

T A G
The Aden Group, LLC.

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By email

May 26, 2020 (*revised May 28, 2020*)

Lynne Buck
Michelle Heyer
Heather Tonsing Volosin
U.S. Attorney's Office, Northern District of Ohio
801 West Superior Avenue, Suite 400
Cleveland, OH 44113

Tim Mygatt
U.S. Department of Justice, Civil Rights Division
Special Litigation Section
950 Pennsylvania Avenue, NW
Washington, DC 20530

Barbara A. Langhenry
Gary Singletary
Sharon Dumas
City of Cleveland
601 Lakeside Avenue, Suite 106
Cleveland, OH 44114

RE: Cleveland Monitoring Team — April 2020 Invoice

I. INTRODUCTION

This document, and its attachments, represent the invoice of the Cleveland Monitoring Team (the "Team") invoice for services rendered while monitoring implementation of the Settlement Agreement in *U.S. v. City of Cleveland*.

The Team's invoice for services rendered in April 2020 totals \$52,100.60. The bill accounts for 382 hours of time worked on the Cleveland monitoring project from April 1, 2020 through April

30, 2020. Of this time 78.65 hours were *pro bono*, e.g. unbilled and donated to the City of Cleveland. The Team's billing of 29 percent of its time for April 2020 as *pro bono* time saved \$19,662.50.

Team members do not bill for travel time, which provides additional savings. All activity operates within the confines of the total, five-year budget cap of \$4.95 million to which the City, Department of Justice, and Court agreed in October 2015.

Activities, work, and tasks conducted during April 2020 included but were not limited to:

**All work in April was conducted remotely due to COVID-19 precautions and all local meetings contemplated to be in-person, were suspended and replaced by teleconference or videoconference.

- Continued, ongoing discussion, and technical assistance for upcoming and ongoing training addressing: (Audits were suspended)
 - Force Review Board;
 - Crisis intervention;
 - Bias-Free policing; and
 - Supervision.
- Ongoing technical assistance, review, redlining, and drafting of new policies, processes, procedures, manuals, and reports, and/or structures relating to:
 - Supervisory response to use of force incidents;
 - Investigation and review of force incidents by Division chain of command;
 - Transgender, Intersex and Non-Gender Conforming Individuals;
 - Youth Interactions;
 - Review and analysis of use of force incidents by Force Review Board (“FRB”);
 - Investigation of internal misconduct by Internal Affairs (“IA”);
 - Chain of command misconduct review process;
 - Discipline process and discipline matrix; and
 - Community and Problem-Oriented Policing (“CPOP”).
 - Officer Intervention Program (OIP)
- Continued, ongoing review, discussion, and provision of technical assistance regarding implementation of plans addressing Consent Decree requirements related to:
 - Crisis intervention;
 - Community and Problem-Oriented Policing (“CPOP”);

- o District Policing Committees (“DPC”s);
 - o Staffing;
 - o Recruitment and hiring; and
- Ongoing meetings and discussions with the CPC regarding proposed meetings and ways to better collaborate on deliverables.
 - Ongoing review of CPD officer discipline system;
 - Ongoing discussions and coordination with individuals fulfilling Data Analysis and Coordinator role within CPD and monthly Administrative “COMPSTAT” meeting regarding status of outstanding administrative and internal investigations and functions;
 - Coordination with and technical assistance to City and CPD officials on outcome measurements;
 - Continued, ongoing technical assistance to the Office of Professional Standards (“OPS”), including regular status calls with stakeholders and real-time review of civilian complaint investigations;
 - Ongoing technical assistance to Police Review Board (“PRB”) regarding review and adjudication of civilian complaints, including business practice review and development; provision of ongoing internal training; assistance in implementing PRB Manual, and regular, ongoing attendance of PRB meetings; and
 - Communication with Court, City, CPC, CPD, DOJ, MHRAC, police officer organizations, and community organizations.
 - Ongoing Use of Force outcome assessment.
 - Ongoing project management and coordination for deliverables (internal and with the City and DOJ)
 - Ongoing development and discussions of the consent decree timeline for the Court. Adjustments to document based on feedback from the parties.
 - Ongoing discussions regarding training and methods of delivery during Covid-19 limitations and government orders.

