | 9.25 |
| TOTAL DUE FOR HOURS BILLED | | \$ 5,537.50 |

REIMBURSABLE EXPENSES

| Date | Expense | Amount |
|---|----------------|--------------------|
| | N/A | |
| EXPENSES SUBMITTED FOR REIMBURSEMENT | | \$ -0- |
| TOTAL DUE | | \$ 5,537.50 |

August 1-31, 2020

Billable Hours

Melissa Bretz
[REDACTED]

To:
Hassan Aden
Meg Olsen
Via email

For:
Cleveland Monitoring

| Description | Hours | Rate | Amount |
|---|-------|------|-----------|
| August 3 -- All Team Meeting. Work on the Internal Tracking Sheet and BOX documents. Emails to parties regarding rescheduling, meeting information, and other information. | 4 | 40 | \$ 160.00 |
| August 4 - DOJ/MT Meeting. Work on Internal Tracking Sheet, Task List, and BOX documents. Emails to parties regarding report assignments, agendas, documents, meeting information, and other information. | 4.5 | 40 | \$ 180.00 |
| August 5 - MT Logistics Meeting and Protest Review Strategy Meeting. Call with Hassan Aden. Work on Internal Tracking Sheet, Task List, and BOX documents. Emails to parties regarding documents, status updates, documents, deadlines, and other information. | 6 | 40 | \$ 240.00 |
| August 10 - MT Weekly Logistics Meeting. Work on Internal Tracking Sheet, Task List, and BOX documents. Emails to parties regarding documents, deadlines, agendas, scheduling, meeting information, and other information. | 7 | 40 | \$ 280.00 |
| August 11 - DOJ/MT Meeting, Stakeholders Meeting, and Training Curriculum Discussion. Work on Internal Tracking Sheet, Task Lists, Stakeholders Agenda, and BOX documents. Call with DC O'Neill. Emails to parties regarding seminar information, training schedules, updates, scheduling, meeting information. | 9 | 40 | \$ 360.00 |
| August 13 - OPS Workgroup Call. Emails to parties regarding documents, deadlines, status updates, and other information. | 2.5 | 40 | \$ 100.00 |
| August 17 - Emails to parties regarding meeting information, scheduling, cancellations, and other information. | 1.5 | 40 | \$ 60.00 |
| August 19 - CompStat Meeting. Work on Internal Tracking Sheet, BOX documents, and Task Lists. Emails to parties regarding scheduling, cancellations, report assignments, documents, deadlines, or other information. | 6 | 40 | \$ 240.00 |
| August 20 - Call with Hassan Aden. Work on Internal Tracking Sheet, Task Lists, and BOX documents. Emails to parties regarding documents, deadlines, scheduling, computer logins, contact information, training schedules, and other | 5 | 40 | \$ 200.00 |

| | | | |
|------------------------------------|----|----|-------------|
| | | 40 | \$ - |
| | | 40 | \$ - |
| Total Billable Hours | 76 | 40 | \$ 3,040.00 |
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| Reimbursable Expenses | | | |
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| Total Reimbursable Expenses | | | \$ - |
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| Total (Hours and Reimbursable Expenses) | | | \$ 3,040.00 |
|--|--|--|--------------------|