II. INVOICE SUMMARY

	April 2020
Billable Hours	\$52,100.60
Overhead	\$0.00
TOTAL	\$52,100.60

Breakdown of Billable Hours & Expenses

	Total Hours	Billed Hours	Pro Bono Hours	Total Billed	Expenses
Hassan Aden	70	43	27	\$10,750.00	\$0.00
Modupe Akinola	0	0	0	\$0.00	\$0.00
Jennifer Albright	3.1	1.5	1.6	\$375.00	\$0.00
Matthew Barge	11.6	10.4	1.2	\$2,600.00	\$0.00
Brian Center	0	0	0	\$0.00	\$0.00
Christine Cole	15.75	15.00	0.75	\$3,750.00	\$0.00
Randy Dupont	7.7	3.7	4	\$925	\$0.00
Ayesha Hardaway	30.7	24.7	6	\$6,175.00	\$0.00
Tim Longo	0	0	0	\$0.00	\$0.00
Brian Maxey	23.3	20.1	3.2	\$5,018.10	\$0.00
Policing Project NYU Law	0	0	0	\$0.00	\$0.00
Charles Ramsey	10	9.5	0.5	\$2,375.00	\$0.00
Richard Rosenthal	38.15	25.25	12.9	\$6,312.50	\$0.00
Victor Ruiz	4.5	4.5	0	\$1,125.00	\$0.00
Scott Sargent	6	5	1	\$1,250.00	\$0.00
Charles See	16.7	6.7	10	\$1,675.00	\$0.00

Django Sibley	0	0	0	\$0.00	\$0.00
Sean Smoot	31.5	21	10.5	\$5,250.00	\$0.00
Tim Tramble	0	0	0	\$0.00	\$0.00
Melissa Bretz*	113	113	0	\$4,520.00	\$0.00
TOTAL	382	303.35	78.65	\$52,100.60	\$0.00

* Ms. Bretz, the Monitoring Team Coordinator, bills at a rate of \$40/hour on the Cleveland project.

III. INDIVIDUAL INVOICES & SUPPORTING DOCUMENTATION

The remainder of this document provides the individual invoices of all Team members, as well as receipts for travel, transportation, and accommodations.

The City and Monitoring Team have agreed that Team members who elect to be compensated for meals and personal expenses incurred while traveling to Cleveland for work on the project will do so on the standard, federal scale, with fractions of days rounded to the nearest quarter-day. (Thus, for instance, flying to Cleveland at 4:00pm and staying through the end of the day would be compensated for the half day of \$34.50.) Some Team members have waived their *per diem* charges or elected to receive them only for some but not all days while traveling to Cleveland. This constitutes an additional, ongoing savings to the City of Cleveland.


Finally, some Team member invoices, or bills contain reference to meals or other costs for which the Team is not seeking reimbursement from the City. In some instances, those items have been redacted by the team members. In others, the un-billed charges as part of a bill that contains billed charges are subtracted from the total. In these instances, the arithmetic should be clear.

IV. CONCLUSION

We submit this invoice for approval by the Department of Justice and City of Cleveland. Upon receiving such approval, we will submit the invoice to Judge Solomon Oliver for his review and approval.

Please do not hesitate to contact us for any reason whatsoever.

Sincerely,

A handwritten signature in blue ink, appearing to read 'H Aden', written in a cursive style.

Hassan Aden
Monitor

cc: Michelle Heyer
Monica Madej
Kevin Preslan
Heather Tonsing Volosin

April 1-30, 2020	Billable Hours		
Hassan Aden 8022 Fairfax Road Alexandria, VA 22308			
To: Meg Olsen Via email	For: Cleveland Monitoring		
Description	Hours	Rate	Amount
April 1: Project management re: Box subscription for assessments and document transfers with the parties and MT. Email and correspondence with MT workgroups re: ongoing policy and document reviews as well as the development of methodologies. Call with MT re: Arrested Persons report.	2.5	250	\$ 625.00
April 2: Call with M. Bretz re: data distribution to MT members and parties using Box (platform). Review of the "Experiences and Perceptions of the Police in Cleveland: Perspectives of Arrested Persons" Report.	3	250	\$ 750.00
April 3: Email and correspondence re: CD related documents, upcoming filings and deliverables. Project management and assignments (reviews etc..)	1.5	250	\$ 375.00
April 4: Review of CDP/City response to DPS Discipline Audit. Email and correspondence. Continued review of "Arrested Persons" report.	3	250	\$ 750.00
April 6: MT weekly logistics call to discuss deliverables and pending matters important to work progress and deadlines. Email and correspondence on CD related matters such as various reports under review, policies, filings and assessments. Discussions regarding the postponement of the Community Survey which is scheduled for completion this summer.	3	250	\$ 750.00
April 7: Weekly update call with DOJ/USAO. Email and correspondence re: various CD related matters, scheduling calls to resolve pending matters and distribution of assignments. Call with CPC co-chairs re: various CD related matters and logistics.	2.5	250	\$ 625.00
April 9: Call with G. White re: DPS Audit, Pursuit responses and other CD related matters. Calls with R. Rosenthal and communication with MT members re: FIT curriculum and other documents under review. Call with M. Bretz re: project management, deliverables and logistics.	4	250	\$ 1,000.00
April 10: Email and correspondence re: Pursuit policy, recent OIS and other pending and upcoming matters.	1	250	\$ 250.00
April 13: Weekly update call with MT leadership team. Review of various documents and notices to be filed (TBD). Review of several training curriculums in various stages of completion/approval. Email and correspondence with parties and MT re: various deliverables.	3	250	\$ 750.00

April 14: Weekly MT/DOJ update call to discuss ongoing reviews, deliverables, curriculums and notices to be filed. Monthly stakeholders call with the CPC/City/DOJ/MT. Call with G. White re: various CD related matters including the FIT manual and pursuit investigations. Call with M. Bretz re: follow ups and deliverables. Call with B. Maxey re: various notices and deliverables.	4.5	250	\$ 1,125.00
April 15: Monthly compstat meeting with parties, including review and preparation. Review and approval to send several policies (TIGN and Youth), with merged edits/comments, back to the City. Call with R. Rosenthal re: disciplinary issues and concerns. Call with G. White re: several issues and follow ups related to the CD.	3.5	250	\$ 875.00
April 16: Call with M. Bretz to organize deliverables and timing for return to CDP. Conference call with MT leadership re: several filing motions, deliverables and reports. Email and correspondence with the MT and the parties. Conference call with University of Toronto re: Arrested Person's report latest draft.	4	250	\$ 1,000.00
April 17: MT local team call to discuss deliverables, meetings (virtual or calls) and timelines. Review of numerous training powerpoints, lesson plans and motions.	3	250	\$ 750.00
April 18: Review of Filing notice for the FIT Manual and associated policies. Email and correspondence with MT members.	1.5	250	\$ 375.00
April 20: MT leadership call re: logistics and deliverables for the week. Review of FRB notice, Community Survey notice, and FIT Manual notice (including the suite of policies as attachments). Discussion and plans re: 8th Semi-annual report draft completion and upcoming assessments' methodologies and timelines document. Email and correspondence with the parties.	4	250	\$ 1,000.00
April 21: Weekly update call with DOJ re: various ongoing deliverables, timelines, reviews and audits. Follow up call with M. Bretz. Review of UF memo prepared by J. Allbright re: ongoing assessment and plans for finalizing the assessment.	2	250	\$ 500.00
April 22: Call with S. Smoot re: various CPPA matters and logistics for call with CPPA president. Call with M. Bretz. Review of several training powerpoints and curriculums. Follow up on filing of FIT Manual and associated policies. Email and correspondence with MT workgroups re: assignments, logistics and project management.	3.5	250	\$ 875.00
April 23: Review of numerous documents, policies and manuals that were sent back to the City after MT edits and comments were compiled and attached. Email and correspondence. Call with M. Barge. Call with C. Cole and review of survey timelines. Correspondence with the Court.	2.5	250	\$ 625.00
April 24: Call with the Court to discuss several CD related matters, COVID 19 impact and other logistics. Review of Performance Evaluation GPO and other documents provided by the CDP. Call with M. Bretz re: logistics. Call with G. White re: CD related matters. Review of new drafts received from the CDP (TIGN and Youth).	6	250	\$ 1,500.00
APRIL 27: Email and correspondence with MT re: reviews, deliverables, charge letters and other CD related matters. MT All-Team Zoom call re: CD related progress and path. Calls with M. Bretz and M. Barge re: various CD related matters and project management.	2.5	250	\$ 625.00

April 28: Weekly DOJ update call. Monthly call with the City/CDP/DOJ/MT. Follow up call with A. Hardaway. Weekly MT Leadership logistics call. Review/editing several documents on Box (approvals for the documents to go back to the City or DOJ). Call with C. See to follow up on several items.	4.5	250	\$ 1,125.00
April 29: Box document reviews and approvals. Email and correspondence with MT members, approval of several data requests by MT members to be sent to CDP. Review of upcoming OPS audit methodology correspondence and document.	1.5	250	\$ 375.00
April 30: Email and correspondence with MT leadership and workgroups regarding deadlines, documents and methodologies. Call with M. Bretz re: project management and logistics. Call with New incoming DPS official. Call with G. White re: TIGN and Youth policies. Call with CPC re: TIGN and Youth policies. Call with DOJ re: TIGN and Youth policies.	3.5	250	\$ 875.00
Total Billable Hours	70	250	\$ 17,500.00
Reimbursable Expenses			
None.			
Total Reimbursable Expenses			\$ -
Total (Hours and Reimbursable Expenses)			\$ 17,500.00
Pro Bono Hours (March pro-bono comprised 38% of hours worked)	27	250	\$ 6,750.00
Total Billed (includes Pro Bono Adjustment)			\$ 10,750.00

Jennifer R. Albright

E-mail: jennifer.r.albright@gmail.com

TO: Hassan Aden
Cleveland Police Monitor

FROM: Jennifer Albright

DATE: May 1, 2020

RE: April 2020 Invoice for services to Cleveland PD

Date	Activity	H:m
04/12/2020	Review level of agreement between raters for use of force survey review. Determine new cases for review.	1:36
04/15/2020	Attend Cleveland Compstat meeting	0:48
04/20/2020	Draft use of force methodology memo to parties; respond to outstanding inquires from monitoring team	0:44
<hr/>		
Total Hours Worked		3 hr 8 min
Rate: \$250 / hour		
	<i>Pro Bono</i> Hours	1 hr 38 min
	Total Billed (1.5 hours)	\$375.00
<hr/>		
TOTAL INVOICE		\$375.00

Cleveland Monitoring Reimbursement
Modupe Akinola

TO: Hassan Aden
21 CP Solutions

FROM: Modupe Akinola

DATE: May 2, 2020

April 2020 INVOICE
BILLABLE HOURS

Date	Activity	Hours
4-1-20 through 4-30-20	Outcome Measures follow up work	0.0
	Total Hours Worked	0.0
	Total Billed Hours	0.0
	Rate: \$250/hour	
	TOTAL BILLED	\$0
	<i>Pro Bono</i> Hours	0.0
	<i>Travel</i> Hours	0.0

MATTHEW BARGE

APRIL 2020 INVOICE

BILLABLE HOURS

Date	Activity	Hours
04-01-20	Conference call w/ H. Aden, C. Cole, C. Ramsey, A. Hardaway re: arrested detainee, community surveys. Conference call w/ A. Hardaway re: community engagement.	0.8
04-06-20	Participate in weekly internal MT call. Various email communications w/ MT re: deliverable reviews, OPS assessment.	0.9
04-07-20	Conference call w/ DOJ, MT re: various monitoring issues.	0.7
04-08-20	Perform website/email administration activities; email communications w/ R. Dupont re: same. Various email communications w/ M. Bretz re: deliverable deadlines.	0.2
04-13-20	Various email communications w/ M. Bretz, C. Cole re: UOF reviews, deliverables, administrative COMPSTAT. Conference call w/ H. Aden re: semiannual report, deliverables. Review and edit draft motion re: community survey.	0.3
04-14-20	Conference call w/ DOJ, MT re: various monitoring issues. Participate in weekly stakeholders' call w/ CDP, CPC, DOJ, MT. Conference call w/ CDP, DOJ, MT re: FIT training, issues.	1.4
04-15-20	Conference call w/ CDP, DOJ, MT re: monthly administrative COMPSTAT. Various email communications w/ MT re: same; transgender, youth policies; FIT training curriculum.	1.1
04-16-20	Conference call w/ MT re: FRB policy, FIT manual, IA investigations. Various email communications w/ DOJ, MT re: youth, transgender policy.	0.6
04-17-20	Revise and edit motion re: FRB policy and training; communicate w/ H. Aden. A. Hardaway, B. Maxey re: same.	0.4
04-18-20	Revise and edit motion re: FIT policies and manual; communicate w/ H. Aden, A. Hardaway, B. Maxey, M. Bretz re: same.	0.2
04-20-20	Participate in weekly internal MT call. Various email communications w/ MT re: FRB/FIT filings.	0.7
04-21-20	Conference call w/ DOJ, MT re: various monitoring issues. Conference call w/ various MT re: document/deliverable reviews; various email communications w/ MT re: same.	1.2
04-27-20	Participate in internal MT conference call. Conference call w/ H. Aden re: monitoring plan, various monitoring issues. Various email communications w/ MT re: deliverables, misconduct investigations.	1.6
04-28-20	Conference call w/ DOJ, MT re: various monitoring issues. Conference call w/ CDP, DOJ, MT re: various monitoring issues. Conference call w/ B. Maxey re: semiannual report.	1.5
	Total Hours Worked	11.6

Total Billed Hours	10.4
Rate: \$250/hour	
TOTAL BILLED	\$2,600.00
<i>Pro Bono</i> Hours	1.2

Mr. Barge does not bill for travel/transport time, meals, or miscellaneous personal expenses associated with the project and/or traveling for the project. Whenever feasible to do so, he coordinates ground transportation with other Monitoring Team members.

INVOICE

CHRISTINE M. COLE at COMMUNITY RESOURCES FOR JUSTICE

Hassan Aden The Aden Group 8022 Fairfax Road Alexandria, VA 22308		
May 4, 2020		
Re: Cleveland Monitoring		
Invoice Period: April 2020		
Date	Description of Activities	Hours
4/1/20	Discussion with MT on delay of Community Survey, follow up emails	0.50
4/2/20	Conversation with Greg White on delay of community survey	0.50
4/3/20	Conversation and Planning around UOF review - tweaking methodology, case identification, and plan communications	1.00
4/6/20	Team logistics call	1.50
4/7/20	DOJ- MT call	0.50
4/8/20	research and comms with MT members and City Procurement on UofT invoice	0.75
4/13/20	Weekly logistics call, UOF Reviews call	1.50
4/14/20	DOJ-MT call	1.00
4/15/20	Monthly Compstat	1.00
4/16/20	Discussion with Monitor and Prof Foglesong on report content and follow up	1.00
4/20/20	Logistics call and UOF discussion	0.50
4/21/20	DOJ-MT call, read and comment on CPOPsupervisor training materials	3.50
4/23/20	emails on UOF and arrested detainee report	0.50
4/27/20	All team meeting	1.00
4/28/20	Logistics meeting and DOJ meeting CPOP note	1.00
Total hours worked		15.75
Pro Bono hours		0.75
Total hours billed		15.00
Expenses	Rate \$210.00 hour	\$ 3,150.00
	See Reimbursement Sheet for Detail	\$ -
Total Invoice		\$ 3,150.00

Remit payment to:

Cindy Kassanos
 Community Resources for Justice
 500 Harrison Avenue
 Boston, MA 02118



5/4/20

Signature

Date

Randolph Dupont

TO: Hassan Aden, Monitor
Cleveland Police Monitoring Team
FROM: Randolph Dupont
DATE: May 7, 2020

April 2020 Invoice

Billable Hours

Date	Activity	Hours
04-01-20	Discussion of CPD/ADAMHS/CPIC Community activities	0.2
04-07-20	Discussion of Crisis Intervention Co-responder model, discussion of progress on CPD Autism Curriculum	0.8
04-15-20	Discussion of CPD Autism Curriculum	0.7
04-19-20	Review of CPD Autism Curriculum Lesson Plan	0.8
04-20-20	MHRAC Training Subcommittee Meeting	1.5
04-27-20	Monitoring Team Meeting	1.5
04-28-20	Discussion of CPD Officer Improvement Program and CPD Autism Lesson Plan	1.7
04-29-20	Review of overall CPD progress on Autism curriculum	0.5
	Total Hours Worked	7.7
	Total Billed Hours	3.7
	Rate: \$250/hour	
	TOTAL BILLED	\$925
	<i>Pro Bono</i> Hours	4.0

INVOICE

From: Ayesha Bell Hardaway

To: The Aden Group LLC

Billable Hours and Expenses for April 2020

DATE	DESCRIPTION	HOURS
4/1/20	Participate in conference call; email correspondence	1.0
4/6/20	Participate in conference calls; email correspondence	1.1
4/7/20	Participate in conference calls; document review and analysis; email correspondence	4.2
4/9/20	Participate in conference call; document review and analysis	2.2
4/13/20	Participate in conference calls; email correspondence	1.3
4/14/20	Participate in meetings; email correspondence; document review and analysis	6.4
4/15/20	Email correspondence	.6
4/16/20	Participate in conference call; email correspondence	.6
4/17/20	Participate conference call; email correspondence	.1.2
4/20/20	Participate in conference call; email correspondence; document preparation and filing	1.1
4/21/20	Participate in conference calls; email correspondence; document review and analysis	1.7
4/22/20	Document review and filing; email correspondence	1.3
4/27/20	Participate in conference call; email correspondence	1.5
4/28/20	Participate in conference calls; document review and analysis; email correspondence	4.8
4/29/20	Email correspondence; document review and analysis	.5
4/30/20	Participate in conference call; email correspondence	1.2
Total Hours Worked		<u>30.7</u>

Pro Bono Hours

6.0

Travel Hours

0.0

Total Hours Billed (24.7) x Rate \$250.00/hour \$6,175.00

Brian Maxey - April 2020

local_date	hours	notes
4/6/20	1.0	MT weekly call; follow-up calls
4/7/20	0.7	MT/DOJ call
4/13/20	1.0	MT weekly call
4/14/20	0.5	FIT training discussion with parties
4/14/20	1.5	MT/DOJ call/Parties call
4/14/20	1.5	Review FIT training curriculum
4/17/20	0.5	Revise FIT filing
4/17/20	0.7	Revise FRB filing
4/20/20	0.7	Finalize FIT/FRB/Postpone Survey notices
4/20/20	1.2	MT weekly call and follow-up
4/21/20	0.3	MT call
4/21/20	1.0	MT/DOJ weekly call
4/21/20	1.3	Review OPS audit methodology
4/22/20	0.8	Review S&S 2020 in-service
4/22/20	1.7	Final review of FRB training/final formatting of FIT notice for filing
4/23/20	0.5	Call re: OPR/PIB assessment
4/23/20	1.3	Review S&S 2020 in-service
4/27/20	0.7	Review CPOP training
4/27/20	1.0	MT all-team
4/28/20	0.3	Redraft email re: IA cases
4/28/20	0.5	MT logistics call
4/28/20	0.5	Parties call
4/28/20	1.0	DOJ/MT weekly
4/29/20	0.8	Review Performance Eval GPO/Manual
4/30/20	2.5	Eighth semiannual report drafting

Total hours 23.3
@\$250 5835.0

Subtract 15% 20.1
@\$250 5018.1

Expenses

Hotel

Airfare

Uber

Airport parking

Expenses total

Total due 5018.1

Charles H Ramsey & Associates

DATE

5/1/20

INVOICE #

215.834.1354

BILL TO Hassan Aden
Monitor
CDP Consent Decree Implementation

SHIP TO Charles H. Ramsey

JOB

PAYMENT TERMS

Due on receipt

DESCRIPTION

AMOUNT

Invoice for April 2020

Conference call 4/01 .5hr x \$250 per hour	\$125.00
Conference call 4/06 1hr x \$250 per hour	\$250.00
Conference Call 4/09 1hr x \$250 per hour	\$250.00
Conference Call 4/13 1hr x \$250 per hour	\$250.00
Conference Call 4/14 1hr x \$250 per hour	\$250.00
Conference Call 4/14 .5hrx \$250 per hour	pro-bono
CompStat Call 4/15 1.5hrs x \$250 per hr	\$375.00
Conference Call 4/17 .5 hrs x \$250 per hour	\$125.00
Conference Call 4/20 .5 hrs x \$250 per hour	\$125.00
All-Team call 4/27 1hr x \$250 per hour	\$250.00
MT/DOJ Call 4/28 1hr x \$250 per hr	\$250.00
MT/DOJ/CDP call 4/28 .5 hrs x \$250 per hr	\$125.00

Invoice for April 2020

Total \$2,375.00

Make all checks payable to Charles H. Ramsey. Thank you for your business

APRIL 2020 INVOICE
BILLABLE HOURS

Date	Activity	Hours
4/2/20	Correspondence review; review and comment on OPS bi-weekly report; OPS audit methodology preparation; review of grievances; IA Pro review of serious pending discipline & follow-up correspondence.	1.65
4/3/20	Review of Law & IA responses to DPS discipline audit; calls with Monitoring Team admin.	1.25
4/6/20	Monitoring Team logistics call; correspondence review; review of 2019 IA assessment methodology; review of FIT initial training plan and power point.	3.75
4/7/20	Monitoring Team/DOJ call; DPS audit memo editing correspondence; call with IA Superintendent; follow-up correspondence.	1.5
4/9/20	Review of IA response to case audit; completion of review of Director grievance decisions and follow-up correspondence; review of updated FRB training curriculum; review of updated UOF policy training curriculum; review of Monitor comments to FIT training curriculum; correspondence re: commendation for IA investigator; call with Monitor.	3.5
4/13/20	Monitoring Team logistics call; review of DOJ comments to FIT training curriculum; review and comment on Search and Seizure training and editing of Table Top exercise; correspondence review (including 9 chief's letters); review of Search & Seizure Table Top power point.	3.6
4/14/20	Monitoring Team/DOJ meeting; edits to consolidated comments to FIT training curriculum; correspondence and review of timeliness of OIS investigations; call with Commander Carney; call with Monitoring Team member.	2.2
4/15/20	OPS bi-weekly report review; review and documentation of DPS suspension letter; call with OPS; review of OVI cases in IA Pro; correspondence re: discipline matrix; final review of UOF curriculum; updates to DPS discipline memo.	3.45
4/16/20	Call with Law and Case Prep re: content of discipline letters; final updates to DPS discipline memo; call with IA Superintendent; Monitoring Team meeting; follow-up correspondence to Monitoring Team; review of Search and Seizure module 1 & edits; review of Search and Seizure module 3 and Search and Seizure power points.	2.9
4/17/20	Correspondence review; review of FRB curriculum.	0.85
4/20/20	Monitoring Team logistics meeting; preparation of first draft of OPS audit instrument.	5.05
4/21/20	DOJ/Monitoring Team call; call with OPS; Monitoring Team meeting.	1.6

Rosenthal CLE Invoice

4/23/20	Correspondence review; review of DOJ edits to Search and Seizure modules 1-3; downloading of box edit software; review o OPS bi-weekly report and agenda; OPS bi-weekly meeting.	1.2
4/27/20	Call with Commander Carney; Monitoring Team meeting; correspondence review.	1.7
4/28//20	Call of Monitoring Team Admin; Monitoring Team/DOJ meeting; Monitoring Team/DOJ/City/CDP meeting; review of cases in IA Pro and follow-up correspondence; review of 5 charge letters, including IA Pro review of case; call with DOJ-Porter; call with OPS.	3.45
4/30/20	Correspondence review and response (including review of OPS bi-weekly report, information request, 8 charge letters and review of CPOP email correspondence.	0.5

Total Hours Worked:	<u>38.15</u>
Total Hours Billed:	<u>25.25</u>
Rate: \$250/hour	
TOTAL BILLED:	<u>\$6,312.50</u>
<i>Pro Bono Hours</i>	<u>12.9</u>

Victor A. Ruiz

Bill To:

Customer Name Hassan Aden
 Customer Address
 City, State, Zip , ,

Invoice Number

April 2020

Date Worked	Work Description	Billable Hours	Billing Rate	Amount
4/9/2020	Team Call	1	\$250.00	\$250.00
4/14/2020	Stakeholder meeting	0.5	\$250.00	\$125.00
4/20/2020	Call with HPOA	0.5	\$250.00	\$125.00
4/27/2020	Team Call	1	\$250.00	\$250.00
4/27/2020	Review of training, cpop materials	1	\$250.00	\$250.00
4/28/2020	Call with City and DOJ	0.5	\$250.00	\$125.00
			Total Billables	\$1,125.00

Total Billables	\$1,125.00
Total Expenses	\$0.00
Total Pro Bono	\$0.00
Outstanding	\$1,125.00

2020-4 Cleveland Project Invoice - Scott Sargent

Apr-2020

sargentlaw@gmail.com

To: Meg Olsen

Date		Hours
4/21/2020	Conf Call on UOF Issues/Covid	1.00
	Work on review and comments - Supervisor Training Plan	2.00
4/22/2020	Complete Supervisor Training Power Point and comments	2.00
Total		5.00
<i>Pro Bono</i>	<i>i.e. Emails/source doc research</i>	<i>1.00</i>
	<i>Total worked</i>	<i>6.00</i>
Billed	5 hours@210	\$1,050.00

Cleveland Monitoring Reimbursement
2020 Cleveland Project Bill – Charles R. See

TO: Hassan Aden

Meg Olsen

21CP Solutions

FROM: Charles R. See

DATE: 05/03/2020

2020 INVOICE
BILLABLE HOURS

Date	Activity	Hours
04/09/20	Engagement Team conference call	1 Hr.
04/14/20	Stakeholders' meeting	.5 Hrs.
04/16/20	Community Engagement Team report update	1.5 Hrs.
04/17/20	Monitoring Team Conference call	.8 Hrs.
04/21/20	Conference Meeting (Zoom) with United Pastors In Mission	1 Hr.
04/21/20	Conference call, Team Member	.4 Hrs.
04/27/20	All-Team conference call	1 Hr.
04/28/20	CDP/MT/City/DOJ conference call	.5 Hrs.

Total hours Worked: 16.7

Total Billed Hours: 6.7

Rate: \$250 Per hour

Total Billed: \$1,675

Pro Bono Hours:

Pro Bono hours consisted of: travel, phone calls, meetings, correspondence, mileage expense, planning and various document review, and e-mails

Please make check payable to Charles R. See and forward it to: 19520 Puritas Avenue, Suite 224
Cleveland, Ohio 44135. Thank you.

Charles R. See,
Director Community Engagement

